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PART 4. STANDARDS OF CONDUCT

R 339.23401
Source: 2002 AACS.

R 339.23403
Source: 2002 AACS.

**DEPARTMENT OF EDUCATION
STATE BOARD OF EDUCATION**

SCHOOL DISTRICT PUPIL ACCOUNTING FOR DISTRIBUTION OF STATE AID

R 340.2
Source: 1984 AACS.

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Source: 1997 AACS.

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R 340.351
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**DEPARTMENT OF EDUCATION
STATE BOARD OF EDUCATION
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R 340.492
Source: 1997 AACS.

R 340.493
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R 340.494
Source: 1997 AACS.

TEACHERS OF EMOTIONALLY DISTURBED CHILDREN

R 340.541
Source: 1997 AACS.

R 340.542
Source: 1997 AACS.

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R 340.802
Source: 1997 AACS.

R 340.803
Source: 1997 AACS.

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SCHOOL PSYCHOLOGICAL SERVICES

R 340.1151
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R 340.1152
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R 340.1215
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R 340.1231
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R 340.1232
Source: 1997 AACS.

USE OF SCHOOL BUSES BY UNITS OF GOVERNMENT

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Source: 1981 AACS.

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Source: 1981 AACS.

R 340.1253

Source: 1981 AACS.

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Source: 1981 AACS.

R 340.1256

Source: 1981 AACS.

**DECLARATORY RULING, PROMULGATION OF RULES,
AND INFORMATION REQUESTS**

R 340.1351

Source: 1981 AACS.

R 340.1352

Source: 1981 AACS.

R 340.1353

Source: 1981 AACS.

R 340.1354

Source: 1981 AACS.

R 340.1355

Source: 1995 AACS.

SPECIAL EDUCATION PROGRAMS AND SERVICES

PART 1. GENERAL PROVISIONS

R 340.1701

Source: 2002 AACS.

R 340.1701a

Source: 2002 AACS.

R 340.1701b

Source: 2002 AACS.

R 340.1701c

Source: 2002 AACS.

R 340.1702

Source: 2002 AACS.

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Source: 2002 AACS.

R 340.1704

Source: 2002 AACS.

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R 340.1705

Source: 2002 AACCS.

R 340.1706

Source: 2002 AACCS.

R 340.1707

Source: 2002 AACCS.

R 340.1708

Source: 2002 AACCS.

R 340.1709

Source: 2002 AACCS.

R 340.1709a

Source: 2002 AACCS.

R 340.1710

Source: 2002 AACCS.

R 340.1711

Source: 2002 AACCS.

R 340.1712

Source: 1997 AACCS.

R 340.1713 Specific learning disability defined; determination.

Rule 13. (1) "Specific learning disability" means a disorder in 1 or more of the basic psychological processes involved in understanding or in using language, spoken or written, that may manifest itself in an imperfect ability to listen, think, speak, read, write, spell, or to do mathematical calculations. The term includes such conditions as perceptual impairments, brain injury, minimal brain dysfunction, dyslexia, and developmental aphasia. The term does not include children who have learning problems that are primarily the result of a visual, hearing, or motor impairment, of a cognitive impairment, of an emotional impairment, of autism spectrum disorder, or of environmental, cultural, or economic disadvantage.

(2) The individualized education program team may determine that a child has a specific learning disability if the child does not achieve commensurate with his or her age and ability levels in 1 or more of the areas listed in this subrule, when provided with learning experiences appropriate for the child's age and ability levels, and if the multidisciplinary evaluation team finds that a child has a severe discrepancy between achievement and intellectual ability in 1 or more of the following areas:

- (a) Oral expression.
- (b) Listening comprehension.
- (c) Written expression.
- (d) Basic reading skill.
- (e) Reading comprehension.
- (f) Mathematics calculation.
- (g) Mathematics reasoning.

(3) The individualized education program team shall not identify a child as having a specific learning disability if the severe discrepancy between ability and achievement is primarily the result of any of the following:

- (a) A visual, hearing, or motor impairment.
- (b) Cognitive impairment.
- (c) Emotional impairment.
- (d) Autism spectrum disorder.
- (e) Environmental, cultural, or economic disadvantage.

(4) At least 1 individualized education program team member other than the student's general education teacher shall observe the student's academic performance in the general education classroom setting. For a child who is less than school age or who is out of school, an individualized education program team member shall observe the child in an environment

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appropriate for a child of that age.

(5) For a student suspected of having a specific learning disability, the documentation of the individualized education program team's determination of eligibility shall include a statement concerning all of the following:

- (a) Whether the student has a specific learning disability.
 - (b) The basis for making the determination.
 - (c) The relevant behavior noted during the observation of the student.
 - (d) The relationship of that behavior to the student's academic functioning.
 - (e) The educationally relevant medical findings, if any.
 - (f) Whether there is a severe discrepancy between achievement and ability that is not correctable without special education and related services.
 - (g) The determination of the team concerning the effects of environmental, cultural, or economic disadvantage.
- (6) Each individualized education program team member shall certify, in writing, whether the report reflects his or her conclusion. If it does not reflect his or her conclusion, the team member shall submit a separate statement presenting his or her conclusions.

(7) A determination of learning disability shall be based upon a comprehensive evaluation by a multidisciplinary evaluation team, which shall include at least both of the following:

- (a) The student's general education teacher or, if the student does not have a general education teacher, a general education teacher qualified to teach a student of his or her age or, for a child of less than school age, an individual qualified by the state educational agency to teach a child of his or her age.
- (b) At least 1 person qualified to conduct individual diagnostic examinations of children, such as a school psychologist, an authorized provider of speech and language under R 340.1745(d), or a teacher consultant.

History: 1954 ACS 77, Eff. Oct. 10, 1973; 1979 AC; 1979 ACS 3, Eff. Aug. 14, 1980; 1979 ACS 15, Eff. Aug. 12, 1983; 2002 MR 11, Eff. June 6, 2002; 2004 MR 17, Eff. Sept 15, 2004.

R 340.1714

Source: 2002 AACS.

R 340.1715 Autism spectrum disorder defined; determination.

Rule 15. (1) Autism spectrum disorder is considered a lifelong developmental disability that adversely affects a student's educational performance in 1 or more of the following performance areas:

- (a) Academic.
- (b) Behavioral.
- (c) Social.

Autism spectrum disorder is typically manifested before 36 months of age. A child who first manifests the characteristics after age 3 may also meet criteria. Autism spectrum disorder is characterized by qualitative impairments in reciprocal social interactions, qualitative impairments in communication, and restricted range of interests/repetitive behavior.

(2) Determination for eligibility shall include all of the following:

- (a) Qualitative impairments in reciprocal social interactions including at least 2 of the following areas:

- (i) Marked impairment in the use of multiple nonverbal behaviors such as eye-to-eye gaze, facial expression, body postures, and gestures to regulate social interaction.

- (ii) Failure to develop peer relationships appropriate to developmental level.

- (iii) Marked impairment in spontaneous seeking to share enjoyment, interests, or achievements with other people, for example, by a lack of showing, bringing, or pointing out objects of interest.

- (iv) Marked impairment in the areas of social or emotional reciprocity.

- (b) Qualitative impairments in communication including at least 1 of the following:

- (i) Delay in, or total lack of, the development of spoken language not accompanied by an attempt to compensate through alternative modes of communication such as gesture or mime.

- (ii) Marked impairment in pragmatics or in the ability to initiate, sustain, or engage in reciprocal conversation with others.

- (iii) Stereotyped and repetitive use of language or idiosyncratic language.

- (iv) Lack of varied, spontaneous make-believe play or social imitative play appropriate to developmental level.

- (c) Restricted, repetitive, and stereotyped behaviors including at least 1 of the following:

- (i) Encompassing preoccupation with 1 or more stereotyped and restricted patterns of interest that is abnormal either in intensity or focus.

- (ii) Apparently inflexible adherence to specific, nonfunctional routines or rituals.

- (iii) Stereotyped and repetitive motor mannerisms, for example, hand or finger flapping or twisting, or complex whole-body movements.

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(iv) Persistent preoccupation with parts of objects.

(3) Determination may include unusual or inconsistent response to sensory stimuli, in combination with subdivisions (a), (b), and (c) of subrule 2 of this rule.

(4) While autism spectrum disorder may exist concurrently with other diagnoses or areas of disability, to be eligible under this rule, there shall not be a primary diagnosis of schizophrenia or emotional impairment.

(5) A determination of impairment shall be based upon a comprehensive evaluation by a multidisciplinary evaluation team including, at a minimum, a psychologist or psychiatrist, an authorized provider of speech and language under R 340.1745(d), and a school social worker.

History: 1979 ACS 15, Eff. Aug. 12, 1983; 2002 MR 11, Eff. June 6, 2002; 2004 MR 17, Eff. Sept. 15, 2004.

R 340.1716.

Source: 2002 AACCS.

R 340.1717 Deaf-blindness defined; determination.

Rule 17. (1) Deaf-blindness means concomitant hearing impairment and visual impairment, the combination of which causes severe communication and other developmental and educational needs that cannot be accommodated in special education programs without additional supports to address the unique needs specific to deaf-blindness. Deaf-blindness also means both of the following:

(a) Documented hearing and visual losses that, if considered individually, may not meet the requirements for visual impairment or hearing impairment, but the combination of the losses affects educational performance.

(b) Such students function as if they have both a hearing and visual loss, based upon responses to auditory and visual stimuli in the environment, or during vision and hearing evaluations.

(2) A determination of the disability shall be based upon data provided by a multidisciplinary evaluation team which shall include assessment data from all of the following:

(a) Medical specialists such as any of the following:

(i) An ophthalmologist.

(ii) An optometrist.

(iii) An audiologist.

(iv) An otolaryngologist.

(v) An otologist.

(vi) A family physician or any other approved physician as defined in 1978 PA 368, MCL 333.1101 et seq.

(b) A teacher of students with visual impairment.

(c) A teacher of students with hearing impairment.

History: 2004 MR 17, Eff. Sept. 15, 2004.

PART 2. EVALUATION, ELIGIBILITY, STUDENT ASSIGNMENT, AND DUE PROCESS PROCEDURES

R 340.1721

Source: 2002 AACCS.

R 340.1721a

Source: 2002 AACCS.

R 340.1721b

Source: 2002 AACCS.

R 340.1721c

Source: 2002 AACCS.

R 340.1721d

Source: 2002 AACCS.

R 340.1721e

Source: 2002 AACCS.

R 340.1722

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Source: 2002 AACS.

R 340.1722a Implementation of individualized education program.

Rule 22a. (1) The superintendent of the school district of residence, upon receipt of the individualized education program, shall, within 7 calendar days, provide written notice to the parent of the agency's intent to implement special education programs and services. The notice shall identify where the programs and services are to be provided and when the individualized education program begins.

(2) The parent, upon receipt of notification from the superintendent, shall have the right, at any time, to appeal the decision under R 340.1724. If the parent does not appeal, then the superintendent shall initiate the individualized education program as soon as possible, but not later than 15 school days after the parent has been notified. An initiation date may be later than 15 school days if clearly specified in the individualized education program; however, a projected initiation date shall not be used to deny or delay programs or services because they are not available and shall not be used for purposes of administrative convenience.

(3) If a student with a disability is to be provided special education or related services for the first time, then the parent has 10 calendar days after receipt of the notice from the superintendent to provide the public agency with written consent to provide special education programs and services. If the parent refuses consent or does not respond, then the public agency has the right to request a hearing under R 340.1724.

History: 1979 ACS 3, Eff. Aug. 14, 1980; 1987 MR 6, Eff. July 1, 1987; 1990 MR 8, Eff. Aug. 18, 1990; 1994 MR 6, Eff. June 29, 1994; 1995 MR 12, Eff. Jan. 3, 1996; 2002 MR 11, Eff. June 6, 2002; 2004 MR 17, Eff. Sept. 15, 2004.

R 340.1722c

Source: 2002 AACS.

R 340.1722d

Source: 2002 AACS.

R 340.1722e

Source: 2002 AACS.

R 340.1722f

Source: 2002 AACS.

R 340.1723

Source: 2002 AACS.

R 340.1723a

Source: 2002 AACS.

R 340.1723b

Source: 2002 AACS.

R 340.1723c

Source: 2002 AACS.

R 340.1724

Source: 2002 AACS.

R 340.1724a

Source: 2002 AACS.

R 340.1724b

Source: 2002 AACS.

Source: 2002 AACS.

R 340.1724d

Source: 2002 AACS.

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Source: 2002 AACCS.

R 340.1725a
Source: 2002 AACCS.

R 340.1725b
Source: 2002 AACCS.

R 340.1725c
Source: 2002 AACCS.

R 340.1725d
Source: 2002 AACCS.

R 340.1725e
Source: 2002 AACCS.

R 340.1725f
Source: 2002 AACCS.

PART 3. ADMINISTRATION OF PROGRAMS AND SERVICES

R 340.1731
Source: 1997 AACCS.

R 340.1732
Source: 2002 AACCS.

R 340.1733 Program and service requirements.

Rule 33. An intermediate school district, local school district, public school academy, and any other agency shall adhere to all of the following general requirements for all programs and services for students with disabilities:

- (a) Special education classrooms or areas where related services are provided shall have at least the same average number of square feet per student, light, ventilation, and heat conditions as provided for general education students in the school district.
- (b) Programs for students with severe cognitive impairment and severe multiple impairments which have students under 16 years of age shall not exceed a 6-year age span at any 1 time.
- (c) All other special education programs which have students under 16 years of age and which are operated in separate facilities shall not exceed a 4-year age span at any 1 time.
- (d) The age span for students who are assigned to special education programs, except for programs for students with severe cognitive impairment and severe multiple impairments, operated in elementary buildings attended by children who are nondisabled, shall not exceed, at any 1 time, a 6-year age span or the age span of the students who are nondisabled in the building, whichever is less.
- (e) The age span for students who are assigned to special education programs, except for programs for students with severe cognitive impairment and severe multiple impairments, operated in secondary buildings attended by students who are nondisabled, shall not exceed, at any 1 time, the age span of the students who are nondisabled in the building, except in high school buildings where students up to 26 years of age may be served. The term "nondisabled" shall not include persons participating in adult education programs.
- (f) Programs for students with severe cognitive impairment, severe multiple impairments, and moderate cognitive impairment shall comply with subdivisions (b), (c), (d), and (e) of this rule unless a program is operated in accordance with an approved intermediate school district plan where, due to the low incidence of eligible students, expanded age ranges may be necessary for programmatic feasibility and meeting the needs of students.
- (g) Students with disabilities qualifying for special education programs and services shall be provided with supplies and equipment at least equal to those provided to other students in general education programs, in addition to those supplies and equipment necessary to implement a student's individualized education program.
- (h) Intermediate school districts, local school districts, public school academies, or a combination of such agencies in

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cooperation with public and private entities, shall provide or contract for the provision of transition services. Special education teachers shall be assigned to supervise such services. Professional special education personnel, a transition coordinator, or both, shall coordinate transition services.

(i) For worksite-based learning, a written agreement/plan is required and shall be signed by the student, parent, school, and worksite representative. The agreement shall set forth all of the following information:

(i) Expectations and standards of attainment.

(ii) Job activities.

(iii) Time and duration of the program.

(iv) Wages to be paid to the student, if applicable.

(v) Related instruction, if applicable.

The superintendent of the school district shall designate a staff member to visit the student's worksite at least once every 30 calendar days for the duration of the program to check attendance and student progress and assess the placement in terms of health, safety, and welfare of the student.

(j) Substitute instructional aides specified in R 340.1738, R 340.1739, and R 340.1748 shall be provided when assigned instructional aides are absent. In addition, teacher aides specified in R 340.1739 and R 340.1740 shall be provided when assigned teacher aides are absent.

(k) Secondary special education teachers shall teach either special education courses approved for graduation by the local education agency or special education courses within an approved special education curriculum.

History: 1954 ACS 77, Eff. Oct. 10, 1973; 1954 ACS 90, Eff. Jan. 15, 1977; 1979 AC; 1979 ACS 3, Eff. Aug. 14, 1980; 1979 ACS 11, Eff. Aug. 20, 1982; 1987 MR 6, Eff. July 1, 1987; 1995 MR 12, Eff. Jan. 3, 1996; 2002 MR 11, Eff. June 6, 2002; 2004 MR 17, Eff. Sept. 15, 2004.

R 340.1734

Source: 2002 AACS.

R 340.1735

Source: 1997 AACS.

R 340.1736

Source: 2002 AACS.

R 340.1737

Source: 2002 AACS.

R 340.1738

Source: 2002 AACS.

R 340.1739

Source: 2002 AACS.

R 340.1740

Source: 2002 AACS.

R 340.1741

Source: 2002 AACS.

R 340.1742

Source: 2002 AACS.

R 340.1743

Source: 2002 AACS.

R 340.1744

Source: 2002 AACS.

R 340.1745

Source: 2002 AACS.

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R 340.1746

Source: 2002 AACCS.

R 340.1747

Source: 2002 AACCS.

R 340.1748

Source: 2002 AACCS.

R 340.1749

Source: 2002 AACCS.

R 340.1749a Elementary level resource program.

Rule 49a. (1) A special education elementary level resource program may be provided by a special education teacher.

(2) The elementary resource teacher shall serve not more than 10 students at any 1 time and not more than 18 different students and shall do either or both of the following:

(a) Provide direct instruction to students on the resource teacher's caseload and may assign grades or other evaluative measures for this instruction.

(b) Provide support to the general education classroom teachers to whom special education students on the resource teacher's caseload have been assigned. Time shall be allocated to the resource teacher to carry out this responsibility.

(3) The elementary resource teacher may provide supplemental instruction to students on his or her caseload.

(4) The elementary resource teacher may evaluate general education students within the same building who are suspected of having a disability and, therefore, may serve on the initial multidisciplinary evaluation team. The resource teacher shall be responsible for the evaluation of not more than 2 students at 1 time. Time shall be allocated to the resource teacher to carry out this responsibility.

(5) If the special education teacher to whom the student is assigned does not have an endorsement in the area which matches the student's disability, the individualized educational program team shall determine if a teacher consultant with such credentials is needed to provide consultation, resources, and support services to the resource teacher.

History: 1987 MR 6, Eff. July 1, 1987; 2002 MR 11, Eff. June 6, 2002; 2004 MR 17, Eff. Sept. 15, 2004.

R 340.1749b Secondary level resource program.

Rule 49b. (1) A special education secondary level resource program may be provided by a special education teacher.

(2) A secondary resource teacher shall serve not more than 10 students at any 1 time and have a caseload of not more than 20 different students and shall do either or both of the following:

(a) Provide direct instruction for special education courses approved for graduation by the local educational agency. The teacher may assign grades or other evaluative measures for this instruction.

(b) Provide support to the general education classroom teachers to whom special education students on the resource room teacher's caseload have been assigned. Time shall be allocated to the resource teacher to carry out this responsibility.

(3) The secondary resource teacher may provide supplemental instruction to students on his or her caseload who are enrolled in general education classes. The teacher shall not teach a class and offer tutorial assistance at the same time.

(4) If the special education teacher to whom the student is assigned does not have an endorsement in the area which matches the student's disability, the individualized educational program team shall determine if a teacher consultant with such credentials is needed to provide consultation, resources, and support services to the resource teacher.

History: 1987 MR 6, Eff. July 1, 1987; 2002 MR 11, Eff. June 6, 2002; 2004 MR 17, Eff. Sept. 15, 2004.

R 340.1749c

Source: 2002 AACCS.

R 340.1750

Source: 2002 AACCS.

R 340.1751

Source: 2002 AACCS.

R 340.1752

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Source: 1997 AACCS.

R 340.1753

Source: 2002 AACCS.

R 340.1754

Source: 2002 AACCS.

R 340.1755

Source: 2002 AACCS.

R 340.1756 Programs for students with severe language impairment.

Rule 56. (1) A public agency may establish programs for students with severe language impairment. Specific requirements for these programs are as follows:

(a) A program for students with severe language impairment conducted by a teacher of programs for students with speech and language impairment shall serve only young children with disabilities or developmental delay or elementary students with severe language impairment.

(b) The program shall have not more than 10 students or young children with speech and language impairment in the classroom at any 1 time, and the teacher shall have responsibility for the educational programming for not more than 15 different children.

(2) Students or young children with speech and language impairment eligible for this program are those with a severe disability in the comprehension or expression of language as determined through the manifestation of all of the following characteristics which adversely affects educational performance:

(a) Demonstration of functioning within or above normal intellectual potential as measured by instruments that do not rely exclusively on oral direction or oral expression.

(b) Test results on not less than 2 standardized assessment instruments or 2 subtests designed to determine language functioning which clearly show language functioning not appropriate for the child's mental age.

(c) Oral language at less than the expected level based on the child's mental age in not less than 2 of the following areas:

(i) Phonology.

(ii) Morphology.

(iii) Syntax.

(iv) Semantics.

(v) Pragmatics.

(3) The programs for students with severe language impairment are not designed for children whose language impairment is primarily the result of autism spectrum disorder or cognitive, emotional, hearing, visual, physical, or other health impairments as defined in part 1 of these rules.

History: 1979 ACS 3, Eff. Aug. 14, 1980; 1979 ACS 15, Eff. Aug. 12, 1983; 2002 MR 11, Eff. June 6, 2002; 2004 MR 17, Eff. Sept. 15, 2004.

R 340.1757

Source: 2002 AACCS.

R 340.1758 Programs for students with autism spectrum disorder.

Rule 58. (1) Specific requirements for programs for students with autism spectrum disorder shall be provided using either of the following alternatives:

(a) Programs that consist of 1 classroom program for students with autism spectrum disorder shall not have more than 5 students and shall be served by a teacher of students with autism spectrum disorder. However, programs that consist of more than 1 classroom may have more than 5 students in a classroom, if the average student-to-teacher-and-aide ratio does not exceed 5 students to 1 teacher and 1 aide. A classroom with 3 or more students shall have 1 aide.

(b) A special education program described in the intermediate school district plan set forth in R 340.1832(d) and approved by the state board of education that assures the provision of educational programming for students with autism spectrum disorder.

History: 1979 ACS 15, Eff. Aug. 12, 1983; 2002 MR 11, Eff. June 6, 2002; 2004 MR 17, Eff. Sept. 15, 2004.

PART 4. QUALIFICATIONS OF DIRECTORS AND SUPERVISORS

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R 340.1771
Source: 2002 AACCS.

R 340.1772
Source: 2002 AACCS.

R 340.1773
Source: 2002 AACCS.

R 340.1774
Source: 2002 AACCS.

PART 5. QUALIFICATIONS OF TEACHERS AND OTHER PERSONNEL

R 340.1781
Source: 2002 AACCS.

R 340.1782
Source: 2002 AACCS.

R 340.1783
Source: 2002 AACCS.

R 340.1783a
Source: 2002 AACCS.

R 340.1784
Source: 2002 AACCS.

R 340.1785
Source: 2002 AACCS.

R 340.1786
Source: 2002 AACCS.

R 340.1787
Source: 2002 AACCS.

R 340.1788
Source: 2002 AACCS.

R 340.1790
Source: 2002 AACCS.

R 340.1791
Source: 2002 AACCS.

R 340.1792
Source: 2002 AACCS.

R 340.1793
Source: 2002 AACCS.

R 340.1793a
Source: 2002 AACCS.

R 340.1794

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Source: 2002 AACS.

R 340.1795

Source: 2002 AACS.

R 340.1796

Source: 2002 AACS.

R 340.1797

Source: 2002 AACS.

R 340.1798

Source: 2002 AACS.

R 340.1799 Teachers of students with autism spectrum disorder; special requirements.

Rule 99. The teacher education program for teachers of students with autism spectrum disorder shall include a minimum of 30 semester or equivalent hours relating to all of the following areas:

- (a) Autism spectrum disorder, including its etiology.
- (b) Child development, with special emphasis on language, communication, and cognitive development.
- (c) Behavioral intervention techniques.
- (d) Systematic curriculum development, with special emphasis on personal adjustment and prevocational education.
- (e) Home/school interactions.
- (f) Family and community support services.

History: 1979 ACS 15, Eff. Aug. 12, 1983; 2002 MR 11, Eff. June 6, 2002; 2004 MR 17, Eff. Sept. 15, 2004.

R 340.1799a

Source: 2002 AACS.

R 340.1799b

Source: 2002 AACS.

R 340.1799c

Source: 2002 AACS.

R 340.1799d

Source: 2002 AACS.

R 340.1799e

Source: 2002 AACS.

R 340.1799f

Source: 2002 AACS.

PART 6. FINANCING

R 340.1801

Source: 2002 AACS.

R 340.1802

Source: 2002 AACS.

R 340.1803

Source: 2002 AACS.

R 340.1805

Source: 2002 AACS.

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R 340.1806
Source: 2002 AACS.

R 340.1808
Source: 2002 AACS.

R 340.1809
Source: 2002 AACS.

R 340.1810
Source: 2002 AACS.

R 340.1811
Source: 2002 AACS.

R 340.1812
Source: 2002 AACS.

PART 7. DEVELOPMENT AND SUBMISSION OF INTERMEDIATE SCHOOL DISTRICTS' PLAN

R 340.1831
Source: 2002 AACS.

R 340.1832
Source: 2002 AACS.

R 340.1833
Source: 2002 AACS.

R 340.1834
Source: 2002 AACS.

R 340.1835
Source: 2002 AACS.

R 340.1836
Source: 2002 AACS.

R 340.1837
Source: 2002 AACS.

R 340.1838
Source: 2002 AACS.

R 340.1839
Source: 2002 AACS.

PART 8. COMPLAINTS

R 340.1851
Source: 2002 AACS.

R 340.1852
Source: 2002 AACS.

R 340.1853
Source: 2002 AACS.

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R 340.1854
Source: 1997 AACCS.

PART 9. RECORDS AND CONFIDENTIALITY

R 340.1861
Source: 2002 AACCS.

R 340.1862
Source: 2002 AACCS.

R 340.1863
Source: 2002 AACCS.

R 340.1864
Source: 2002 AACCS.

R 340.1865
Source: 2002 AACCS.

R 340.1866
Source: 2002 AACCS.

R 340.1867
Source: 2002 AACCS.

R 340.1868
Source: 2002 AACCS.

R 340.1869
Source: 2002 AACCS.

R 340.1870
Source: 2002 AACCS.

R 340.1871
Source: 2002 AACCS.

R 340.1872
Source: 2002 AACCS.

R 340.1873
Source: 2002 AACCS.

**DEPARTMENT OF MANAGEMENT AND BUDGET
REGIONAL EDUCATIONAL MEDIA CENTERS**

R 380.1
Source: 1981 AACCS.

R 380.2
Source: 1981 AACCS.

R 380.3
Source: 1981 AACCS.

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R 380.4
Source: 1981 AACS.

R 380.5
Source: 1981 AACS.

R 380.6
Source: 1981 AACS.

R 380.7
Source: 1981 AACS.

R 380.8
Source: 1981 AACS.

R 380.9
Source: 1981 AACS.

R 380.10
Source: 1981 AACS.

**DEPARTMENT OF EDUCATION
STATE BOARD OF EDUCATION
TRANSPORTATION OF HANDICAPPED PERSONS**

R 380.51
Source: 1997 AACS.

R 380.52
Source: 1997 AACS.

R 380.53
Source: 1997 AACS.

R 380.54
Source: 1997 AACS.

R 380.55
Source: 1997 AACS.

R 380.56
Source: 1997 AACS.

R 380.57
Source: 1997 AACS.

R 380.58
Source: 1997 AACS.

R 380.59
Source: 1997 AACS.

R 380.60
Source: 1997 AACS.

R 380.61
Source: 1997 AACS.

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ADMINISTRATOR CERTIFICATION CODE

PART 1. GENERAL PROVISIONS

R 380.101
Source: 1988 AACS.

R 380.102
Source: 1988 AACS.

R 380.103
Source: 1988 AACS.

R 380.104
Source: 1988 AACS.

R 380.105
Source: 1988 AACS.

R 380.106
Source: 1988 AACS.

R 380.107
Source: 1988 AACS.

R 380.108
Source: 1988 AACS.

R 380.109
Source: 1988 AACS.

R 380.110
Source: 1988 AACS.

R 380.111
Source: 1988 AACS.

R 380.112
Source: 1988 AACS.

R 380.113
Source: 1988 AACS.

PART 2. ADMINISTRATIVE HEARINGS

R 380.114
Source: 1988 AACS.

R 380.122
Source: 1988 AACS.

R 380.123
Source: 1988 AACS.

R 380.124
Source: 1988 AACS.

R 380.125

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Source: 1988 AACCS.

R 380.126

Source: 1988 AACCS.

R 380.127

Source: 1988 AACCS.

R 380.128

Source: 1988 AACCS.

R 380.129

Source: 1988 AACCS.

R 380.130

Source: 1988 AACCS.

R 380.131

Source: 1988 AACCS.

R 380.132

Source: 1988 AACCS.

R 380.133

Source: 1988 AACCS.

R 380.134

Source: 1988 AACCS.

R 380.135

Source: 1988 AACCS.

R 380.136

Source: 1988 AACCS.

SCHOOL PSYCHOLOGIST CERTIFICATE

R 380.201

Source: 1992 AACCS.

R 380.202

Source: 1992 AACCS.

R 380.203

Source: 1992 AACCS.

R 380.204

Source: 1992 AACCS.

R 380.205

Source: 1992 AACCS.

R 380.206

Source: 1992 AACCS.

R 380.207

Source: 1992 AACCS.

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R 380.208
Source: 1992 AACCS.

R 380.209
Source: 1992 AACCS.

R 380.210
Source: 1992 AACCS.

**DEPARTMENT OF EDUCATION
SUPERINTENDENT OF PUBLIC INSTRUCTION
SCHOOL ADMINISTRATOR CONTINUING EDUCATION**

R 380.1201
Source: 1998-2000 AACCS.

STATE AID PROGRAMS FOR UNDERPRIVILEGED CHILDREN

R 388.201
Source: 1997 AACCS.

R 388.202
Source: 1997 AACCS.

R 388.203
Source: 1997 AACCS.

R 388.204
Source: 1997 AACCS.

R 388.205
Source: 1997 AACCS.

STATE AID TO IMPROVE ACHIEVEMENT IN BASIC COGNITIVE SKILLS

R 388.221
Source: 1981 AACCS.

R 388.222
Source: 1981 AACCS.

R 388.223
Source: 1981 AACCS.

R 388.224
Source: 1981 AACCS.

R 388.225
Source: 1981 AACCS.

R 388.226
Source: 1981 AACCS.

R 388.228

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Source: 1981 AACS.

R 388.229

Source: 1981 AACS.

R 388.230

Source: 1981 AACS.

R 388.231

Source: 1981 AACS.

R 388.234

Source: 1997 AACS.

GRANTS FOR COMMUNITY SCHOOL PROGRAM

R 388.281

Source: 1997 AACS.

R 388.282

Source: 1997 AACS.

R 388.283

Source: 1997 AACS.

DRIVER EDUCATION

PART 1. GENERAL PROVISIONS

R 388.302

Source: 1998-2000 AACS.

R 388.303

Source: 1998-2000 AACS.

R 388.304

Source: 1998-2000 AACS.

R 388.304a

Source: 1994 AACS.

R 388.305

Source: 1998-2000 AACS.

R 388.306

Source: 1998-2000 AACS.

R 388.306a

Source: 1998-2000 AACS.

R 388.306b

Source: 1994 AACS.

R 388.307

Source: 1997 AACS.

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R 388.308
Source: 1998-2000 AACS.

R 388.309
Source: 1998-2000 AACS.

R 388.310
Source: 1994 AACS.

R 388.313
Source: 1994 AACS.

R 388.313a
Source: 1994 AACS.

R 388.313b
Source: 1994 AACS.

R 388.313c
Source: 1994 AACS.

R 388.314a
Source: 1994 AACS.

R 388.314c
Source: 1998-2000 AACS.

R 388.314e
Source: 1994 AACS.

R 388.315
Source: 1998-2000 AACS.

R 388.317
Source: 1997 AACS.

R 388.318
Source: 1998-2000 AACS.

R 388.319
Source: 1994 AACS.

R 388.320
Source: 1998-2000 AACS.

PART 2. SCHOOL DISTRICT DRIVER EDUCATION

R 388.321
Source: 1997 AACS.

R 388.322
Source: 1998-2000 AACS.

R 388.323
Source: 1998-2000 AACS.

R 388.324
Source: 1994 AACS.

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PART 3. DRIVER EDUCATION PROVIDED BY ORGANIZATIONS

- R 388.331**
Source: 1998-2000 AACs.
- R 388.332**
Source: 1998-2000 AACs.
- R 388.333**
Source: 1994 AACs.
- R 388.334**
Source: 1998-2000 AACs.
- R 388.335**
Source: 1994 AACs.

**DEPARTMENT OF STATE
BUREAU OF DRIVER IMPROVEMENT
DRIVER TRAINING SCHOOLS**

- R 388.352**
Source: 1988 AACs.
- R 388.353**
Source: 1988 AACs.
- R 388.354**
Source: 1988 AACs.
- R 388.355**
Source: 1988 AACs.
- R 388.356**
Source: 1988 AACs.
- R 388.358**
Source: 1988 AACs.
- R 388.359**
Source: 1988 AACs.
- R 388.360**
Source: 1988 AACs.
- R 388.361**
Source: 1988 AACs.
- R 388.362**
Source: 1988 AACs.

**DEPARTMENT OF EDUCATION
STATE BOARD OF EDUCATION
STATE AID FOR TRANSPORTATION OF SCHOOLCHILDREN**

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R 388.371
Source: 1987 AACS.

R 388.372
Source: 1987 AACS.

R 388.373
Source: 1997 AACS.

R 388.374
Source: 1987 AACS.

R 388.375
Source: 1997 AACS.

R 388.376
Source: 1997 AACS.

R 388.377
Source: 1987 AACS.

R 388.378
Source: 1987 AACS.

R 388.379
Source: 1987 AACS.

R 388.380
Source: 1987 AACS.

R 388.381
Source: 1987 AACS.

R 388.382
Source: 1987 AACS.

R 388.383
Source: 1987 AACS.

R 388.384
Source: 1987 AACS.

R 388.385
Source: 1997 AACS.

R 388.386
Source: 1987 AACS.

R 388.387
Source: 1987 AACS.

R 388.388
Source: 1987 AACS.

R 388.389
Source: 1997 AACS.

STATE AID FOR MATHEMATICS PROGRAM FOR

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EDUCATIONALLY NEEDY CHILDREN

R 388.401
Source: 1997 AACs.

R 388.402
Source: 1997 AACs.

R 388.403
Source: 1997 AACs.

R 388.404
Source: 1997 AACs.

STATE AID FOR LEARNING DISABILITIES PROGRAMS

R 388.411
Source: 1997 AACs.

R 388.412
Source: 1997 AACs.

R 388.413
Source: 1997 AACs.

R 388.414
Source: 1997 AACs.

R 388.415
Source: 1997 AACs.

R 388.416
Source: 1997 AACs.

STATE AID FOR READING SUPPORT SERVICES

R 388.421
Source: 1997 AACs.

R 388.422
Source: 1997 AACs.

R 388.423
Source: 1997 AACs.

R 388.424
Source: 1997 AACs.

R 388.425
Source: 1997 AACs.

OFF-ROAD RECREATIONAL VEHICLE SAFETY EDUCATION

R 388.451

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Source: 1993 AACS.

R 388.452

Source: 1993 AACS.

R 388.453

Source: 1993 AACS.

R 388.454

Source: 1993 AACS.

R 388.456

Source: 1993 AACS.

R 388.457

Source: 1993 AACS.

R 388.459

Source: 1993 AACS.

R 388.460

Source: 1993 AACS.

R 388.462

Source: 1993 AACS.

R 388.463

Source: 1993 AACS.

R 388.464

Source: 1993 AACS.

R 388.465

Source: 1993 AACS.

R 388.466

Source: 1993 AACS.

R 388.467

Source: 1993 AACS.

R 388.468

Source: 1993 AACS.

R 388.469

Source: 1993 AACS.

R 388.475

Source: 1993 AACS.

R 388.476

Source: 1993 AACS.

R 388.477

Source: 1993 AACS.

R 388.478

Source: 1993 AACS.

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STATE AID FOR PERFORMANCE CONTRACTS

R 388.551
Source: 1997 AACS.

R 388.552
Source: 1997 AACS.

R 388.553
Source: 1997 AACS.

R 388.554
Source: 1997 AACS.

R 388.555
Source: 1997 AACS.

R 388.556
Source: 1997 AACS.

R 388.557
Source: 1997 AACS.

NEIGHBORHOOD EDUCATION CENTERS

R 388.601
Source: 1997 AACS.

R 388.602
Source: 1997 AACS.

R 388.603
Source: 1997 AACS.

R 388.604
Source: 1997 AACS.

IDENTIFICATION OF STUDENTS ELIGIBLE FOR BILINGUAL EDUCATION FUNDING

R 388.701
Source: 1982 AACS.

R 388.702
Source: 1982 AACS.

R 388.703
Source: 1982 AACS.

R 388.704
Source: 1982 AACS.

R 388.705
Source: 1982 AACS.

R 388.706
Source: 2001 AACS.

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R 388.707
Source: 1982 AACCS.

R 388.708
Source: 1982 AACCS.

R 388.709
Source: 1982 AACCS.

R 388.710
Source: 2001 AACCS.

R 388.711
Source: 1982 AACCS.

**COMMUNITY AND JUNIOR COLLEGES FULL-TIME
EQUATED ENROLLMENT FOR STATE AID**

R 389.1
Source: 1997 AACCS.

R 389.2
Source: 1997 AACCS.

R 389.3
Source: 1997 AACCS.

R 389.4
Source: 1997 AACCS.

**PROPRIETARY SCHOOL UNIT
PROPRIETARY SCHOOLS**

R 390.561
Source: 1998-2000 AACCS.

R 390.562
Source: 1998-2000 AACCS.

R 390.562a
Source: 1987 AACCS.

R 390.563
Source: 1998-2000 AACCS.

R 390.564
Source: 1987 AACCS.

R 390.564a
Source: 1997 AACCS.

R 390.565
Source: 1987 AACCS.

R 390.566

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Source: 1987 AACS.

R 390.567

Source: 1998-2000 AACS.

R 390.568

Source: 1998-2000 AACS.

R 390.569

Source: 1998-2000 AACS.

**DEPARTMENT OF TREASURY
PROJECT COSTS**

R 390.631

Source: 1997 AACS.

PROJECT COSTS

R 390.641

Source: 1997 AACS.

**DEPARTMENT OF EDUCATION
STATE BOARD OF EDUCATION
TEACHERS' TENURE**

R 390.661

Source: 1990 AACS.

SPECIAL EDUCATION SCHOLARSHIPS

R 390.801

Source: 1997 AACS.

R 390.802

Source: 1997 AACS.

R 390.803

Source: 1997 AACS.

R 390.804

Source: 1997 AACS.

R 390.805

Source: 1997 AACS.

R 390.806

Source: 1997 AACS.

R 390.807

Source: 1997 AACS.

R 390.808

Source: 1997 AACS.

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R 390.809
Source: 1997 AACCS.

R 390.810
Source: 1997 AACCS.

R 390.811
Source: 1997 AACCS.

R 390.812
Source: 1997 AACCS.

R 390.813
Source: 1997 AACCS.

R 390.814
Source: 1997 AACCS.

GRANTS FOR SPECIAL EDUCATION TEACHERS

R 390.821
Source: 1997 AACCS.

R 390.822
Source: 1997 AACCS.

R 390.823
Source: 1997 AACCS.

R 390.824
Source: 1997 AACCS.

R 390.825
Source: 1997 AACCS.

**DEPARTMENT OF TREASURY
MICHIGAN HIGHER EDUCATION ASSISTANCE AUTHORITY
TUITION GRANTS**

R 390.831
Source: 1985 AACCS.

R 390.833
Source: 1985 AACCS.

R 390.834
Source: 1985 AACCS.

R 390.835
Source: 1985 AACCS.

R 390.836
Source: 1997 AACCS.

R 390.837

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Source: 1997 AACCS.

R 390.838

Source: 1985 AACCS.

R 390.839

Source: 1985 AACCS.

R 390.840

Source: 1985 AACCS.

R 390.841

Source: 1985 AACCS.

R 390.842

Source: 1997 AACCS.

R 390.845

Source: 1991 AACCS.

R 390.846

Source: 1985 AACCS.

R 390.848

Source: 1991 AACCS.

UNDERGRADUATE SCHOLARS AWARD PROGRAM

R 390.871

Source: 1997 AACCS.

R 390.872

Source: 1997 AACCS.

R 390.873

Source: 1997 AACCS.

R 390.874

Source: 1997 AACCS.

R 390.875

Source: 1997 AACCS.

R 390.876

Source: 1997 AACCS.

R 390.877

Source: 1997 AACCS.

R 390.878

Source: 1997 AACCS.

R 390.879

Source: 1997 AACCS.

R 390.880

Source: 1997 AACCS.

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DEPARTMENT OF TREASURY

MICHIGAN HIGHER EDUCATION ASSISTANCE AUTHORITY

BUREAU OF STUDENT FINANCIAL ASSISTANCE

NURSING SCHOLARSHIP RULES

R 390.901 Definitions.

Rule 1. (1) As used in these rules:

- (a) "Act" means the Michigan nursing scholarship act, 2002 PA 591, MCL 390.1181 to 390.1189.
- (b) "Eligible costs" means that term as defined in section 2 of the Michigan nursing scholarship act and includes any other student costs related to attendance as specified by the eligible institution.
- (c) "Eligible program" means courses at an eligible institution that are applicable or transferable to a baccalaureate or lower degree or certificate in nursing.
- (d) "Part-time employment" means employment that is less than 40 hours per week and averages 10 to 30 hours per week.
- (e) "Part-time enrollment" means students enrolled at least half-time as determined on an enrollment count date that is established by each eligible institution.
- (f) "Participating school" means an eligible postsecondary institution as defined in section 2 of the act that elects to participate in the scholarship program.
- (g) "Satisfactory academic progress" means compliance with the standards of enrollment established by the eligible institution pursuant to the federal higher education act of 1965, as amended, regarding minimal criteria of academic progress needed to maintain eligibility for federal title IV student aid programs.

History: 2004 MR 4, Eff. Feb. 26, 2004.

R 390.903 Statutorily defined terms used in the rules.

Rule 3. Except as otherwise provided in these rules, a term defined in the act has the same meaning when used in these rules.

History: 2004 MR 4, Eff. Feb. 26, 2004.

R 390.905 Responsibilities of participating school.

Rule 5. A participating school is responsible for all of the following activities:

- (a) Selecting eligible student recipients using institutional criteria in addition to the student eligibility requirements described in section 4 of the act.
- (b) Awarding scholarships to eligible student recipients.
- (c) Sending completed student recipient "scholarship agreement and promissory note" forms to the authority by program due date.
- (d) Reporting scholarship expenditures and related data to the authority on a timely basis.
- (e) Refunding unused scholarship program funds promptly at the end of each fiscal year.

History: 2004 MR 4, Eff. Feb. 26, 2004.

R 390.907 Additional scholarship eligibility requirements.

Rule 7. The authority, in conjunction with a participating school, may award a scholarship to an individual determined to meet the requirements of section 4 of the act and all of the following requirements:

- (a) Is making satisfactory academic progress as determined by the participating school.
- (b) Is not in default on a federal student loan, a loan guaranteed by the authority, or a loan offered by the authority. Exceptions may be made if a defaulted borrower has made satisfactory repayment arrangements that result in the individual being eligible to again borrow under the federal title IV student loan programs.
- (c) Is not prohibited from receiving federal student loans due to bankruptcy.
- (d) Is not currently incarcerated in a correctional facility on either a full-time or part-time basis.

History: 2004 MR 4, Eff. Feb. 26, 2004.

R 390.909 Scholarship awards.

Rule 9. (1) A student determined to be eligible for a scholarship who is enrolled fulltime at a participating school shall receive either a \$4,000 scholarship for 1 academic year, or a scholarship in an amount equal to the student's eligible costs minus any other grants or scholarships the student receives, whichever is less.

(2) A student determined to be eligible for a scholarship who is enrolled 3/4 time in a participating school shall receive either

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a \$3,000 scholarship for 1 academic year, or a scholarship in an amount equal to the student's eligible costs minus any other grants or scholarships the student receives, whichever is less.

(3) A student determined to be eligible for a scholarship who is enrolled 1/2 time in a participating school shall receive either a \$2,000 scholarship for 1 academic year, or a scholarship in an amount equal to the student's eligible costs minus any other grants or scholarships the student receives, whichever is less.

History: 2004 MR 4, Eff. Feb. 26, 2004.

R 390.913 Interest rate for scholarship repayment.

Rule 13. If a scholarship recipient is determined to be in noncompliance with the program agreement and required to repay the scholarship award received, the interest rate charged by the authority shall be a fixed rate of 4%.

History: 2004 MR 4, Eff. Feb. 26, 2004.

R 390.915 Repayment deferral.

Rule 15. (1) In addition to the reasons described in section 7(4) of the Act, a scholarship recipient's repayment obligation is deferred during any period in which the recipient is doing any of the following:

(a) Pursuing a course of study related to the field of nursing at an eligible institution on at least a half-time status and is employed on a part-time basis.

(b) Enrolled at least half-time status in a degree program and is employed on a part-time basis.

(c) Unemployed and/or experiencing economic hardship due to low income for a period not to exceed 3 years.

(d) Unable to work or unable to work full-time and/or is experiencing economic hardship due to the care of a disabled spouse for a period not to exceed 3 years.

(e) In a circumstance that warrants the granting of a period of deferment as determined by the authority.

(2) A scholarship recipient is not in violation of the agreement entered into pursuant to section 7 of the act during any period described in subrule (1) of this rule.

History: 2004 MR 4, Eff. Feb. 26, 2004.

STATE COMPETITIVE SCHOLARSHIPS

R 390.921

Source: 1997 AACS.

R 390.922

Source: 1997 AACS.

R 390.923

Source: 1997 AACS.

R 390.924

Source: 1997 AACS.

R 390.925

Source: 1997 AACS.

R 390.926

Source: 1997 AACS.

R 390.927

Source: 1997 AACS.

R 390.928

Source: 1997 AACS.

R 390.929

Source: 1997 AACS.

R 390.930

Source: 1997 AACS.

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R 390.931
Source: 1997 AACCS.

R 390.932
Source: 1997 AACCS.

R 390.933
Source: 1997 AACCS.

R 390.934
Source: 1997 AACCS.

R 390.935
Source: 1997 AACCS.

R 390.936
Source: 1997 AACCS.

R 390.937
Source: 1997 AACCS.

R 390.938
Source: 1997 AACCS.

R 390.939
Source: 1997 AACCS.

R 390.940
Source: 1997 AACCS.

R 390.941
Source: 1997 AACCS.

R 390.942
Source: 1997 AACCS.

R 390.943
Source: 1997 AACCS.

**DEPARTMENT OF EDUCATION
HIGHER EDUCATION FACILITIES COMMISSION
GRANTS FOR CONSTRUCTION OF UNDERGRADUATE ACADEMIC FACILITIES**

R 390.961
Source: 1997 AACCS.

R 390.962
Source: 1997 AACCS.

R 390.963
Source: 1997 AACCS.

R 390.964
Source: 1997 AACCS.

R 390.965
Source: 1997 AACCS.

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R 390.966
Source: 1997 AACCS.

R 390.967
Source: 1997 AACCS.

R 390.968
Source: 1997 AACCS.

R 390.969
Source: 1997 AACCS.

R 390.970
Source: 1997 AACCS.

R 390.970
Source: 1997 AACCS.

R 390.972
Source: 1997 AACCS.

R 390.973
Source: 1997 AACCS.

**DEPARTMENT OF TREASURY
HIGHER EDUCATION FACILITIES AUTHORITY
EDUCATIONAL LOANS**

R 390.981
Source: 2002 AACCS.

R 390.982
Source: 2002 AACCS.

R 390.983
Source: 2002 AACCS.

R 390.984
Source: 2002 AACCS.

R 390.985
Source: 2002 AACCS.

R 390.986
Source: 2002 AACCS.

R 390.987
Source: 1997 AACCS.

R 390.988
Source: 1997 AACCS.

**DEPARTMENT OF EDUCATION
STATE BOARD OF EDUCATION
GRANTS FOR THE IMPROVEMENT OF UNDERGRADUATE**

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INSTRUCTION EQUIPMENT

R 390.1001
Source: 1997 AACS.

R 390.1002
Source: 1997 AACS.

R 390.1003
Source: 1997 AACS.

R 390.1004
Source: 1997 AACS.

R 390.1005
Source: 1997 AACS.

R 390.1006
Source: 1997 AACS.

R 390.1007
Source: 1997 AACS.

R 390.1008
Source: 1997 AACS.

R 390.1009
Source: 1997 AACS.

R 390.1010
Source: 1997 AACS.

R 390.1011
Source: 1997 AACS.

R 390.1012
Source: 1997 AACS.

R 390.1013
Source: 1997 AACS.

GRANTS FOR STUDIES FOR EXTENDED SCHOOL YEAR

R 390.1051
Source: 1997 AACS.

R 390.1052
Source: 1997 AACS.

R 390.1053
Source: 1997 AACS.

R 390.1054
Source: 1997 AACS.

R 390.1055
Source: 1997 AACS.

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R 390.1056
Source: 1997 AACS.

TEACHER CERTIFICATION CODE

PART 1. GENERAL PROVISIONS

R 390.1101
Source: 1989 AACS.

R 390.1111
Source: 1989 AACS.

R 390.1118
Source: 1992 AACS.

PART 2. STATE PROVISIONAL CERTIFICATES

R 390.1123
Source: 1986 AACS.

R 390.1124
Source: 1989 AACS.

R 390.1125
Source: 1989 AACS.

R 390.1126
Source: 1986 AACS.

R 390.1127
Source: 1986 AACS.

R 390.1128
Source: 1986 AACS.

R 390.1129
Source: 1989 AACS.

R 390.1129a
Source: 1989 AACS.

PART 3. STATE CONTINUING CERTIFICATES

R 390.1132
Source: 1989 AACS.

R 390.1133
Source: 1989 AACS.

R 390.1134
Source: 1989 AACS.

R 390.1135
Source: 1989 AACS.

R 390.1136

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Source: 1989 AACS.

PART 4. STATE SPECIAL PERMITS

R 390.1141

Source: 1989 AACS.

R 390.1142

Source: 1989 AACS.

R 390.1143

Source: 1989 AACS.

R 390.1144

Source: 1997 AACS.

R 390.1145

Source: 1989 AACS.

R 390.1146

Source: 1989 AACS.

PART 5. EDUCATIONAL INSTITUTIONS

R 390.1157

Source: 1981 AACS.

PART 6. VOCATIONAL ENDORSEMENT AND AUTHORIZATION

R 390.1162

Source: 1989 AACS.

R 390.1165

Source: 1987 AACS.

DEPARTMENT OF EDUCATION

STATE BOARD OF EDUCATION

TEACHER CERTIFICATION CODE

R 390.1204 Written charges; service; notice of opportunity to show compliance.

Rule 104. (1) If the superintendent of public instruction determines that probable cause exists for the suspension or revocation of a teacher's certificate, then the superintendent shall prepare and file written charges and shall serve a copy of notice of opportunity to show compliance to the teacher in question.

(2) Within 15 business days of service of the notice of opportunity to show compliance, a teacher may request an informal conference to show compliance. The informal conference shall be a telephone conference, unless otherwise specified, with an authorized representative of the superintendent of public instruction.

(3) After the informal conference, the superintendent of public instruction may, after considering the evidence presented, make a finding of compliance, enter into a written settlement of the matter with the teacher without a formal hearing or direct that a notice of hearing issue.

History: 1954 ACS 93, Eff. Oct. 5, 1977; 1979 AC; 2004 MR 20, Eff. Nov. 3, 2004.

R 390.1206 Notice of hearing; written charges; settlement; absence of party; hearing as public or private.

Rule 106. (1) Within 15 business days of service of the notice of opportunity to show compliance, if the teacher does not request an informal conference, then a notice of suspension of the teacher's certificate shall be served upon the teacher.

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- (2) After an informal conference and a decision by the superintendent of public instruction to proceed to hearing, a notice of hearing and a copy of the written charges shall be served upon the teacher.
- (3) The written charges may be amended between the time of the notice of opportunity to show compliance and the notice of hearing.
- (4) If the teacher has been convicted of a crime and is incarcerated, then the hearing may be conducted by telephone, video conference, or other electronic media.
- (5) If the teacher fails to attend the hearing, then the hearing may proceed and the decision may be made in the absence of the teacher.
- (6) The teacher and the superintendent of public instruction may agree in writing to a settlement of the matter without a hearing.
- (7) A hearing shall be either public or private at the request of the teacher.
- History: 1954 ACS 93, Eff. Oct. 5, 1977; 1979 AC; 2004 MR 20, Eff. Nov. 3, 2004.

**DEPARTMENT OF TREASURY
MICHIGAN HIGHER EDUCATION ASSISTANCE AUTHORITY
GUARANTEED LOAN PROGRAM
PART 1. GENERAL PROVISIONS**

R 390.1401
Source: 1990 AACS.

R 390.1402
Source: 1990 AACS.

R 390.1403
Source: 1990 AACS.

R 390.1404
Source: 1990 AACS.

R 390.1405
Source: 1990 AACS.

R 390.1406
Source: 1997 AACS.

R 390.1407
Source: 1990 AACS.

R 390.1409
Source: 1990 AACS.

R 390.1411
Source: 1990 AACS.

R 390.1412
Source: 1990 AACS.

R 390.1413
Source: 1990 AACS.

R 390.1415
Source: 1990 AACS.

R 390.1417

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Source: 1990 AACS.

R 390.1419

Source: 1997 AACS.

R 390.1421

Source: 1990 AACS.

R 390.1422

Source: 1990 AACS.

R 390.1423

Source: 1997 AACS.

R 390.1424

Source: 1997 AACS.

R 390.1425

Source: 1997 AACS.

R 390.1426

Source: 1997 AACS.

R 390.1427

Source: 1997 AACS.

R 390.1429

Source: 1990 AACS.

PART 2. LOAN PROVISIONS AND PROCEEDS

R 390.1431

Source: 1990 AACS.

R 390.1432

Source: 1990 AACS.

R 390.1433

Source: 1990 AACS.

R 390.1434

Source: 1997 AACS.

R 390.1435

Source: 1997 AACS.

R 390.1436

Source: 1990 AACS.

R 390.1437

Source: 1990 AACS.

R 390.1438

Source: 1990 AACS.

PART 3. INTEREST ON LOANS

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R 390.1441
Source: 1990 AACS.

R 390.1442
Source: 1990 AACS.

R 390.1443
Source: 1997 AACS.

R 390.1445
Source: 1997 AACS.

PART 4. PAYMENTS, EXTENSIONS, AND DEFERMENTS

R 390.1451
Source: 1990 AACS.

R 390.1452
Source: 1997 AACS.

R 390.1453
Source: 1997 AACS.

R 390.1455
Source: 1990 AACS.

R 390.1456
Source: 1990 AACS.

R 390.1457
Source: 1990 AACS.

PART 5. DEFAULTED LOANS

R 390.1461
Source: 1990 AACS.

R 390.1462
Source: 1997 AACS.

R 390.1463
Source: 1997 AACS.

R 390.1464
Source: 1997 AACS.

R 390.1465
Source: 1997 AACS.

R 390.1466
Source: 1990 AACS.

R 390.1467
Source: 1990 AACS.

R 390.1468
Source: 1997 AACS.

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PART 6. FORBEARANCE

R 390.1471
Source: 1990 AACs.

PART 7. LIMITATION, SUSPENSION, OR TERMINATION OF SCHOOL OR LENDER PARTICIPATION

R 390.1481
Source: 1990 AACs.

R 390.1482
Source: 1990 AACs.

R 390.1483
Source: 1990 AACs.

R 390.1484
Source: 1990 AACs.

R 390.1485
Source: 1990 AACs.

R 390.1486
Source: 1990 AACs.

R 390.1487
Source: 1990 AACs.

R 390.1488
Source: 1990 AACs.

R 390.1489
Source: 1990 AACs.

R 390.1490
Source: 1990 AACs.

R 390.1491
Source: 1990 AACs.

LEGISLATIVE MERIT AWARD PROGRAM

R 390.1502
Source: 1985 AACs.

R 390.1506
Source: 1985 AACs.

R 390.1511
Source: 1985 AACs.

COMPETITIVE SCHOLARSHIP PROGRAM

R 390.1551
Source: 1991 AACs.

R 390.1552

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Source: 1991 AACS.

R 390.1553

Source: 1991 AACS.

R 390.1554

Source: 1991 AACS.

R 390.1555

Source: 1991 AACS.

R 390.1556

Source: 1985 AACS.

R 390.1557

Source: 1991 AACS.

R 390.1558

Source: 1991 AACS.

R 390.1559

Source: 1985 AACS.

R 390.1560

Source: 1991 AACS.

R 390.1561

Source: 1980 AACS.

R 390.1562

Source: 1991 AACS.

R 390.1563

Source: 1997 AACS.

R 390.1563a

Source: 1985 AACS.

R 390.1564

Source: 1980 AACS.

R 390.1565

Source: 1991 AACS.

R 390.1566

Source: 1991 AACS.

R 390.1567

Source: 1991 AACS.

R 390.1568

Source: 1991 AACS.

R 390.1569

Source: 1991 AACS.

R 390.1570

Source: 1991 AACS.

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R 390.1571
Source: 1991 AACS.

**MICHIGAN HIGHER EDUCATION STUDENT LOAN AUTHORITY
STATE DIRECT LOAN PROGRAM**

R 390.1601
Source: 1990 AACS.

R 390.1602
Source: 1990 AACS.

R 390.1603
Source: 1990 AACS.

R 390.1604
Source: 1990 AACS.

R 390.1605
Source: 1990 AACS.

R 390.1607
Source: 1990 AACS.

R 390.1609
Source: 1990 AACS.

R 390.1610
Source: 1990 AACS.

R 390.1611
Source: 1990 AACS.

MICHIGAN ALTERNATIVE STUDENT LOAN PROGRAM

R 390.1621
Source: 1998-2000 AACS.

R 390.1622
Source: 1998-2000 AACS.

R 390.1623
Source: 1998-2000 AACS.

R 390.1624
Source: 1990 AACS.

R 390.1625
Source: 1995 AACS.

R 390.1626
Source: 1998-2000 AACS.

R 390.1627
Source: 1997 AACS.

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- R 390.1628**
Source: 1995 AACS.
- R 390.1629**
Source: 1998-2000 AACS.
- R 390.1630**
Source: 1998-2000 AACS.
- R 390.1631**
Source: 1998-2000 AACS.
- R 390.1632**
Source: 1998-2000 AACS.
- R 390.1633**
Source: 1998-2000 AACS.
- R 390.1634**
Source: 1998-2000 AACS.
- R 390.1635**
Source: 1998-2000 AACS.

**HIGHER EDUCATION ASSISTANCE AUTHORITY
DIFFERENTIAL GRANT PROGRAM**

- R 390.1651**
Source: 1985 AACS.
- R 390.1652**
Source: 1985 AACS.
- R 390.1653**
Source: 1985 AACS.
- R 390.1654**
Source: 1985 AACS.
- R 390.1655**
Source: 1985 AACS.
- R 390.1656**
Source: 1985 AACS.
- R 390.1657**
Source: 1985 AACS.
- R 390.1658**
Source: 1985 AACS.
- R 390.1659**
Source: 1985 AACS.
- R 390.1660**
Source: 1985 AACS.

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R 390.1661
Source: 1985 AACCS.

R 390.1662
Source: 1985 AACCS.

R 390.1663
Source: 1985 AACCS.

MICHIGAN WORK-STUDY UNDERGRADUATE PROGRAM

R 390.1701
Source: 1988 AACCS.

R 390.1702
Source: 1988 AACCS.

R 390.1703
Source: 1988 AACCS.

R 390.1704
Source: 1988 AACCS.

R 390.1705
Source: 1988 AACCS.

R 390.1706
Source: 1988 AACCS.

R 390.1707
Source: 1988 AACCS.

R 390.1708
Source: 1988 AACCS.

R 390.1709
Source: 1988 AACCS.

MICHIGAN EDUCATIONAL OPPORTUNITY GRANT PROGRAM

R 390.1721
Source: 1988 AACCS.

R 390.1722
Source: 1988 AACCS.

R 390.1723
Source: 1988 AACCS.

R 390.1724
Source: 1988 AACCS.

R 390.1725
Source: 1988 AACCS.

R 390.1726
Source: 1988 AACCS.

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R 390.1727
Source: 1988 AACCS.

R 390.1728
Source: 1988 AACCS.

ADULT PART-TIME GRANT PROGRAM

R 390.1751
Source: 1988 AACCS.

R 390.1752
Source: 1988 AACCS.

R 390.1753
Source: 1988 AACCS.

R 390.1754
Source: 1988 AACCS.

R 390.1755
Source: 1988 AACCS.

R 390.1756
Source: 1988 AACCS.

R 390.1757
Source: 1988 AACCS.

R 390.1758
Source: 1988 AACCS.

R 390.1759
Source: 1988 AACCS.

MICHIGAN WORK-STUDY GRADUATE PROGRAM

R 390.1771
Source: 1988 AACCS.

R 390.1772
Source: 1988 AACCS.

R 390.1773
Source: 1988 AACCS.

R 390.1774
Source: 1988 AACCS.

R 390.1775
Source: 1988 AACCS.

R 390.1776
Source: 1988 AACCS.

R 390.1777
Source: 1988 AACCS.

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R 390.1778
Source: 1988 AACs.

R 390.1779
Source: 1988 AACs.

MICHIGAN EDUCATION TRUST

R 390.1801
Source: 2002 AACs.

R 390.1802
Source: 1992 AACs.

R 390.1803
Source: 1992 AACs.

R 390.1804
Source: 1992 AACs.

R 390.1805
Source: 1997 AACs.

R 390.1806
Source: 1992 AACs.

R 390.1807
Source: 1992 AACs.

R 390.1808
Source: 1992 AACs.

R 390.1809
Source: 1992 AACs.

R 390.1810
Source: 1992 AACs.

R 390.1811
Source: 1992 AACs.

R 390.1812
Source: 1992 AACs.

R 390.1813
Source: 1992 AACs.

R 390.1814
Source: 1993 AACs.

R 390.1815
Source: 1993 AACs.

R 390.1816
Source: 1992 AACs.

R 390.1817
Source: 1992 AACs.

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R 390.1818

Source: 1992 AACS.

R 390.1819

Source: 1992 AACS.

R 390.1820

Source: 1992 AACS.

R 390.1821

Source: 1998-2000 AACS.

**DEPARTMENT OF CONSUMER AND INDUSTRY SERVICES
COMMISSION FOR THE BLIND
VENDING FACILITY PROGRAM**

R 393.1 Definitions.

Rule 1. (1) As used in these rules:

- (a) "Academic period" means a semester, trimester, quarter, or other college or university unit of study.
- (b) "Act" means 1978 PA 260, as amended, being MCL 393.351.
- (c) "Active participation" means the process whereby the elected operators' committee and its subcommittees, the commission board, and commission staff cooperate in the development and implementation of major administrative decisions and policy as well as program development, as prescribed in the Randolph-Sheppard act of 1936, as amended, 20 U.S.C. §107 et seq. and the act.
- (d) "Administrator" means the program administrator of the business enterprise program.
- (e) "Bid" means the process whereby a licensee or a potential licensee records on the business enterprise program telephone system his or her desire to transfer to, or begin operation of, an available location.
- (f) "Bid line" means a telephone line that contains a recorded message of all locations which are available during an identified time frame.
- (g) "Cafeteria" means a food dispensing facility capable of providing a broad variety of prepared foods and beverages, including hot meals, primarily through the use of a line where the customer serves himself or herself from displayed selections. A cafeteria may be fully automatic or may have limited table service. Table or booth seating facilities are always provided.
- (h) "Combined cafeteria/snack bar" means a facility that combines the features of a cafeteria with the features of a snack bar.
- (i) "Commission" means the Michigan commission for the blind.
- (j) "Commission board" means the policy-setting body for the Michigan commission for the blind.
- (k) "Committee" means a group of members which is elected to represent all vending facility operators and which is created under R 393.53.
- (l) "Dry stand" means a vending facility that does not sell liquids.
- (m) "Federal properties" means a building, land, or other real property owned, leased, or occupied by a department, agency, or instrumentality of the United States, including the department of defense and the United States postal service, or an instrumentality wholly owned by the United States.
- (n) "Hearings office" means the office within the department charged with the responsibility of conducting fair and impartial hearings.
- (o) "Hearings officer" means a person designated to conduct hearings and issue proposed decisions on behalf of the commission pursuant to 1969 PA 306, MCL 24.201.
- (p) "Highway vending" means a vending facility that consists of 1 or more state of Michigan highway rest areas or welcome centers.
- (q) "Initial merchandise inventory" means merchandise necessary for establishing a licensee in a vending facility, and shall include bill changer change and coin mechanism change.
- (r) "License" means a written instrument that the commission issues to a blind person that authorizes the person to operate a vending facility on federal, state, or other property.
- (s) "Licensee" means a blind person who the commission licenses to operate an assigned vending facility.
- (t) "Management services and supervision" means and includes inspection, quality control, consultation, accounting, regulating, in-service training, and related services provided on a systematic basis provided to support and improve Randolph-Sheppard small

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business enterprises operated by blind individuals. "Management services and supervision" does not include routine services or costs that pertain to the ongoing operation of an individual facility after the initial establishment period.

(u) "Mandated" facility means a facility in which blind persons are granted priority to operate concessions under the Randolph-Sheppard act of 1936, as amended, 20 U.S.C. §107 et seq. and the act.

(v) "Net proceeds" means the amount remaining from the sale of articles or services of vending facilities and any vending machine or other income accruing to operators after deducting the cost of the sale and other expenses and excluding set-aside charges required to be paid by operators.

(w) "Net profit" is the gross income to the operator before personal income tax.

(x) "Operating costs" means the cost of all of the following:

(i) Products sold.

(ii) Employees' wages, taxes, and compensation.

(iii) An operator's portion of repair.

(iv) Sales taxes.

(v) Operating insurance.

(vi) Supplies.

(vii) Business telephone charges directly related to the vending facility.

(viii) The renting or leasing of commission-approved equipment or space, which may include utilities.

(ix) Actual vehicle mileage or actual vehicle expenses, documented in a log for that purpose, which are directly related to the operation of the vending stand facility, which are deemed necessary for the location, and which are identified in the agreement, and parking and tolls directly related to the operation of the vending stand facility. The expenses shall be documented by adequate records or evidence. The rate of reimbursement shall be established by the commission board with the active participation of the committee. Vehicle mileage between the licensee's home and the vending facility is not an operating expense.

(x) Dues for professional and trade organizations.

(y) "Other property" means property which is not required by state or federal law to house a vending stand facility and which is property on which vending facilities are established or operated through the use of any funds derived, in whole or in part, directly or indirectly, from the operation of any mandated vending facility.

(z) "Permit" means the official approval or authority which is given to the commission by a department, agency, or instrumentality that is in control of the maintenance, operation, and protection of federal property or by a person who is in control of other property and which authorizes the commission to establish a vending facility.

(aa) "Program" means all the activities of the commission related to business enterprise program vending facilities on federal, state, and other properties.

(bb) "Promotional agent" means the commission employee occupying the Michigan department of civil service position that performs the duties described in R 393.21.

(cc) "Satellite" means a site that is added to a licensee's primary vending facility to assist the profitability of the primary vending facility. A satellite is not profitable enough to meet the current requirements for a self-supporting facility.

(dd) "Self-employment" means an occupation where an individual does not receive a W-2 form and is required to file an internal revenue service schedule "C" (sole proprietorship form).

(ee) "Set-aside funds" means funds that accrue to the commission from an assessment against the net proceeds of each vending facility in the state's program.

(ff) "Snack bar" means a vending facility that is engaged in selling limited lines of refreshment and derives more than 5% of its gross sales from the sale of coffee or other beverages. A snack bar may sell prepared food items necessary for a light meal service such as soups, salads, and sandwiches. Food may be prepared off the premises. A snack bar may have no or limited on-site food preparation.

(gg) "Stand type" means any of the following types of vending facility:

(i) Dry stand.

(ii) Snack bar.

(iii) Vending machine.

(iv) Cafeteria.

(v) Combined cafeteria/snack bar.

(vi) Vending machine route.

(vii) Highway vending.

(hh) "State property" means a business enterprise program facility in a building or on a property owned or occupied by the state, except for a concession operated in connection with any of the following:

(i) The state fair.

(ii) The use of state fair grounds.

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- (iii) Any state educational institution.
 - (iv) A state penal institution.
 - (v) Military establishments and armories.
 - (vi) A state park.
 - (ii) "Unassigned vending machine income" means the funds that accrue from vending machines on federal, state, and other properties, for which there is no blind licensee and which accrues to the commission.
 - (jj) "Vending facility" means an automatic vending machine, cafeteria, snack bar, cart service, catering, coffee service, shelter, counter or any other appropriate auxiliary service or equipment as the commission may prescribe by rule as being necessary for the sale of articles or services described in 1978 PA 260, as amended, being §393.351 et seq of the Michigan Compiled Laws and which may be operated by a blind licensee.
 - (kk) "Vending machine route" means a vending facility that consists of vending machines situated in disparate physical locations. None of the vending machine route component parts can function as a vending facility.
 - (ll) "Vending machine facility" means a vending facility that has a majority of its sales generated from coin or currency-operated machines that dispense articles or services.
 - (2) A term defined in the act has the same meaning when used in these rules.
- History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.2 Program administration.

Rule 2. The commission, with the active participation of the committee, shall administer a vending facility program for the blind on federal, state, and other properties.

History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.3 Program eligibility.

Rule 3. (1) A blind individual is eligible for the vending facility program and is eligible for program training and assignments if any of the following provisions apply:

- (a) The person is unemployed.
 - (b) The person is earning a weekly wage less than or equal to 40 hours times the current federal minimum wage.
 - (c) The person is employed in a program vending facility.
 - (d) The person is an active rehabilitation client whose vocational objective is placement in the program, whose name is placed on the potential licensees' list, and who takes employment while waiting to be placed in the program. In this case, the potential licensee remains on the potential licensees' list with full rights as a potential licensee until either of the following occurs:
 - (i) The person is awarded a program vending facility.
 - (ii) The person elects to have his or her name removed from the potential licensees' list.
- (2) After 3 years on the potential licensees' list, an individual shall be retrained before being awarded a license.
- (3) An individual who does not meet the requirements contained in subrule (1) of this rule is not eligible for program training or placement. All of the following conditions also render an individual ineligible for program training or placement:
- (a) A former program licensee who owes money to the commission is not eligible until the debt is paid in full.
 - (b) A former program licensee who owes money to suppliers or owes state or federal taxes is not eligible until the former licensee's debts are paid in full.
 - (c) A former program licensee who owes money for an inventory shortage is not eligible until the debt is paid in full.
 - (d) A licensee who has a repayment agreement in good standing in effect at the time these rules take effect is exempt from subrule (3) of this rule. However, if the licensee's repayment agreement is violated, then the terms and conditions of this subrule shall apply.

History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.4 Client interview; referral for alternative services; evaluation; testing; training; remedial training.

Rule 4. (1) If a client and counselor decide that the vocational objective of vending facility licensure fits the client's skills and interests, then the counselor shall request an interview with a member of the program staff. The request for an interview shall be made to the program trainer.

(2) If a candidate is not considered to be eligible to be a vending facility licensee by the program trainer, then the candidate shall be referred to the counselor for alternative services. The candidate shall satisfy all of the following criteria:

- (a) Be interested in meeting the public on a daily basis.
- (b) Understand the concept of customer service.
- (c) Understand appropriate business attire.
- (d) Be willing to relocate.

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- (3) A candidate shall not be admitted to the program without a satisfactory interview.
 - (4) A vending facility training evaluation is required for a candidate for the program. A potential licensee shall possess competency as determined by the commission board with active participation from the committee.
 - (5) A candidate for the program, including a candidate who intends to train for cafeteria operation, shall attain the competencies determined by the board with the active participation of the committee and set forth and published by the board and shall avail himself or herself of the vending facility training and on-the-job training.
 - (6) If a student is unable to attain a satisfactory evaluation, then a counselor shall offer assistance in obtaining remedial training to upgrade skills. If the student has physical limitations that hinder the completion of the evaluation, and it is determined that he or she can handle the physical requirements associated with operating a facility, then the counselor shall include documentation in the evaluation requesting a waiver of the orientation and mobility requirement or other requirement not attainable by the client due to a disability and not essential to carrying out the responsibilities of a licensee.
- History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.5 Establishment of program entrance requirements; candidate evaluation.

- Rule 5. (1) The commission board, with the active participation of the committee, shall establish and set forth entrance requirements for the program.
- (2) Each candidate for the program shall be evaluated in all of the following areas:
- (a) Reading, mathematics, and communications.
 - (b) Orientation and mobility.
 - (c) Daily living skills.
- History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.6 Vending facility training.

- Rule 6. (1) Vending facility training shall include both classroom training and on-the-job training.
- (2) The course content of the classroom training shall include all of the following topics:
- (a) A history and overview of the program.
 - (b) The Randolph-Sheppard program and all applicable laws, regulations, and policies.
 - (c) Methods of managing a vending stand, including all of the following:
 - (i) Sanitation.
 - (ii) Bookkeeping.
 - (iii) Product management.
 - (iv) Marketing skills and techniques.
 - (v) Customer relations skills.
 - (vi) Program reporting requirements.
 - (vii) Applicable employer laws, rules, and regulations.
 - (d) Equipment certification.
- (3) A student shall demonstrate that he or she is in compliance with the guidelines regarding dress as set forth in the vending stand training syllabus and training contract.
- (4) Tests shall be administered in each area specified in subrule (2) of this rule. A passing grade for a test is not less than 75%.
- (5) A candidate is required to pass the national restaurant association education foundation test and the applied food service sanitation course of the Michigan department of community health, with a passing grade of not less than 75%.
- History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.7 Vending facility on-the-job training.

- Rule 7. (1) A client shall successfully complete and pass on-the-job training before being awarded a license. If the client does not pass the initial on-the-job training, then he or she may be reassigned to a second on-the-job training. However, if the client fails the second on-the-job training, then he or she is terminated from the vending facility training program and cannot be placed on the potential licensee list.
- (2) A candidate who does not report for training and who cannot reasonably explain the absence shall be considered by the trainer to have failed on-the-job training.
- (3) A candidate who attempts to defraud the commission or who steals money or merchandise from the trainer shall be summarily suspended from training. The commission will conduct an investigation. If the investigation substantiates the fraud or theft, then the candidate will be expelled from the program and may not be considered for the program for a period of 5 years. A candidate who disagrees with the finding of the investigation can appeal the finding through a process established under the vocational rehabilitation act of 1973, as amended in 1992, 29 U.S.C. 31-42 §100-803 et seq.
- (4) The commission board, with the active participation of the committee, shall establish standards for on-the-job training.

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- (5) A licensee who serves as an on-the-job trainer shall be certified through a training program provided by the commission.
- (6) A licensee certified as an on-the-job trainer has all of the following responsibilities:
- (a) To ensure that all components of the on-the-job training assessment are evaluated and that the trainee is given the opportunity to independently demonstrate proficiency in all areas.
 - (b) To provide the full amount of time for on-the-job training as determined by the commission board with the active participation of the committee.
 - (c) To properly complete and submit an on-the-job training evaluation during the last day of on-the-job training. On-the-job training reports are a part of the vocational rehabilitation file and as such are governed by the vocational rehabilitation confidentiality requirements.
- (7) A trainee in on-the-job training has both of the following responsibilities:
- (a) To demonstrate proficiency in all areas covered in the on-the-job evaluation.
 - (b) To complete the amount of training time required for on-the-job training as determined by the commission board with the active participation of the committee.
- History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.8 Cafeteria facility training.

- Rule 8. (1) The commission board, with the active participation of the committee, shall establish and publish, in the business enterprise program operations manual, the requirements for cafeteria facility training. To enter into the program as a cafeteria vending facility licensee, a person shall meet all of the established requirements.
- (2) The requirements for cafeteria facility training are as follows:
- (a) College-level classes in food service. The commission board, with the active participation of the committee, shall establish and publish, in the business enterprise program operations manual, the college-level classes required.
 - (b) Vending facility training.
 - (c) Cafeteria on-the-job training.
 - (d) Vending facility on-the-job training.
- History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.9 Candidate referral packet.

- Rule 9. A rehabilitation counselor shall refer a candidate for the program to the administrator by means of a referral packet, which shall consist of all of the following:
- (a) Employment profile data, which may include the following:
 - (i) Purposes and goals of the referral.
 - (ii) Prior experience in food service.
 - (iii) Education and work history.
 - (iv) Selected vocational goals.
 - (b) A diagnostic eye examination report indicating that the candidate is legally blind and whether there is a possibility of improved vision in the future.
 - (c) On-the-job training reports.
 - (d) A classroom training report.
 - (e) A certificate of completion of the national restaurant association education foundation sanitation course.
 - (f) A certificate of passage of the Michigan community public health agency sanitation test.
- History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.10 License issuance and eligibility requirements.

- Rule 10. A license shall be issued only to a person who, as determined by the commission, meets all of the following requirements:
- (a) Is blind as certified by a licensed ophthalmologist or optometrist. If a licensee obtains corrective surgery or his or her vision improves through other means, then the licensee shall be required to submit a new eye exam.
 - (b) Is not less than 18 years of age.
 - (c) Is certified by the commission as qualified to operate a vending facility.
 - (d) Does not owe money under the circumstances described in R 393.3(3).
- History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.11 Licensing procedure.

- Rule 11. (1) To be licensed, a person shall comply with all of the following requirements:
- (a) Be certified by the commission as qualified to operate a vending facility.

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(b) Be placed on the potential licensee list.

(c) Bid on a facility.

(d) Be awarded a facility.

(e) Sign an inventory for the facility.

(f) Successfully operate a facility for 6 months.

(2) A license is valid on the date the potential licensee successfully completes a 6-month probationary period in the vending facility and is valid for an indefinite period but subject to rules regarding suspension or termination, as defined in R 393.13, R 393.14, R 393.15, and R 393.16. The license is subject to suspension or termination if, after affording the licensee an opportunity for a full evidentiary hearing, the state licensing agency finds that the vending facility is not being operated in accordance with its rules and regulations, the terms and conditions of the permit, and the terms and the conditions of the agreement with the licensee.

(3) A license may be voluntarily surrendered by a licensee. (4) Licensee seniority commences on the first day of the probationary period. Seniority is awarded retroactively at the end of the successfully completed probationary period. Seniority continues to accrue uninterrupted unless the license is suspended or revoked or unless 7 or more days elapse between the implementation of a current vending facility agreement and a new vending facility agreement. If 7 or more days elapse, then seniority is interrupted until the new vending facility agreement is signed by both the licensee and the commission.

(5) Before accepting another facility, a licensee shall operate his or her facility for not less than 6 months.

(6) For seniority purposes, ranking on the potential licensee list is based upon the first business day after completion of training, as shown by the documents submitted. If a tie occurs, then the following criteria are used to break the tie in a manner determined by the commission board, with the active participation of the committee:

(a) Rank-ordered scores from the educational foundation of the national restaurant association food service sanitation course exam.

(b) Rank-ordered scores from the vending facility training final exam.

(c) Rank-ordered scores from the Michigan community public health agency food service sanitation course exam.

(d) If a tie score exists after the first 3 criteria specified in subdivisions (a) to (c) of this subrule have been applied, then the time stamp of the bid, as recorded on the bid line, determines the recipient of the award.

(7) Once a trainee's name has been placed upon the potential licensee list, he or she may begin bidding.

History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.12 License entitlements; license display; license validity.

Rule 12. (1) A license entitles a licensee to all rights and protections under the Randolph-Sheppard act of 1936, as amended, 20 U.S.C. §107 et seq., as well as the act and corresponding promulgated rules.

(2) A license shall be displayed at the vending facility at all times.

(3) A license is valid only while the licensee is actively operating a facility with a valid agreement or has signed a letter of acceptance before transferring to a new vending facility.

History: 2004 MR 12, Eff. Oct 1, 2004.

Rule 393.13 License termination.

Rule 13. A license is issued in accordance with the Randolph-Sheppard act of 1936, as amended, 20 U.S.C. §107 et seq. and is subject to summary suspension or revocation, for cause, if the vending facility is not operated pursuant to the commission's rules and policies, the terms and conditions of the permit, or the agreement with the licensee.

History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.14 Summary license suspension.

Rule 14. (1) If the commission finds that the public health, safety, or welfare requires emergency action and incorporates this finding in its order, then summary suspension of a license may be ordered effective on the date specified in the order or on service of a certified copy of the order on the licensee, whichever is later, and will remain in effect during the suspension proceedings. The proceedings shall be promptly commenced to determine if license revocation is justified. Reasons for summary license suspension may include any of the following:

(a) The commission's equipment, merchandise, property, or business is in jeopardy or has been degraded.

(b) The operator is not carrying workers' disability compensation coverage.

(c) The public health, safety, or welfare is at risk as a result of a licensee's action.

(2) A licensee whose license has been suspended is not eligible to be awarded a promotion while the license is in suspension.

History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.15 License revocation.

Rule 15. (1) The commission may revoke a license issued to a blind person for the operation of a vending facility on federal, state,

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or other property for any of the following reasons:

(a) A licensee's vision has improved to the extent that he or she no longer meets the requirements of the act. The commission may periodically request that a licensee submit to an updated eye examination. The licensee shall select the service provider and the commission shall pay the cost of the eye examination. If either the commission or the licensee requests a second opinion, then the requesting party shall bear the cost of the second examination. The commission may request that a licensee submit to an updated eye examination when the commission's consultant has reviewed the original eye examination and advised the commission that there is some possibility of vision improvement. A licensee for whom there is no possibility of improved vision shall not be required to have an updated eye examination.

(b) Voluntary withdrawal from the program.

(c) An extended illness of a licensee which has been medically diagnosed and documented and which will result in the prolonged incapacity of the licensee to operate the vending facility in a manner consistent with the needs of the vending facility or other available locations in the vending facility program.

(d) A violation of the terms and conditions of R 393.24, R 393.25, R 393.26, R 393.27, R 393.28, R 393.29, R 393.30, R 393.31, or R 393.32.

(e) A violation of the terms and conditions of the vending stand agreement with the commission.

(2) Termination of participation in the program results in automatic license revocation. Before reentry into the program, the licensee whose license has been revoked shall again complete the full vending facility training program. The following shall apply:

(a) An approved leave of absence is not considered termination or withdrawal from the program.

(b) In such a situation, the licensee is afforded the opportunity to participate in the full vending facility training program, unless waived by the licensee in writing.

(3) A licensee whose license is in the termination process, as specified in R 393.16, is not eligible to be awarded a promotion while the license is in the termination process.

History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.16 License termination procedures.

Rule 16. Before temporarily suspending or revoking a license, the commission shall do all of the following in accordance with section 92 of 1969 PA 306, MCL 24.292:

(a) Issue a written notice stating the facts or conduct that warrants the license action.

(b) Provide an opportunity to show compliance, within 30 days, with licensing requirements.

(c) Issue a notice of hearing if, within 30 days, there is a failure to show compliance with licensing requirements; and, in addition, insert in the notice the language "commencing proceedings."

(d) Cause an evidentiary hearing as prescribed in the Randolph-Sheppard act of 1936, as amended, 20 U.S.C. §107 et seq. and the act.

(e) Consider the proposed decision rendered by the hearing officer.

(f) Issue a final decision as rendered by a majority of the commissioners voting. The final agency decision shall identify the effective date of the license action.

(g) Advise the licensee in writing within 72 business hours, if the final decision is to revoke or suspend a license, of his or her right to seek a remedy through an ad hoc arbitration panel as authorized by the provisions of 34 C.F.R. §395.13 (July 1, 1981). The licensee shall then file a written request for an ad hoc arbitration, pursuant to §5 of the Randolph-Sheppard act of 1936, as amended.

(h) Advise the licensee in writing within 72 business hours, that the decision of the ad hoc arbitration panel is final and binding on the parties, except that the decision is subject to appeal and judicial review as a final agency action for purposes of the provisions of the government organization and employees act, 5 U.S.C. §101 et seq.

History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.17 Commission responsibilities generally.

Rule 17. The commission shall do all of the following:

(a) Furnish each licensee with a copy of these rules and a copy of the manual that describes the arrangements for providing services to the licensee.

(b) Provide financial information to licensees quarterly and on a fiscal year basis.

(c) Take adequate steps to inform each licensee of the provisions of these rules and the provisions of the permit and any agreement under which the licensee operates, including the licensee's rights and responsibilities as evidenced by the signed licensee's agreement.

(d) Periodically conduct, or cause to be conducted, a management review of a random sample of licensees.

History: 2004 MR 12, Eff. Oct 1, 2004.

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R 393.18 Commission responsibilities; vending facility site; equipment.

Rule 18. The commission shall do all of the following:

- (a) Determine if a potential site is suitable for a vending facility. In a building where more than 1 vending facility exists, the commission may merge the facilities into a single vending facility. Facility merging may occur when 1 of the vending facilities is vacated and has not been awarded to another licensee after being on the bid line for 2 or more weeks. Under these circumstances, applicable additional licensee training requirements shall be waived for a period to be determined by the commission board, with the active participation of the committee. The commission shall determine, with the active participation of the committee, whether a potential location is suitable for operation as a vending facility or as a satellite. The criterion for determining if a potential location is suitable for operation as a vending facility is that the potential site's net annual income is expected to be 120% of the current federal minimum wage, based upon a 40-hour workweek.
 - (b) List and assign priority to suggested renovations. All renovation or remodeling activities are subject to the availability of funds. The commission shall make all final renovation decisions with input from the committee.
 - (c) The commission shall determine the equipment needs of each vending facility and furnish each vending facility with adequate equipment suitable to the needs of the vending facility.
 - (d) Maintain, or cause to be maintained, all vending facility equipment in good repair and cosmetically appealing condition and replace, or cause to be replaced, worn-out or obsolete equipment as required to ensure the continued and successful operation of the facility.
- (2) The commission may authorize the lease of equipment for a vending facility. The cost of the lease shall be paid from the proceeds of the facility. A vending facility agreement signed by the licensee shall constitute informed consent to lease equipment. By signing the agreement, the licensee consents to all terms and conditions of the lease and accepts responsibility for the lease.
- (3) Only the commission may transfer equipment between licensees or facilities. Equipment shall only be used in the assigned vending facility.
- (4) Bill identifiers or other personal equipment transfers with the licensee to whom the identifier or other personal equipment is assigned. When a licensee leaves the program, the bill identifier or other personal equipment reverts to the commission.

History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.19 Right and title to interest in equipment.

Rule 19. The title to the equipment in each vending facility shall be and shall remain in the name of the state of Michigan, except that equipment that is determined to not be needed in the vending facility program may be reassigned to blind individuals in the vocational rehabilitation program with an individualized plan for employment with a goal of independent business. Title to the reassigned equipment shall then be determined according to the procedures set forth in the independent business programs of the commission.

History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.20 Vending machine income; disbursement; use.

Rule 20. (1) Income from vending machines on federal properties that is not assigned to a licensee may be used for the establishment and maintenance of retirement or pension plans, for health insurance contributions, and for paid sick leave and vacation time for licensees in the state program, if determined by a majority vote of the licensees. Vending machine income from federal properties that is not necessary for the purposes of this subrule shall be placed in the set-aside funds and designated as unassigned vending machine income.

(2) Upon receiving supporting documentation of a loss, income from unassigned vending machines on state and other properties may be utilized for the purpose of insuring a licensee's loss in merchandise due to theft or equipment failure. Vending machine income from state and other properties that is not necessary to insure a licensee's loss shall be placed in the set-aside fund and designated as unassigned vending machine income.

History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.21 Promotional agent; role; duties.

Rule 21. (1) The promotional agent is the commission's representative to the vending facility licensees. A promotional agent fulfills a supervisory role in the program. A promotional agent shall do all of the following:

- (a) Assign equipment to the stand.
- (b) Monitor the licensee to ensure compliance with employer responsibilities.
- (c) Monitor compliance with applicable commission rules.
- (d) Assist a licensee in running a clean and efficient business and in complying with all of the following provisions:
 - (i) Meeting state standards.
 - (ii) Being profitable and well managed.

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- (iii) Meeting the established profit expectations of the business.
 - (iv) Providing high-quality customer service.
 - (v) Conforming to the terms and conditions of the permit.
 - (2) A promotional agent shall visit the facility every 6 weeks, or more often as necessary, to offer suggestions and assist in obtaining the items of equipment or the service for which the commission is responsible. A promotional agent shall complete a field activity report after every visit, which shall include an assessment of the facility based upon the goals identified in subrule (1) of this rule. If a facility visit is not possible, then a promotional agent shall document telephone contact with the licensee.
 - (3) A promotional agent shall evaluate the facility annually, or more often if necessary, to ensure operation as described in subrule (1) of this rule. A new facility shall be evaluated semiannually during the first year of operation, or more often if necessary.
 - (4) A promotional agent shall monitor compliance with the rules and policies of the commission.
 - (5) A promotional agent shall hold in confidence information regarding the facilities for which the agent is responsible.
 - (6) A promotional agent shall arrange for additional licensee training, if needed.
 - (7) A promotional agent shall explain program rules and policies.
- History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.22 Initial vending facility inventory.

- Rule 22. (1) The commission shall do all of the following:
- (a) Furnish the licensed vending facility with an initial 2-week merchandise inventory in an amount that is determined in consultation with the vending facility licensee. The vending facility licensee shall sell only the types of items stated in the permit with the building grantor and in the licensee's agreement with the commission.
 - (b) Use the estimated, or actual if available, purchase costs for a 1-year business cycle divided by 26 for determining the initial 2-week merchandise inventory. The administrator may authorize deviations from the formula if the deviation does not violate other provisions of these rules. Fully documented requests for deviation from the formula shall be submitted to the administrator in writing for approval.
 - (c) Include the initial itemized inventory as a part of the vending facility agreement form. The assigned inventory value shall be recorded on the vending facility inventory record. The total amount of the assigned inventory value shall be recorded on the vending facility agreement.
 - (d) Annually adjust the inventory amount based upon the wholesale food price index as published by the U. S. department of labor bureau of labor statistics.
- (2) Except as specified in subrule (1)(d) of this rule, the initial merchandise inventory amount shall not be increased unless a significant business expansion, adjusted for inflation, occurs or additional product lines or services are added. A significant business expansion is an expansion that is expected to last for 6 or more months.
- (3) If a significant business expansion occurs, then the formula for determining the amount of the additional inventory assignment shall be the formula specified in subrule (1)(b) of this rule, but substituting the projected sales of new business products or services for a 1-year business cycle. The additional expanded amount shall be covered by the commission at the time the expanded inventory is initially purchased, but shall be added to the assigned inventory amount as a licensee responsibility.
- (4) Both the initial merchandise inventory stock and the expansion inventory, if applicable, are added together to become the beginning assigned inventory amount for which the licensee is responsible.
- (5) An itemized inventory of the expansion items shall be added to the beginning inventory and attached to the vending facility agreement.
- History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.23 Ending inventory.

- Rule 23. (1) When a licensee leaves a facility, an ending inventory shall be taken jointly by the outgoing licensee, the incoming licensee, and the commission. The beginning inventory, including expansion, if applicable, and the ending inventory amounts shall be compared.
- (2) If the initial merchandise inventory is too low, based upon the formula in R 393.22(1)(b), then an inventory adjustment shall be made by the commission. The commission shall reimburse the outgoing licensee for the difference, and the new beginning inventory amount shall be entered on the incoming licensee's inventory record and vending facility agreement.
- (3) If the ending inventory amount is more than the beginning inventory amount, then there is an overage. The overage represents accrued earnings of the outgoing licensee. The outgoing licensee shall pay set-aside fees on the full amount of overage. The disposition of an overage is the responsibility of the outgoing licensee.
- (4) If the ending inventory is less than the beginning inventory, then a shortage exists. If a shortage exists when the inventory is taken, then the outgoing licensee shall reimburse the commission immediately. If a licensee cannot reimburse the commission within 24 hours, then license revocation proceedings shall be initiated as described in R 393.16. As of the effective date of this rule, a repayment agreement shall not be created, without exception.

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(5) When a licensee leaves a facility that has vending machines, a catalog of spare parts shall be created jointly by the outgoing licensee, the incoming licensee, and the commission. If the ending catalog of spare parts is missing parts as compared to the beginning inventory, as detailed in R 393.32(1), then the outgoing licensee shall replenish the spare parts inventory within 24 hours.

History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.24 Licensee obligations generally.

Rule 24. (1) Each licensee shall agree to do all of the following:

- (a) Perform, to the best of his or her ability, the necessary duties in connection with the vending facility pursuant to the commission's rules and procedures, the terms of the permit, and the agreement with the licensee and otherwise abide by the rules of the commission.
- (b) Operate not more than 1 concession as defined in the act.
- (c) Take no action in derogation of, or inconsistent with, the title of the state of Michigan to the vending facility equipment.
- (d) Sign the vending facility agreement, agreeing to accept full responsibility for the amount of the initial merchandise inventory. The licensee further agrees to maintain that level of inventory at all times, with the exception of seasonal business cycles, until he or she leaves the facility. Nothing contained in the vending facility agreement makes the parties partners or joint venturers with each other. The only relationship between the commission and the vending facility operator is that of agency and licensee. Nothing in the vending facility agreement renders either of the parties liable to any third party for debts of or litigation of the other party.
- (e) Notify the promotional agent, within 2 weeks of when a vending facility is assigned, of any problems with the inventory. After that date, the commission is not obligated to adjust the inventory or reimburse for bad products.
- (f) Submit, in writing, requests for facility renovations, or discuss, with the assigned promotional agent, facility renovations as a component of the annual vending facility evaluation process. Proposed renovations shall be forwarded to the central office of the commission.
- (g) Admit duly authorized representatives of the commission to the vending facility and cooperate with them in connection with their official duties and responsibilities.
- (h) Sell only the types of merchandise itemized in the agreement signed by the licensee and the commission.
- (i) Pay for all merchandise and supplies purchased within the terms and conditions of the credit policies of suppliers.
- (j) Obtain approval of the commission, except in emergencies, before employing assistants within the guidelines established by the commission board with the active participation of the committee.
- (k) Conform to the hours of operation as fixed by the commission after consultation with the licensee and the agency having charge of the property. The hours of operation shall be stated on the vending stand agreement.
- (l) Participate in the in-service training programs provided.
- (m) Obtain and maintain a general comprehensive liability insurance policy and, if the licensee hires 1 or more full-time or part-time employees, obtain and maintain workers' disability compensation coverage and pay unemployment taxes and all other applicable federal, state, and local taxes.
- (n) Comply with all applicable federal and state laws and regulations, including tax laws.
- (o) The commission shall commence license revocation proceedings if a licensee fails to comply with any of the provisions specified in this subrule.
- (2) A licensee shall not discriminate against any person or persons in furnishing the use of any vending facility, including any and all services, privileges, and accommodations provided. A licensee shall comply with all of the following:
 - (a) Title VI of the civil rights act of 1964, 42 U.S.C. § 200d and regulations issued under title VI of the civil rights act of 1964.
 - (b) The Americans with disabilities act of 1990, 42 U.S.C. § 12101 et seq.
 - (c) 1976 PA 220, as amended, MCL 37.1101.
 - (d) Any other applicable civil rights legislation.
- (3) A licensee shall refer repairs to facility structure and utilities to the commission for action. If the needed repair is an emergency and requires immediate attention, then the licensee shall contact building personnel to effect the necessary repairs.

History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.25 Licensee insurance requirements.

Rule 25. A licensee shall do both of the following:

- (a) Obtain general comprehensive liability insurance. A licensee shall comply with the general comprehensive liability insurance requirement by satisfying either of the following provisions:
 - (i) Purchasing a policy independently and providing the commission with a certificate of insurance showing the dates of coverage. The commission shall be named on the certificate of insurance to assure its notification if coverage is cancelled or lapses.

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(ii) Purchasing liability insurance through the commission. Rates are dependent upon gross sales. A licensee shall be notified annually of his or her specific multiplier, as established by the commission board, with the active participation of the committee, used to calculate the monthly payment. Payment shall be made on a monthly basis and recorded on the monthly vending facility report.

(b) Carry workers' disability compensation insurance pursuant to state law and R 393.24 (1)(m). The commission shall be named on the certificate of insurance to document that the licensee has coverage and to ensure that the commission is notified if coverage is canceled or lapses.

History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.26 Licensee health and safety obligations.

Rule 26. (1) A licensee shall operate a vending facility pursuant to all applicable health and safety laws and rules.

(2) A licensee shall apply for and hold all health licenses. Fees for health licenses are considered to be a business expense and are the responsibility of the licensee.

A licensee shall submit, within 10 calendar days of receipt, all periodic health inspection reports to the commission. Where correction of the violation is within the purview of the licensee, the licensee shall act immediately to correct a violation.

(3) Failure to comply with the corrective action for a non-critical violation is grounds for commencement of license revocation proceedings. A non-critical violation is identified and defined by part 129 of 1978 PA 368.

(4) Failure to comply with the corrective action for a critical violation is grounds for immediate and summary license suspension. A critical violation is identified and defined by part 129 of 1978 PA 368.

(5) Where correction of the violation is beyond the purview of the licensee, the commission shall make the correction pursuant to the inspection report.

History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.27 Licensee reporting requirements.

Rule 27. (1) A licensee shall furnish reports as the commission may require periodically.

(2) A licensee shall complete the commission's standard monthly vending facility report. Business expenses, taxes paid, profit, and financial operations are major components of the report. The report shall be an accurate and true report.

(3) A licensee shall submit the monthly report data to the department's administrative entity. Reports shall be time and date stamped by the fifteenth day of the month following the period covered by the report.

(4) If a report associated with a set-aside payment is delinquent, then the reporting licensee is not eligible for promotion until 30 days after the time and date stamp of the delinquent report. If a set-aside fee payment is delinquent, then the reporting licensee is not eligible for promotion until 30 days after the post mark date of the delinquent set-aside fee and a penalty of 50% of the monthly set-aside fee owed shall be assessed and paid with the next monthly report.

(5) If a payment for a repayment agreement, made before the effective date of these rules, is delinquent, then the reporting licensee is not eligible for promotion until 30 days after the time and date stamp of the delinquent payment.

(6) Receipt of a nonsufficient funds check in payment shall be treated in the same manner as a delinquent payment. A penalty of 50% of the monthly set-aside fee owed shall be assessed and paid with the next monthly report.

(7) The completion of the monthly report and the payment of the set-aside fees are the sole responsibilities of the licensee.

(8) A licensee shall make payment of the set-aside fee by the due date. Set-aside fee payments shall be post marked by the twentyfifth day of the month following the period covered by the associated report. The set-aside fee payment is a payment due the commission. The commission shall not accept partial payment for past due set-aside fee payments, liability insurance payments, or for repayment agreements that have been grandfathered in under subrule (4) of this rule.

(9) Failure to submit 2 or more reports or payments during a 12-month period shall result in commencement of license revocation proceedings.

History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.28 Licensee fees.

Rule 28. (1) A uniform set-aside fee based upon net proceeds shall be paid by each vending facility licensee. The fee shall be fixed by the commission with the active participation of the committee. The fee shall be designed to prevent, so far as practicable, a greater charge for any purpose than is reasonably required, with allowance for reserves. Any changes in the set-aside fees shall be submitted to the commissioner of the United States rehabilitation services administration for prior approval and shall be embodied in the written agreement with the licensee. The fees are to be credited to a vending facility's set-aside for the following purposes only:

(a) Maintenance and replacement of equipment.

(b) The purchase of new equipment.

(c) Management services.

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(d) The establishment and maintenance of retirement or pension funds and health insurance contributions and providing for paid sick leave and vacation time, if so determined by a majority vote of the licensees licensed by the commission.

(2) The proceeds of the operation of each vending facility shall accrue to the licensee after the licensee has paid the operating costs and the set-aside fee.

History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.29 Licensee inventory obligations.

Rule 29. A licensee shall take an inventory by December 31 of each year in accordance with commission policy. The inventory shall include all of the following information:

(a) Item description.

(b) Quantity.

(c) Unit cost (wholesale cost).

(d) Unit cost times quantity (total of money assigned to the item).

(e) Total value of complete inventory. It is the licensee's responsibility to assign a unit cost to each item and to extend the inventory to determine the value of the entire inventory for that particular facility.

History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.30 Licensee profit expectation.

Rule 30. (1) A licensee shall maintain the profit expectations established in this rule. A licensee's profit level is calculated based upon a period of 3 consecutive months. Licensee profit expectations are as follows:

(a) Dry stand - 11% profit expectation.

(b) Snack bar - 25% profit expectation.

(c) Vending machines as follows:

(i) 30% profit expectation for state-owned and nonleased equipment locations.

(ii) 25% profit expectation for leased equipment locations. Profit expectation for leased equipment locations is calculated by the following formula: The sum of net proceeds plus leased equipment costs, divided by total sales for the month.

(d) Cafeteria - 11% profit expectation.

(e) Combined cafeteria/snack bar – 17% profit expectation.

(f) Vending machine routes as follows:

(i) Nonhighway vending route - 25% profit expectation.

(ii) Highway vending route - 30% profit expectation.

(2) Licensees may request an exception to the established profit expectation for their vending facility. The request for the exception shall be addressed to the licensee's promotional agent and shall include the reason(s) the request should be granted. Within 15 working days of the request, a panel consisting of the vending facility's promotional agent, the administrator, and the chair of the committee's promotions and seniority subcommittee shall review the request and make a determination. The promotional agent shall notify the licensee of the panel's determination in writing. The panel's decision may be appealed subject to R 393.54, R 393.55, and R 393.56.

History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.31 Licensee equipment responsibilities.

Rule 31. (1) A request for equipment shall be submitted to the promotional agent in writing. Equipment purchased by a licensee without the prior written approval of the promotional agent shall neither be reimbursed by the commission nor allowed to remain in the facility. All nonapproved equipment shall be removed.

(2) A licensee may purchase small equipment items without prior approval. Small equipment items are items that may be purchased at a dollar value to be determined by the commission board with the active participation of the committee. Equipment shall be pertinent to the kinds of products sold and the type of facility to which the equipment is assigned. Licensee reimbursement for the cost of equipment is optional at the discretion of the promotional agent. Original invoices for the purchases shall be submitted to the promotional agent for reimbursement.

(3) A licensee may purchase items that cost less than \$500.00 only with the prior written approval of the promotional agent. For items that cost between \$100.00 and \$500.00, a licensee shall also secure 3 bids and submit written documentation, including the time of the bid, the date of the bid, the company bidding on the equipment, and the cost, to the promotional agent. A licensee who fails to provide written documentation of 3 bids shall not be reimbursed for the equipment.

(4) An individual piece of equipment that costs more than \$500.00 shall be authorized by the promotional agent for purchase through the state purchasing system. Reimbursement shall not be made for items that cost more than \$500.00.

(5) The equipment invoice shall be promptly submitted to the promotional agent for reimbursement. The invoice shall be the original, be legible, and contain all of the following:

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- (a) The signature of the licensee.
 - (b) The equipment company's federal employer identification number.
 - (c) The date of delivery.
 - (d) The invoice number.
 - (e) The name and address of equipment company.
 - (f) An itemized list of charges, total amount paid, and total amount due.
- History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.32 Licensee responsibility regarding equipment repairs.

Rule 32. Repairs are effected as follows:

- (a) A licensee shall make a personal effort to make repairs. The commission shall supply appropriate spare parts, including 1 coin mechanism of each type necessary to operate the facility and 1 set of clean tubes and chutes for each machine type at a vending facility. A spare bill transport shall be provided for each vending facility that has a bill changer. Other spare parts shall be provided as determined necessary by the commission.
- (b) If a licensee is unable to make a repair, he or she shall immediately contact a repair company, specializing in the types of repairs needed, to make the repair.
- (c) A licensee shall make the necessary arrangements to meet repair personnel.
- (d) A licensee shall obtain an estimate of the repair cost. If repairs cost more than an amount determined by the commission board, with the active participation of the committee, then the licensee shall contact the promotional agent for prior authorization. If a promotional agent is not available, then the licensee shall contact the commission for approval before effecting the repair. If commission staff is unavailable for 36 hours from the first attempted contact by the licensee, then the licensee may authorize the repair up to \$500.00.
- (e) A licensee shall pay the repair company the repair deductible amount (refer to R 393.33(2)) or the entire repair cost immediately upon repair pursuant to the credit policies of the repair company.
- (f) The bill for completed work shall be promptly submitted to the promotional agent for payment. The invoice shall be the original, be legible, and contain all of the following:
 - (i) The signatures of both the repair company representative and the licensee.
 - (ii) The company's federal employer identification number or, if a private person, the private person's social security number.
 - (iii) The department equipment tag number.
 - (iv) The date of repair.
 - (v) The invoice number.
 - (vi) The name and address of the repair company.
 - (vii) An itemized list of charges, total amount paid, and total amount due.
 - (viii) A notation specifying if the payment is to be made to the licensee or to the vendor.

History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.33 Licensee repair deductible.

Rule 33. (1) A licensee shall pay a repair deductible on each equipment repair.

- (2) The repair deductible is calculated by multiplying the previous year's actual or, for locations where documentation is incomplete, estimated gross sales by a factor established by the commission board, with the active participation of the committee. For new locations, an estimate of gross sales is used.
- (3) Repair deductibles are applied only to labor and travel charges. Parts are not subject to the repair deductible. The repair deductible does not apply during the first 30 days after a licensee transfers facilities. A licensee repair deductible does not apply to equipment transferred into the facility for the first 30 days after transfer. For new licensees, deductibles do not apply for the first 60 days.

History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.34 Licensee health insurance.

Rule 34. (1) A licensee may deduct an amount from set-aside fees due to offset the cost of health insurance. A licensee shall submit proof of coverage with each monthly vending facility report. The amount of the health insurance deductible shall be annually recommended by the committee and shall be approved by the commission board. The determination of the deductible shall be based on a budget analysis to determine if the deduction will continue.

(2) If set-aside funds are insufficient to continue the deduction as a licensee benefit, then the deduction may be discontinued or altered by the commission based on a recommendation of the committee with the approval of the commission board or upon staff recommendation.

(3) The health insurance deductible shall be used for a licensee's expenses for health insurance. Proof of payment shall be

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submitted each month showing the coverage period, carrier, and type of insurance (family or single). Deductions shall not be more than the actual amount paid for the licensee's portion of health insurance coverage.

History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.35 Leave of absence, generally.

Rule 35. (1) This rule applies to all leaves of absence.

(2) To take a leave of absence, an operator shall first apply in writing to the administrator for the leave of absence. The leave of absence request shall include the reason(s) the request is being made. The administrator shall approve or deny the request in writing, identifying the applicable rule and subrule(s) for granting or denying the leave of absence.

(3) If a licensee is to be absent from his or her vending facility for more than 14 days but less than 30 days (short-term absence), then he or she shall leave a message at his or her promotional agent's office to request an absence. A vending facility shall be operated in accordance with the hours of operation identified in the vending facility agreement. Operator absence from a vending facility does not justify closure of the facility. A vending facility shall be reserved for the same licensee upon the licensee's return from an approved short-term absence only.

(4) If a licensee is to be absent from his or her vending facility for 30 days or more, then he or she shall do all of the following, as applicable:

(a) Notify his or her promotional agent by telephone and in writing.

(b) Give his or her promotional agent a written plan by which his or her vending facility is to be operated and maintained pursuant to program rules and regulations during his or her absence.

(c) If an absence is due to illness or injury, then the licensee shall provide his or her promotional agent with a physician's statement. If absence extends beyond the time stated in the initial physician's statement, then the promotional agent shall request further updates, as needed. The initial physician's statement and subsequent statement shall be treated in a confidential manner. The commission may request a second opinion at its own expense.

(d) A licensee shall not be absent from his or her vending facility for more than 60 consecutive calendar days during 1 calendar year, unless otherwise stated in these rules.

(5) A licensee's seniority is frozen at the beginning of the leave of absence.

(6) A vending facility vacated by a licensee who takes a long-term leave of absence shall not be reserved for the same licensee upon return from the absence.

(7) A licensee who takes a leave of absence shall be responsible for obtaining information regarding his or her retirement status and benefits. The commission is not responsible for obtaining the information.

History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.36 Maternity, paternity, or adoption leave of absence.

Rule 36. A licensee may take a leave of absence for maternity, paternity, or adoption reasons. A maternity, paternity, or adoption leave of absence shall commence not more than 3 months before the expected delivery or adoption date and shall last for not more than 6 months after delivery or adoption.

History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.37 Illness or injury leave of absence.

Rule 37. (1) A licensee may take a leave of absence for reasons of illness or injury pursuant to this rule.

(2) A medical leave of absence is normally granted for up to 6 months. An extension may be granted for an additional 6 months. Normally, a leave of absence for illness or injury shall not exceed 12 months in total.

(3) Physicians' reports shall be requested by the commission. The reports shall be used to ensure that the licensee on leave is using the leave for illness or injury. A physician's report shall be treated as confidential.

(4) A licensee who returns from extended sick leave shall submit a medically documented statement certifying that the licensee is able to return to work. On the basis of the certification, the licensee shall begin active bidding, subject to the same bidding procedure as potential licensees.

History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.38 Educational leave of absence.

Rule 38. A licensee may take a leave of absence for educational reasons. An educational leave of absence may be granted for up to 5 years under the following conditions:

(a) The licensee shall have worked continuously in the program for a minimum of 3 years.

(b) While on educational leave, the licensee shall maintain full-time student status pursuant to the policies of the institution.

(c) When returning to active status in the program, the licensee shall provide confirmation of full-time student status during the time of his or her absence.

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History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.39 Other leaves of absence.

Rule 39. Up to 1-year leave of absence may be granted to a licensee under the following conditions:

- (a) The licensee shall have been continuously active in the program for a minimum of 3 years.
- (b) The licensee may not bid on another facility until his or her leave time, added to his or her time in the previous vending facility, equals 6 months from the date that he or she took over his or her last vending facility.

History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.40 Leave of absence for self-employment.

Rule 40. (1) A leave of absence may be granted to a licensee to provide an opportunity for self-employment outside the program. The leave shall not be for more than 5 years.

(2) A licensee who has 3 or more years of seniority may apply for a self-employment leave of absence. A request for a self-employment leave of absence shall be in writing and submitted to the program administrator not less than 60 calendar days in advance of the expected leave date.

(3) A committee that consists of the program administrator, the committee chair, and the subcommittee on promotion and seniority chair shall have 15 working days to approve or deny the request in writing, identifying the applicable rule and subrule or subrules for granting or denying the self-employment leave of absence. The applicant for a self-employment leave of absence shall meet the criteria described in subrules (1), (2), (6), and (7) of this rule. The committee shall also determine the eligibility of a person who returns to the program under the leave of absence policy as specified in this rule.

(4) State retirement credit shall resume pursuant to the rules and regulations of the state retirement system when a licensee reenters the program.

(5) A licensee who takes a self-employment leave of absence shall be responsible for obtaining information regarding his or her retirement status and benefits. The commission is not responsible for obtaining the information.

(6) A request for a self-employment leave of absence shall include evidence that self-employment outside the program is expected. Evidence may include any of the following:

- (a) The filing of papers for an assumed business name.
- (b) Approved franchise papers.
- (c) New business purchase agreement.
- (d) Vending facility of business.
- (e) A loan agreement.
- (f) Permit or licenses.

(7) All set-aside and insurance fees, repayment agreements and loans, and applicable state and federal taxes shall be current when a leave of absence for self-employment is granted.

(8) If, at any time during the leave of absence, evidence is brought to the attention of the administrator that 1 or more of the criteria described in subrules (9) and (10) of this rule have not been met, then the administrator shall request that the committee convene a review panel to review and ascertain the facts of the case within 15 calendar days. After the panel's review, its recommendation shall be forwarded within 15 calendar days to the administrator for a final decision. If it is determined that the licensee has violated the criteria, then the leave of absence shall be immediately terminated and license revocation proceedings shall commence.

(9) A licensee shall pay all set-aside and insurance fees before the due date of the month following the month in which the leave is given. Without exception, a licensee shall pay any other monies due to the program in full within 30 calendar days after the administrator notifies the licensee, in writing, of the obligations. A licensee shall pay all wholesalers and suppliers who have supplied goods and services at a program vending facility in full or pursuant to any agreement made between the licensee and the supplier.

(10) Before a person returns to the program, the licensee shall totally liquidate any business connections outside of the program. When requesting reentry into the program, the person shall submit copies of his or her internal revenue service schedule C (sole proprietorship) tax form for each tax year that he or she was on leave to verify that the leave was used for the purpose granted. The provisions of R 393.42 also apply to a self-employment leave of absence.

History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.41 Maintaining leave of absence status.

Rule 41. If, at any time during a leave of absence granted under R 393.35, R 393.36, R 393.37, R 393.38, R 393.39 and R 393.40, evidence is brought to the attention of the administrator that an individual has not met any of the criteria described in subdivision (a), (b), and (c) of this subrule, then the individual may return to the program only as a potential licensee who does not have program seniority:

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- (a) A licensee shall pay all set-aside and insurance fees before the due date of the month following the month in which the leave was given.
 - (b) A licensee shall pay any other monies due to the program within 30 days of written administrator notification to the licensee of the obligation.
 - (c) A licensee shall pay all wholesalers and suppliers who supplied goods and services at a program vending facility in full pursuant to any agreement made between the licensee and the supplier.
- History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.42 Return from leave of absence.

- Rule 42. (1) A vending facility that a licensee left for a long-term leave of absence shall not be reserved for the same licensee upon reentry into the program.
- (2) To return to active status after a leave of absence, a licensee is responsible for meeting all program requirements added since the leave of absence commenced.
 - (3) A licensee may reenter the program by bidding on any available locations as they become available for bid.
 - (4) A licensee reentering the program bids as a licensee with the amount of seniority accrued at the time the leave of absence commenced, but does not gain additional seniority during the time of bidding. The last evaluation given to a licensee before taking a leave of absence shall be used in awarding a returning licensee a new vending facility. The leave of absence is not terminated until the licensee signs a vending facility agreement.
- History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.43 Satellite sites.

- Rule 43. (1) If a potential concession is not expected to return to the licensee at least 120% of the applicable current federal minimum wage based on a 1-year business cycle, then a satellite site may be established. A determination to establish a satellite site shall be made by the commission with input from the locations subcommittee of the committee.
- (2) If a concession or a potential concession does not meet the requirements stated in subrule (1) of this rule, the concession or potential concession may become a satellite of an existing concession. The satellite shall be in the immediate vicinity of the existing concession. This subrule does not apply when a potential satellite is part of an existing facility as defined in 20 C.F.R. §395.1(h)(A).
 - (3) A satellite shall not be established unless the state licensing agency determines that the facility will produce revenues in excess of costs. A value shall be assigned to all unpaid labor based upon the prevailing wage rate for people in the community doing the same or similar work, which shall be determined from information provided by the Michigan unemployment agency. A licensee shall produce an acceptable written plan that shall include all of the following information:
 - (a) The number of additional employees.
 - (b) The amount of storage space.
 - (c) The level of service to be provided to customers (visits per day).
 - (d) The means to be utilized for transporting stock, for example, hand cart, car, or van.
 - (4) If no licensee in the immediate area submits a profitable plan for a satellite, then the administrator may, if practical, arrange for a private vending company to provide the requested services on a contractual basis and to forward the commissions as unassigned vending machine income to the set-aside account. At the end of a 1-year business cycle, each unassigned facility contract shall be reviewed to determine whether the facility may be established as a satellite vending facility or a separate facility.
 - (5) When a concession that has satellites is to be placed for bid, the satellite or satellites shall be evaluated to determine whether each satellite can be an independent concession as described in subrule (1) of this rule.
 - (6) Preference shall be given in the assignment of equipment and other resources to state and federally mandated facilities and to other existing facilities.
 - (7) The vending facility agreement shall be amended each time a site is added to or removed from a facility.
- History: 2004 MR 12, Eff. Oct 1, 2004.

R 394.44 Licensee assistance and training generally.

- Rule 44. (1) To ensure the maximum financial return and that employment opportunities for successive blind persons are preserved, a licensee shall receive reasonable systematic assistance and in-service training in all of the following areas:
- (a) The keeping of accounts.
 - (b) The selection and purchase of suitable merchandise.
 - (c) The maintenance of a clean and attractive vending facility.
 - (d) The proper cleaning, maintenance, and sanitation of equipment.
 - (e) The utilization of sound business practices and methods.
- (2) A licensee shall receive upward mobility training including further education and additional training or retraining for improved

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work opportunities. Upward mobility training includes training a vending facility licensee to become a cafeteria facility licensee, which is appropriate upward mobility training as described in subrule (4)(a) of this rule.

(3) If a licensee and his or her promotional agent have identified specific training needs that would improve the management of a vending facility, then the promotional agent may arrange for the training. The following training is authorized:

- (a) Classroom training at the Michigan commission for the blind training center in Kalamazoo.
- (b) On-the-job training, either at a licensee's facility or at another program facility.
- (c) Regional group training classes.
- (d) Training provided by a third person that is approved by the commission or training provided by another preapproved source.

(4) The commission shall reimburse a licensee for training only if all of the following conditions are met:

- (a) The training improves management skills related to current operation or leads to upward mobility within the program.
- (b) The training was requested in writing and preapproved by program staff.
- (c) The training is completed successfully.
- (5) Ongoing vending machine training shall be offered periodically.
- (6) All commission-sponsored group training activities shall be announced on the bid line or by other appropriate means.
- (7) It is the responsibility of the program licensee to make all training requests.

History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.45 Vending facility training for existing cafeteria licensees.

Rule 45. To be awarded a vending facility, an existing cafeteria licensee who has not completed classroom and on-the-job snack bar and vending training, shall complete the following training:

- (a) One week of classroom training, including both of the following:
 - (i) Two days of training regarding the Randolph-Sheppard act of 1936, P.L. 74-732, as amended by P.L. 83-565 and P.L. 93-516 (20 U.S.C. §107 et seq.), the act, and rules promulgated under the act.
 - (ii) Equipment certification on all program equipment.
- (b) Vending machine on-the-job training, as determined by the commission board with the active participation of the committee. Both the training report and the vending facility on-the-job training evaluation shall be submitted to the program administrator for approval before being eligible for the award of a vending facility.

History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.46 Cafeteria training for licensees.

Rule 46. (1) Under the Randolph-Sheppard act of 1936, as amended, as specified in 20 U.S.C. §107 et seq., a licensee is eligible for upward mobility training. Training a vending facility licensee to become a cafeteria facility licensee is appropriate upward mobility training. An individual plan for employment is developed for a client who participates in upward mobility training.

(2) Entry into the program as a cafeteria vending facility licensee requires college-level academic competencies and on-the-job training, as determined by the commission board with the active participation of the committee, and as published in the program operating manual. For a licensee who is managing a vending facility, a portion of the college-level academic competencies and cafeteria on-the-job training, as determined by the commission board with the active participation of the committee, is required. The remaining portion of the college-level academic competencies as determined by the commission board with the active participation of the committee shall be completed by the licensee within a time period specified by the commission board with the active participation of the committee.

(3) College-level competencies may be obtained at institutions of higher education offering programs in food service or motel and hotel management.

(4) If a licensee who is managing a vending facility applies to become a cafeteria vending facility licensee, then the licensee shall first be referred to the cafeteria promotional agent for a successful interview before referral to the vocational rehabilitation program for the case file to be reopened.

(5) If a candidate is considered to be not appropriate to become a cafeteria vending facility licensee by the promotional agent, then the candidate shall be referred to the vocational rehabilitation counselor for alternative services. A candidate shall not be admitted to the program without a satisfactory interview.

(6) It is the responsibility of the licensee to do all of the following:

- (a) Provide the program administrator with a grade report within 30 days of completion of the academic period.
- (b) Maintain a 2.0 grade point average over the entire academic career.
- (c) Complete all classes during the academic period.
- (d) Fully utilize recording services and volunteer reader services.
- (e) Apply for financial assistance each academic year.
- (f) Complete the remaining requirements of the college-level academic competencies.

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(7) If a licensee enrolled in a college or university fails to meet the conditions identified in subrule (6) of this rule, then the deficiencies shall be reviewed by the administrator or his or her designee and the client. If necessary, the licensee shall be informed that he or she is being placed on probation by the commission and that failure to meet the conditions for eligibility within the next academic period shall result in complete discontinuance of support by the commission. A grade of incomplete received by the client shall be made up during the next academic period.

(8) The probationary status identified in subrule (7) of this rule pertains only to financial academic support, not to the licensure of a licensee.

(9) If a licensee has successfully completed the college-level academic competencies, then she or he shall forward the documents to the promotional agent. The promotional agent shall provide confirmation that college-level competency requirements have been met.

(10) After a licensee completes the initial portion of the academic competencies, the cafeteria promotional agent shall arrange for on-the-job training for the licensee.

(11) Failure to complete the additional college-level competency areas within the time period specified in subrule (2) of this rule after being awarded a cafeteria license shall result in commencement of license revocation. The time period for completing the academic requirements begins on the date the licensee signs the vending facility agreement for the operation of the cafeteria.

(12) A licensee who fails to complete the additional college-level competency areas within the time period specified in subrules (2) and (11) of this rule is not precluded from bidding on a facility of another type before the expiration of the time period.

History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.47 Licensee promotions and demotions.

Rule 47. (1) The bid process is governed by this rule. A licensee may be promoted to another, or a more profitable, vending facility when a vending facility becomes available. To be promoted, a licensee shall bid on the facility, be willing to relocate, and be qualified. All of the following shall be included as licensee qualification factors:

(a) Certification to operate the specific type of facility.

(b) Evaluation of past performance.

(c) Participation in the in-service training programs.

(d) Seniority.

(e) Compliance with all program rules and regulations. When all factors are equal, seniority shall prevail. Promotion procedures shall be uniformly applied and developed with the active participation of the committee.

(2) A licensee shall participate in mandatory in-service training and shall not be eligible for promotion until training is completed. A licensee may be excused from mandatory in-service training only with written supervisory approval.

(3) When a licensee has demonstrated an inability to operate the present vending facility under uniformly applied program standards, developed with the active participation of the committee, the licensee may be demoted or transferred to another vending facility that the licensee is considered qualified to operate, if a facility is available. If a facility is not available, then the licensee shall be removed from the present facility and the licensee's name shall be placed on the potential licensee's list until a facility is available. Demotion and transfer or removal of a licensee shall conform to the procedures outlined in R 393.13, R 393.14, R 393.15, and R 393.16.

History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.48 Bid process generally.

Rule 48. (1) The commission shall announce available locations on a bid line, which shall be routinely updated.

(2) A licensee shall learn of available locations by calling the bid line.

(3) A licensee may place a bid by calling the established line to record his or her bid on a vending facility.

(4) The administrator awards the vending facility to the licensee under the criteria established in these rules.

(5) A licensee shall accept the vending facility both verbally and in writing.

History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.49 Bid line.

Rule 49. (1) A message of available locations shall be placed on the bid line on the same day each week unless extenuating circumstances exist. The message announcement shall include all of the following information:

(a) The vending facility number. A potential licensee shall use the number when bidding on the facility.

(b) The geographic location of the facility (building/city).

(c) The facility type.

(d) The estimated gross sales.

(e) The name of contact person.

(f) The estimated date of availability.

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(2) If the bid announcement day is a state holiday, then bids for that bid cycle shall be updated on the next state working day of that week.

(3) The deadline for submitting a bid is the following week's announcement day at noon.

History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.50 Bidding procedure.

Rule 50. (1) The bid line shall contain instructions for placing a bid. Program staff shall record the bid with the date and time it was placed.

(2) A bid may be placed from 5 p.m. on the bid day until noon on the following bid update day.

(3) Program administrative staff shall offer the open vending facility to the successful bidder. The candidate shall either commit to the vending facility or decline the offer in writing within 72 hours after the close of bids. If the first candidate declines, then program staff shall continue the same award procedure, moving down the list of eligible licensees or potential licensees until the facility is awarded.

(4) Failure to make a commitment by the noon deadline constitutes declining the offer and the opportunity shall be offered to the next licensee on the list.

(5) A licensee who is awarded a vending facility shall be announced in the week after the award.

(6) A licensee is considered installed in a vending facility when an agreement has been signed.

(7) If a potential licensee does not bid and accept a facility within 3 years, then he or she shall take a commission-designated retraining course as approved by the commission board, with the active participation of the committee. Failure to retake training results in deletion of the potential licensee's name from the potential list and the potential licensee is not eligible to bid or accept a facility within the program.

History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.51 Bid award for vending facility.

Rule 51. (1) For the award of a vending facility, seniority is based on the number of days in which a licensee is licensed in the program. Bidders are ranked by their seniority and on the basis of all of the following:

(a) The most recent evaluation score. A satisfactory score is the minimum requirement.

(b) The date of transfer into the current facility. Six months in the current facility is the minimum requirement.

(c) The status of set-aside payments or reports. A licensee who submits late reports or accompanying set-aside payments is ineligible for promotion until 30 days after the time and date stamp of the delinquent report and the postmark receipt date of appropriate monies.

(d) Training appropriate to the facility for which the bid was placed.

(e) The profit percentage of the high bidder's vending facility for the most recent 3 report months shall meet the standard set forth in R 393.1.

(f) Documentation on file with the commission that the licensee is in compliance with workers' compensation laws, unemployment tax laws, and liability insurance requirements.

(2) From acceptance of a bid until the projected operation date of a vending facility, a successful bidder may not bid on another vending facility. If the vending facility doesn't open on time, then a licensee may bid on a second vending facility. If the licensee is awarded the second vending facility, his or her name is withdrawn from consideration for the first vending facility. The vending facility location shall be offered to the next qualified bidder.

(3) Locations that are not awarded to a current licensee shall be offered in order of seniority to persons on the potential licensee list who have bid. Certification as a potential licensee and seniority on the list of potential licensees are the criteria for award to a potential licensee, as set forth in the program operations manual.

(4) For nonmandated facilities, the building grantor may hold an interview and choose a candidate from a list of qualified bidders provided by the program. The commission shall not be involved in the final decision. If a bidder is offered a nonmandated vending facility and does not accept it, then the rejection of the offer shall be confirmed in writing by the bidder.

(5) Bid acceptance shall be addressed to the program administrator at the commission.

(6) All rejections of offers shall be directed to the commission within 72 hours after the offer is made. A future bid shall not be considered until a letter declining a previous offer is received.

History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.52 Committee; creation; powers and duties.

Rule 52. (1) The committee shall consist of 11 members elected by the licensees. The members shall serve for a period of 2 years, except that 5 initial members shall serve for 1 year and 6 initial members shall serve for 2 years. Thereafter, all members shall be elected for 2-year terms. A quorum of the committee shall annually elect, by a majority vote, 1 of its members to serve as chairperson. Committee members shall be licensees.

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(2) The committee shall do all of the following:

- (a) Meet not less than 4 times annually at places designated by the committee. The business that the committee may perform shall be conducted at a public meeting held in compliance with 1976 PA 267, MCL 15.261. Public notice of the time, date, and place of the meeting shall be given in the manner required by 1976 PA 267.
 - (b) Actively participate with the commission in major administrative decisions and policy and program development decisions affecting the overall administration of the state's vending facility program.
 - (c) At the request of the licensees, receive and transmit grievances to the commission and serve as an advocate for the licensees in connection with grievances.
 - (d) Actively participate with the commission in the development and administration of a state system for the transfer and promotion of licensees.
 - (e) Actively participate with the commission in the development of training and retraining programs for licensees.
 - (f) Sponsor, with the assistance of the commission, meetings and instructional conferences for licensees within the state.
 - (g) Between regular meetings, carry on its duties through subcommittees or individual members designated by it.
 - (h) Receive advance written notice from the commission of matters within the committee's purview that are being considered for decision. The commission may waive the requirement of advance notice in an emergency.
 - (i) Initiate matters for consideration by the commission, and advise interested parties regarding the state's vending facilities program.
 - (j) Record and transcribe committee minutes.
- (3) The subcommittee chairperson shall ensure that subcommittee members are notified of subcommittee meetings.
- (4) Set-aside funds may be used for the support of committee activities, not to exceed 5% of the set-asides collected during the fiscal year.
- (5) The commission shall have the ultimate responsibility for administering the state vending program and may reject the recommendations of the committee. If rejection occurs, then the commission shall notify the committee, in writing, within 15 working days of the commission's decision, informing the committee why the recommendation was rejected.
- History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.53 Committee election and representation.

Rule 53. The commission shall conduct the annual election of the members of the committee. The committee shall be fully representative of all licensees in the program on the basis of factors such as geography and vending facility type, with a goal of providing for proportional representation of licensees on federal, state, and other property.

History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.54 Dispute resolution.

Rule 54. (1) Any decision of the program is appealable.

- (2) Dispute resolution shall commence with an attempt to resolve problems between a licensee and a promotional agent through direct discussion. A licensee shall initiate dispute resolution by contacting the promotional agent and verbally communicating about the problem or by submitting a written communication stating the problem. The licensee's communication shall include a proposed solution. The promotional agent shall document the attempted resolution.
- (3) If a promotional agent is unable to resolve the problem with the licensee, then a licensee may request an administrative review by the commission.

History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.55 Administrative review.

Rule 55. (1) The purpose of an administrative review is to provide an informal procedure to enable a licensee to seek a remedy for dissatisfaction with an action of the commission arising from the operation or administration of the vending facility program that does not directly involve suspension and termination of a licensee's license. The commission shall make every effort to resolve licensee complaints at the administrative review level, since the resolution of disputes at the earliest possible time is mutually advantageous to all parties concerned. Resolution efforts are not intended to discourage or interfere with the licensee's rights to pursue the formal full evidentiary hearing process. A licensee may request, in writing, an administrative review within 15 working days from the date of the mailing, or the receipt, of notification of the commission action sought to be reviewed. This review shall be by a member or members of the administrative staff of the commission who have not directly or indirectly participated in the commission action in question. A written request for an administrative review shall contain a description of the complaint and the remedy that is sought. The request for an administrative review shall include all of the following information:

- (a) The action with which the complainant is dissatisfied and the date of the action.
- (b) A citation to the promulgated rule that has been violated or a statement of the injury incurred by the complainant.
- (c) A proposed remedy to the complaint.

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(2) An administrative review shall be held at a time and place mutually agreed upon by the commission and the complainant. An administrative review shall be held during regular commission working hours at a district or local commission office. An administrative review shall be conducted within 15 working days of receipt by the commission of a written request, notwithstanding extenuating circumstances.

(3) Transportation, reader service, or other communication services, if needed, shall be arranged for the licensee by the commission.

(4) The requested actions and decisions resulting from the review shall be maintained as part of the official record of the administrative review process.

(5) If an informal administrative review does not resolve the dispute to the satisfaction of the licensee, then the licensee may submit a request, to the commission, for a full evidentiary hearing.

History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.56 Evidentiary hearings.

Rule 56. (1) A licensee who is dissatisfied with an action of the commission arising from the operation or administration of the vending facility program may file a complaint with the commission requesting a full evidentiary hearing as required by the Randolph-Sheppard act of 1936, as amended, 20 U.S.C. §§107 to 107f, and the provisions of 34 C.F.R. §395.13 (July 1, 1981). When a licensee is licensed, he or she shall be informed, in writing, of his or her right to, and the procedures to be followed in obtaining, a full evidentiary hearing.

(2) To request a full evidentiary hearing, a licensee shall file a written request with the commission within 15 working days from the date of the mailing of the decision issued as a result of an administrative review. If a licensee's request for a hearing is not timely, and if there is no showing of good cause for a late request, then the commission's administrative review is final.

(3) The commission, which shall be considered a party to an appeal, shall have 15 working days from service of the request for a hearing to file a response with the hearings office.

(4) The hearings office shall have 15 working days after receipt of the agency response to notify both parties of the time, date, and place of the hearing. The hearing shall be held at a time and place that is convenient to the licensee who is requesting a full evidentiary hearing.

(5) Hearings shall be conducted pursuant to the procedures in contested cases set forth in chapter 4 of 1969 PA 306, MCL 24.271 to 24.287.

(6) Witnesses may be subpoenaed by the hearings officer on his or her own motion. Witnesses requested by the parties may also be subpoenaed by the hearings officer if the evidence of the witnesses is considered necessary and is not cumulative. Witnesses subpoenaed shall be allowed fees at the rate fixed by law. Witnesses the commission subpoenas shall be paid by the commission out of the funds appropriated for its administration.

(7) Any person may be represented by an attorney or other representative or may represent himself or herself.

(8) The hearings officer shall render a written proposed decision after the record is closed.

(9) If all requested documentation is available to the commissioners, they shall have 60 calendar days from receipt of the proposed decision to render a final agency decision.

(10) If a licensee is dissatisfied with the final agency decision, then the licensee may request that an ad hoc arbitration panel be convened, as authorized by the provisions of 34 C.F.R. §395.13 (July 1, 1981).

(11) A licensee shall be advised that the decision of the ad hoc arbitration panel is final and binding on the parties, unless the decision is appealed pursuant to the provisions of the government organization and employees act, 5 U.S.C. §101 et seq.

History: 2004 MR 12, Eff. Oct 1, 2004.

R 393.101 Rescinded.

History: 1979 ACS 16, Eff. Dec. 9, 1983; rescinded 2004 MR 12, Eff. Oct. 1, 2004.

R 393.102 Rescinded.

History: 1979 ACS 16, Eff. Dec. 9, 1983; rescinded 2004 MR 12, Eff. Oct. 1, 2004.

R 393.103 Rescinded.

History: 1979 ACS 16, Eff. Dec. 9, 1983; rescinded 2004 MR 12, Eff. Oct. 1, 2004.

R 393.104 Rescinded.

History: 1979 ACS 16, Eff. Dec. 9, 1983; rescinded 2004 MR 12, Eff. Oct. 1, 2004.

R 393.105 Rescinded.

History: 1979 ACS 16, Eff. Dec. 9, 1983; rescinded 2004 MR 12, Eff. Oct. 1, 2004.

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R 393.106 Rescinded.

History: 1979 ACS 16, Eff. Dec. 9, 1983; rescinded 2004 MR 12, Eff. Oct. 1, 2004.

R 393.107 Rescinded.

History: 1979 ACS 16, Eff. Dec. 9, 1983; rescinded 2004 MR 12, Eff. Oct. 1, 2004.

R 393.108 Rescinded.

History: 1979 ACS 16, Eff. Dec. 9, 1983; rescinded 2004 MR 12, Eff. Oct. 1, 2004.

R 393.109 Rescinded.

History: 1979 ACS 16, Eff. Dec. 9, 1983; rescinded 2004 MR 12, Eff. Oct. 1, 2004.

R 393.110 Rescinded.

History: 1979 ACS 16, Eff. Dec. 9, 1983; rescinded 2004 MR 12, Eff. Oct. 1, 2004.

R 393.111 Rescinded.

History: 1979 ACS 16, Eff. Dec. 9, 1983; rescinded 2004 MR 12, Eff. Oct. 1, 2004.

R 393.112 Rescinded.

History: 1979 ACS 16, Eff. Dec. 9, 1983; rescinded 2004 MR 12, Eff. Oct. 1, 2004.

R 393.113 Rescinded.

History: 1979 ACS 16, Eff. Dec. 9, 1983; rescinded 2004 MR 12, Eff. Oct. 1, 2004.

R 393.199

Source: 1983 AACS.

CLIENT APPEAL PROCEDURES

R 393.201

Source: 1990 AACS.

R 393.202

Source: 1997 AACS.

R 393.203

Source: 1997 AACS.

R 393.204

Source: 1997 AACS.

MICHIGAN JOBS COMMISSION

VOCATIONAL EDUCATION

VOCATIONAL REHABILITATION

PART 1. ELIGIBILITY FOR REHABILITATION SERVICE

R 395.1

Source: 1998-2000 AACS.

PART 2. PROVISION OF REHABILITATION SERVICES

R 395.21

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Source: 1998-2000 AACs.

**DEPARTMENT OF EDUCATION
STATE BOARD OF EDUCATION
REIMBURSED PROGRAMS OF VOCATIONAL-TECHNICAL EDUCATION**

R 395.371

Source: 1988 AACs.

R 395.376

Source: 1988 AACs.

STATE LIBRARY

PART 1. GENERAL PROVISIONS

R 397.1

Source: 1997 AACs.

R 397.2

Source: 1997 AACs.

R 397.3

Source: 1997 AACs.

PART 4. GENERAL LIBRARY FUND

R 397.45

Source: 1997 AACs.

PART 5. STANDARDS FOR PUBLIC LIBRARIES AND LIBRARY SYSTEMS

R 397.51

Source: 1997 AACs.

R 397.52

Source: 1997 AACs.

R 397.53

Source: 1997 AACs.

R 397.54

Source: 1997 AACs.

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R 397.56

Source: 1997 AACs.

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Source: 1997 AACs.

R 397.58

Source: 1997 AACs.

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R 397.59
Source: 1997 AACCS.

PART 6. CERTIFICATION FOR LIBRARIANS OF PUBLIC LIBRARIES

R 397.63
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R 397.87
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R 397.88
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R 397.89
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R 397.90
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R 397.91
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R 397.92
Source: 1997 AACs.

**DEPARTMENT OF STATE
MICHIGAN HISTORY DIVISION
SITE PROTECTION**

R 399.101
Source: 1983 AACs.

R 399.102
Source: 1983 AACs.

**FAMILY INDEPENDENCE AGENCY

CHILD DAY-CARE PROGRAM

PART 1. PUBLIC ASSISTANCE

GENERAL ASSISTANCE PROVISIONS**

R 400.1
Source: 1997 AACs.

R 400.2
Source: 1997 AACs.

R 400.3
Source: 1997 AACs.

R 400.4
Source: 1997 AACs.

R 400.5
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R 400.6
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R 400.6a
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SPECIAL ASSISTANCE PROVISIONS

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R 400.38
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CONSUMER AND INDUSTRY SERVICES

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R 400.71
Source: 1997 AACS.

R 400.72
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DAY CARE CENTERS AND NURSERY SCHOOLS

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R 400.128
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R 400.141
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R 400.142
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R 499.195
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BOARDING SCHOOLS FOR CHILDREN

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R 400.216
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PART 4. DIVISION OF SERVICES FOR THE BLIND

R 400.254
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R 400.261
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R 400.906
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R 400.919
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R 400.941
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R 400.951
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PART 10. CHILDREN'S CAMPS

R 400.1001
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Source: 1997 AACs.

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**OFFICE OF ADULT AND FAMILY COMMUNITY SERVICES
ADULT HOME HELP SERVICES PAYMENTS**

R 400.1101
Source: 1980 AACS.

R 400.1102
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R 400.1103
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R 400.1106
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R 400.1107
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**FAMILY SERVICES ADMINISTRATION
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R 400.1121
Source: 1998-2000 AACS.

**BUREAU OF REGULATORY SERVICES
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R 400.1151
Source: 1988 AACS.

R 400.1152
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YOUTH PAROLE AND REVIEW BOARD

PART 1. GENERAL PROVISIONS

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R 400.1202
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R 400.1210
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PART 2. GENERAL RULES OF PROCEDURE

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Source: 1997 AACS.

R 400.1227
Source: 1997 AACS.

R 400.1228
Source: 1997 AACS.

R 400.1229
Source: 1997 AACS.

PART 3. RELEASES

R 400.1231
Source: 1997 AACS.

R 400.1232
Source: 1997 AACS.

R 400.1233
Source: 1997 AACS.

PART 4. VIOLATION OF CONDITIONS, RETURN FROM RELEASE

R 400.1241
Source: 1997 AACS.

R 400.1242
Source: 1997 AACS.

R 400.1243
Source: 1997 AACS.

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R 400.1244
Source: 1997 AACS.

R 400.1245
Source: 1997 AACS.

R 400.1246
Source: 1997 AACS.

PART 5. DISCHARGE

R 400.1251
Source: 1997 AACS.

PART 6. REVIEW

R 400.1261
Source: 1997 AACS.

R 400.1262
Source: 1997 AACS.

R 400.1263
Source: 1997 AACS.

R 400.1264
Source: 1997 AACS.

R 400.1265
Source: 1997 AACS.

**DIVISION OF CHILD DAY CARE LICENSING
FAMILY DAY CARE HOMES**

R 400.1301
Source: 1997 AACS.

R 400.1302
Source: 1997 AACS.

R 400.1303
Source: 1997 AACS.

R 400.1304
Source: 1997 AACS.

R 400.1305
Source: 1997 AACS.

R 400.1306
Source: 1997 AACS.

R 400.1307
Source: 1997 AACS.

R 400.1308

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Source: 1997 AACS.

R 400.1309

Source: 1997 AACS.

R 400.1310

Source: 1997 AACS.

R 400.1311

Source: 1997 AACS.

R 400.1312

Source: 1997 AACS.

R 400.1313

Source: 1997 AACS.

R 400.1314

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R 400.1315

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R 400.1316

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R 400.1317

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R 400.1319

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R 400.1320

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R 400.1321

Source: 1997 AACS.

R 400.1322

Source: 1997 AACS.

R 400.1323

Source: 1997 AACS.

R 400.1324

Source: 1997 AACS.

R 400.1325

Source: 1997 AACS.

**ADULT FOSTER CARE LICENSING DIVISION
ADULT FOSTER CARE FAMILY HOMES**

**Annual Administrative Code Supplement
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R 400.1401
Source: 1984 AACs.

R 400.1402
Source: 1984 AACs.

R 400.1403
Source: 1984 AACs.

R 400.1404
Source: 1984 AACs.

R 400.1405
Source: 1984 AACs.

R 400.1406
Source: 1984 AACs.

R 400.1407
Source: 1984 AACs.

R 400.1408
Source: 1984 AACs.

R 400.1409
Source: 1984 AACs.

R 400.1410
Source: 1984 AACs.

R 400.1411
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R 400.1412
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R 400.1413
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R 400.1414
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R 400.1415
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R 400.1416
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R 400.1417
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R 400.1418
Source: 1984 AACs.

R 400.1419
Source: 1984 AACs.

R 400.1420
Source: 1984 AACs.

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R 400.1421
Source: 1984 AACS.

R 400.1422
Source: 1984 AACS.

R 400.1423
Source: 1984 AACS.

R 400.1424
Source: 1984 AACS.

R 400.1425
Source: 1984 AACS.

R 400.1426
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R 400.1427
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R 400.1428
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R 400.1429
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R 400.1430
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R 400.1431
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R 400.1433
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R 400.1436
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R 400.1437
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R 400.1438
Source: 1984 AACS.

R 400.1439
Source: 1984 AACS.

R 400.1440
Source: 1984 AACS.

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R 400.1441
Source: 1984 AACS.

R 400.1442
Source: 1984 AACS.

ADULT FOSTER CARE SMALL GROUP HOMES FOR SIX OR LESS, FIRE SAFETY

R 400.1601
Source: 1997 AACS.

R 400.1602
Source: 1997 AACS.

R 400.1603
Source: 1997 AACS.

R 400.1604
Source: 1997 AACS.

R 400.1605
Source: 1997 AACS.

R 400.1606
Source: 1997 AACS.

R 400.1607
Source: 1997 AACS.

R 400.1608
Source: 1997 AACS.

R 400.1609
Source: 1997 AACS.

R 400.1610
Source: 1997 AACS.

R 400.1611
Source: 1997 AACS.

R 400.1612
Source: 1997 AACS.

R 400.1613
Source: 1997 AACS.

FAMILY AND GROUP DAY CARE HOMES

PART 1. GENERAL PROVISIONS

R 400.1801
Source: 1989 AACS.

R 400.1802

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Source: 1989 AACS.

R 400.1803

Source: 1989 AACS.

R 400.1804

Source: 1989 AACS.

R 400.1805

Source: 1989 AACS.

R 400.1806

Source: 1989 AACS.

R 400.1807

Source: 1989 AACS.

R 400.1808

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R 400.1814

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R 400.1815

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R 400.1816

Source: 1989 AACS.

R 400.1817

Source: 1989 AACS.

R 400.1818

Source: 1989 AACS.

R 400.1819

Source: 1989 AACS.

PART 2. ENVIRONMENT

R 400.1821

Source: 1989 AACS.

R 400.1822

Source: 1989 AACS.

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PART 3. FIRE SAFETY

R 400.1831
Source: 1989 AACs.

R 400.1832
Source: 1989 AACs.

R 400.1833
Source: 1989 AACs.

R 400.1834
Source: 1989 AACs.

R 400.1835
Source: 1989 AACs.

PART 4. TRANSPORTATION: FIELD TRIPS

R 400.1841
Source: 1989 AACs.

R 400.1842
Source: 1989 AACs.

PART 5. TRAINING

R 400.1851
Source: 1989 AACs.

OFFICE OF CHILDREN AND YOUTH SERVICES

CHILD CARE FUND

PART 1. GENERAL PROVISIONS

R 400.2001
Source: 1987 AACs.

R 400.2002
Source: 1987 AACs.

R 400.2003
Source: 1987 AACs.

R 400.2004
Source: 1987 AACs.

R 400.2005
Source: 1987 AACs.

R 400.2006
Source: 1987 AACs.

R 400.2007
Source: 1987 AACs.

R 400.2008

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Source: 1987 AACS.

R 400.2009

Source: 1987 AACS.

R 400.2010

Source: 1987 AACS.

R 400.2011

Source: 1987 AACS.

PART 2. ELIGIBLE EXPENDITURE CLASSIFICATIONS

R 400.2021

Source: 1987 AACS.

R 400.2022

Source: 1987 AACS.

R 400.2023

Source: 1987 AACS.

R 400.2024

Source: 1987 AACS.

R 400.2025

Source: 1987 AACS.

R 400.2026

Source: 1987 AACS.

R 400.2027

Source: 1987 AACS.

R 400.2028

Source: 1987 AACS.

PART 3. ACCOUNTING

R 400.2031

Source: 1987 AACS.

PART 4. REPORTING

R 400.2041

Source: 1987 AACS.

R 400.2042

Source: 1987 AACS.

R 400.2043

Source: 1987 AACS.

R 400.2044

Source: 1987 AACS.

R 400.2045

Source: 1987 AACS.

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R 400.2046
Source: 1987 AACS.

R 400.2047
Source: 1987 AACS.

R 400.2048
Source: 1987 AACS.

R 400.2049
Source: 1987 AACS.

ADULT FOSTER CARE LICENSING DIVISION

ADULT FOSTER CARE FACILITIES

PART 1. GENERAL PROVISIONS

R 400.2101
Source: 1997 AACS.

R 400.2102
Source: 1997 AACS.

R 400.2103
Source: 1997 AACS.

R 400.2104
Source: 1997 AACS.

R 400.2105
Source: 1997 AACS.

R 400.2106
Source: 1997 AACS.

R 400.2111
Source: 1997 AACS.

R 400.2112
Source: 1997 AACS.

R 400.2113
Source: 1997 AACS.

R 400.2114
Source: 1997 AACS.

R 400.2115
Source: 1997 AACS.

R 400.2116
Source: 1997 AACS.

R 400.2117
Source: 1997 AACS.

R 400.2118

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Source: 1997 AACS.

R 400.2119

Source: 1997 AACS.

R 400.2120

Source: 1997 AACS.

R 400.2121

Source: 1997 AACS.

R 400.2122

Source: 1997 AACS.

PART 2. FAMILY HOMES, FIRE SAFETY

R 400.2201

Source: 1984 AACS.

R 400.2202

Source: 1997 AACS.

R 400.2203

Source: 1997 AACS.

R 400.2204

Source: 1997 AACS.

R 400.2205

Source: 1997 AACS.

R 400.2206

Source: 1997 AACS.

R 400.2207

Source: 1997 AACS.

R 400.2208

Source: 1997 AACS.

R 400.2209

Source: 1997 AACS.

R 400.2210

Source: 1997 AACS.

R 400.2211

Source: 1997 AACS.

R 400.2212

Source: 1997 AACS.

R 400.2213

Source: 1997 AACS.

R 400.2214

Source: 1997 AACS.

R 400.2215

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Source: 1997 AACS.

R 400.2216

Source: 1997 AACS.

R 400.2217

Source: 1997 AACS.

R 400.2218

Source: 1997 AACS.

R 400.2219

Source: 1997 AACS.

R 400.2220

Source: 1997 AACS.

R 400.2221

Source: 1997 AACS.

R 400.2222

Source: 1997 AACS.

R 400.2223

Source: 1997 AACS.

R 400.2224

Source: 1997 AACS.

R 400.2231

Source: 1984 AACS.

R 400.2232

Source: 1997 AACS.

R 400.2233

Source: 1984 AACS.

R 400.2234

Source: 1997 AACS.

R 400.2241

Source: 1997 AACS.

R 400.2242

Source: 1984 AACS.

R 400.2243

Source: 1984 AACS.

R 400.2248

Source: 1997 AACS.

R 400.2249

Source: 1997 AACS.

R 400.2250

Source: 1997 AACS.

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R 400.2251
Source: 1997 AACS.

R 400.2252
Source: 1997 AACS.

R 400.2253
Source: 1997 AACS.

R 400.2254
Source: 1997 AACS.

R 400.2255
Source: 1997 AACS.

R 400.2256
Source: 1997 AACS.

R 400.2257
Source: 1997 AACS.

R 400.2271
Source: 1997 AACS.

R 400.2272
Source: 1997 AACS.

R 400.2273
Source: 1997 AACS.

R 400.2274
Source: 1997 AACS.

R 400.2275
Source: 1997 AACS.

PART 3. GROUP HOMES

R 400.2301
Source: 1997 AACS.

R 400.2302
Source: 1997 AACS.

R 400.2303
Source: 1997 AACS.

R 400.2304
Source: 1997 AACS.

R 400.2305
Source: 1997 AACS.

R 400.2306
Source: 1997 AACS.

R 400.2307
Source: 1997 AACS.

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R 400.2302
Source: 1997 AACS.

R 400.2303
Source: 1997 AACS.

R 400.2304
Source: 1997 AACS.

R 400.2305
Source: 1997 AACS.

R 400.2306
Source: 1997 AACS.

R 400.2307
Source: 1997 AACS.

R 400.2308
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R 400.2309
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R 400.2310
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R 400.2311
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R 400.2312
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R 400.2313
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R 400.2314
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R 400.2315
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R 400.2316
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R 400.2317
Source: 1997 AACS.

R 400.2318
Source: 1997 AACS.

R 400.2319
Source: 1997 AACS.

R 400.2320
Source: 1997 AACS.

R 400.2321
Source: 1997 AACS.

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R 400.2322
Source: 1997 AACS.

R 400.2323
Source: 1997 AACS.

R 400.2324
Source: 1997 AACS.

R 400.2331
Source: 1997 AACS.

R 400.2332
Source: 1997 AACS.

R 400.2333
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R 400.2334
Source: 1997 AACS.

R 400.2341
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R 400.2342
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R 400.2343
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R 400.2344
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R 400.2345
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R 400.2347
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R 400.2348
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R 400.2349
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R 400.2350
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R 400.2351
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R 400.2352
Source: 1997 AACS.

R 400.2353
Source: 1997 AACS.

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R 400.2354
Source: 1997 AACS.

R 400.2355
Source: 1997 AACS.

R 400.2356
Source: 1997 AACS.

R 400.2357
Source: 1997 AACS.

R 400.2361
Source: 1997 AACS.

R 400.2371
Source: 1997 AACS.

R 400.2372
Source: 1997 AACS.

R 400.2373
Source: 1997 AACS.

R 400.2374
Source: 1997 AACS.

R 400.2375
Source: 1997 AACS.

R 400.2376
Source: 1982 AACS.

DEPARTMENT OF CONSUMER AND INDUSTRY SERVICES

BUREAU OF REGULATORY SERVICES

ADULT FOSTER CARE FACILITIES

PART 5. FIRE SAFETY; CONGREGATE FACILITIES

R 400.2501
Source: 1998-2000 AACS.

R 400.2502
Source: 1998-2000 AACS.

R 400.2503
Source: 1998-2000 AACS.

R 400.2504
Source: 1998-2000 AACS.

R 400.2505
Source: 1998-2000 AACS.

R 400.2506

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Source: 1998-2000 AACCS.

R 400.2507

Source: 1998-2000 AACCS.

R 400.2508

Source: 1998-2000 AACCS.

R 400.2509

Source: 1998-2000 AACCS.

R 400.2510

Source: 1998-2000 AACCS.

R 400.2511

Source: 1998-2000 AACCS.

R 400.2512

Source: 1998-2000 AACCS.

R 400.2513

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R 400.2514

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R 400.2515

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R 400.2516

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R 400.2517

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R 400.2521

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R 400.2531

Source: 1998-2000 AACCS.

R 400.2532

Source: 1998-2000 AACCS.

R 400.2533

Source: 1998-2000 AACCS.

R 400.2534

Source: 1998-2000 AACCS.

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R 400.2535
Source: 1998-2000 AACS.

R 400.2536
Source: 1998-2000 AACS.

R 400.2537
Source: 1998-2000 AACS.

R 400.2538
Source: 1998-2000 AACS.

R 400.2539
Source: 1998-2000 AACS.

R 400.2540
Source: 1998-2000 AACS.

R 400.2541
Source: 1998-2000 AACS.

R 400.2542
Source: 1998-2000 AACS.

R 400.2543
Source: 1998-2000 AACS.

R 400.2544
Source: 1998-2000 AACS.

R 400.2545
Source: 1998-2000 AACS.

R 400.2551
Source: 1998-2000 AACS.

R 400.2552
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R 400.2553
Source: 1998-2000 AACS.

R 400.2554
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R 400.2555
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R 400.2556
Source: 1998-2000 AACS.

R 400.2557
Source: 1998-2000 AACS.

R 400.2558
Source: 1998-2000 AACS.

R 400.2559

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Source: 1998-2000 AACS.

R 400.2560

Source: 1998-2000 AACS.

R 400.2561

Source: 1998-2000 AACS.

R 400.2562

Source: 1998-2000 AACS.

R 400.2563

Source: 1998-2000 AACS.

R 400.2564

Source: 1998-2000 AACS.

R 400.2565

Source: 1998-2000 AACS.

R 400.2566

Source: 1998-2000 AACS.

R 400.2567

Source: 1998-2000 AACS.

**FAMILY SERVICES ADMINISTRATION
FOOD STAMP PROGRAM**

R 400.3001

Source: 1997 AACS.

R 400.3002

Source: 1997 AACS.

R 400.3003

Source: 1997 AACS.

R 400.3004

Source: 1997 AACS.

R 400.3005

Source: 1997 AACS.

R 400.3006

Source: 1997 AACS.

R 400.3007

Source: 1997 AACS.

R 400.3008

Source: 1997 AACS.

R 400.3009

Source: 1997 AACS.

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R 400.3010
Source: 1997 AACS.

R 400.3011
Source: 1997 AACS.

R 400.3012
Source: 1997 AACS.

R 400.3013
Source: 1997 AACS.

R 400.3014
Source: 1997 AACS.

R 400.3015
Source: 1997 AACS.

FAMILY INDEPENDENCE PROGRAM

R 400.3101
Source: 1997 AACS.

R 400.3102
Source: 1997 AACS.

R 400.3103
Source: 1997 AACS.

R 400.3104
Source: 1997 AACS.

R 400.3105
Source: 1997 AACS.

R 400.3106
Source: 1997 AACS.

R 400.3107
Source: 1997 AACS.

R 400.3108
Source: 1997 AACS.

R 400.3109
Source: 1997 AACS.

R 400.3110
Source: 1997 AACS.

R 400.3111
Source: 1997 AACS.

R 400.3112
Source: 1997 AACS.

R 400.3113
Source: 1997 AACS.

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R 400.3114
Source: 1997 AACS.

R 400.3115
Source: 1997 AACS.

R 400.3116
Source: 1997 AACS.

R 400.3117
Source: 1997 AACS.

R 400.3118
Source: 1997 AACS.

R 400.3119
Source: 1997 AACS.

R 400.3120
Source: 1997 AACS.

R 400.3121
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R 400.3122
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R 400.3123
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R 400.3128
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R 400.3129
Source: 1997 AACS.

R 400.3130
Source: 1997 AACS.

R 400.3131
Source: 1997 AACS.

**FAMILY INDEPENDENCE AGENCY
FAMILY SERVICES ADMINISTRATION**

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STATE DISABILITY ASSISTANCE PROGRAM

R 400.3151
Source: 1998-2000 AACS.

R 400.3152
Source: 1998-2000 AACS.

R 400.3153
Source: 1998-2000 AACS.

R 400.3154
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R 400.3155
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R 400.3167
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R 400.3168
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R 400.3169
Source: 1998-2000 AACS.

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R 400.3170
Source: 1998-2000 AACS.

R 400.3171
Source: 1998-2000 AACS.

400.3172
Source: 1998-2000 AACS.

R 400.3173
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R 400.3174
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R 400.3175
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R 400.3176
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R 400.3177
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R 400.3178
Source: 1998-2000 AACS.

R 400.3179
Source: 1998-2000 AACS.

R 400.3180
Source: 1998-2000 AACS.

**OFFICE OF INCOME ASSISTANCE
EMERGENCY NEEDS PROGRAM**

R 400.3501
Source: 1997 AACS.

R 400.3502
Source: 1997 AACS.

R 400.3503
Source: 1997 AACS.

R 400.3504
Source: 1997 AACS.

R 400.3505
Source: 1997 AACS.

R 400.3506
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R 400.3507
Source: 1997 AACS.

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R 400.3508
Source: 1997 AACs.

R 400.3509
Source: 1997 AACs.

R 400.3510
Source: 1997 AACs.

R 400.3511
Source: 1997 AACs.

R 400.3512
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R 400.3524
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R 400.3525
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R 400.3526

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Source: 1997 AACs.

R 400.3527

Source: 1997 AACs.

R 400.3528

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R 400.3536

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R 400.3537

Source: 1997 AACs.

R 400.3538

Source: 1997 AACs.

R 400.3539

Source: 1997 AACs.

R 400.3540

Source: 1997 AACs.

**OFFICE OF EMPLOYMENT DEVELOPMENT SERVICES
MICHIGAN OPPORTUNITY AND SKILLS TRAINING PROGRAM**

R 400.3591

Source: 1997 AACs.

R 400.3592

Source: 1997 AACs.

R 400.3593

Source: 1997 AACs.

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R 400.3594
Source: 1997 AACs.

R 400.3595
Source: 1997 AACs.

R 400.3596
Source: 1997 AACs.

**FAMILY SERVICES ADMINISTRATION
EMPLOYMENT AND TRAINING PROGRAM**

R 400.3601
Source: 1997 AACs.

R 400.3602
Source: 1997 AACs.

R 400.3603
Source: 1997 AACs.

R 400.3604
Source: 1997 AACs.

R 400.3605
Source: 1997 AACs.

R 400.3606
Source: 1997 AACs.

R 400.3607
Source: 1997 AACs.

R 400.3608
Source: 1997 AACs.

R 400.3609
Source: 1997 AACs.

R 400.3610
Source: 1997 AACs.

R 400.3611
Source: 1997 AACs.

R 400.3612
Source: 1997 AACs.

R 400.3613
Source: 1997 AACs.

**DIVISION OF CHILD WELFARE LICENSING
CHILD CARING INSTITUTIONS
PART 1. GENERAL PROVISIONS**

**Annual Administrative Code Supplement
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R 400.4101
Source: 1983 AACS.

R 400.4104
Source: 1983 AACS.

R 400.4105
Source: 1983 AACS.

R 400.4106
Source: 1983 AACS.

R 400.4108
Source: 1983 AACS.

R 400.4109
Source: 1983 AACS.

R 400.4111
Source: 1983 AACS.

R 400.4112
Source: 1983 AACS.

R 400.4113
Source: 1983 AACS.

R 400.4114
Source: 1983 AACS.

R 400.4116
Source: 1983 AACS.

R 400.4117
Source: 1983 AACS.

R 400.4118
Source: 1983 AACS.

R 400.4119
Source: 1983 AACS.

R 400.4120
Source: 1983 AACS.

R 400.4121
Source: 1983 AACS.

R 400.4126
Source: 1983 AACS.

R 400.4127
Source: 1983 AACS.

R 400.4128
Source: 1983 AACS.

R 400.4130
Source: 1983 AACS.

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R 400.4131
Source: 1983 AACS.

R 400.4132
Source: 1983 AACS.

R 400.4133
Source: 1983 AACS.

R 400.4134
Source: 1983 AACS.

R 400.4137
Source: 1983 AACS.

R 400.4138
Source: 1983 AACS.

R 400.4141
Source: 1983 AACS.

R 400.4142
Source: 1983 AACS.

R 400.4143
Source: 1983 AACS.

R 400.4144
Source: 1983 AACS.

R 400.4145
Source: 1983 AACS.

R 400.4146
Source: 1983 AACS.

R 400.4147
Source: 1983 AACS.

R 400.4148
Source: 1983 AACS.

R 400.4150
Source: 1983 AACS.

R 400.4152
Source: 1983 AACS.

R 400.4160
Source: 1983 AACS.

R 400.4161
Source: 1983 AACS.

R 400.4163
Source: 1983 AACS.

R 400.4167
Source: 1983 AACS.

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R 400.4168
Source: 1983 AACS.

R 400.4169
Source: 1983 AACS.

R 400.4170
Source: 1983 AACS.

R 400.4172
Source: 1983 AACS.

R 400.4173
Source: 1983 AACS.

R 400.4175
Source: 1983 AACS.

R 400.4176
Source: 1983 AACS.

R 400.4177
Source: 1983 AACS.

R 400.4178
Source: 1983 AACS.

R 400.4181
Source: 1983 AACS.

R 400.4182
Source: 1983 AACS.

R 400.4183
Source: 1983 AACS.

R 400.4199
Source: 1983 AACS.

PART 2. SHORT-TERM INSTITUTIONS

R 400.4201
Source: 1983 AACS.

R 400.4231
Source: 1983 AACS.

R 400.4232
Source: 1983 AACS.

R 400.4234
Source: 1983 AACS.

R 400.4237
Source: 1983 AACS.

R 400.4238
Source: 1983 AACS.

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PART 3. RESIDENTIAL TREATMENT INSTITUTIONS

R 400.4302
Source: 1983 AACS.

R 400.4331
Source: 1983 AACS.

R 400.4332
Source: 1983 AACS.

R 400.4334
Source: 1983 AACS.

R 400.4335
Source: 1983 AACS.

R 400.4336
Source: 1983 AACS.

R 400.4337
Source: 1983 AACS.

R 400.4338
Source: 1983 AACS.

PART 4. ENVIRONMENTAL HEALTH AND SAFETY

R 400.4401
Source: 1983 AACS.

R 400.4407
Source: 1983 AACS.

R 400.4409
Source: 1983 AACS.

R 400.4411
Source: 1983 AACS.

R 400.4414
Source: 1983 AACS.

R 400.4417
Source: 1983 AACS.

R 400.4420
Source: 1983 AACS.

R 400.4426
Source: 1983 AACS.

R 400.4428
Source: 1983 AACS.

R 400.4431
Source: 1983 AACS.

R 400.4435

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Source: 1983 AACS.

PART 5. FIRE SAFETY FOR SMALL, LARGE, AND SECURE INSTITUTION FACILITIES

R 400.4501

Source: 1983 AACS.

R 400.4502

Source: 1983 AACS.

R 400.4504

Source: 1983 AACS.

R 400.4506

Source: 1983 AACS.

R 400.4508

Source: 1983 AACS.

R 400.4510

Source: 1983 AACS.

R 400.4512

Source: 1983 AACS.

R 400.4513

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R 400.4515

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R 400.4517

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R 400.4520

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R 400.4522

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R 400.4523

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R 400.4524

Source: 1983 AACS.

R 400.4527

Source: 1983 AACS.

R 400.4532

Source: 1983 AACS.

R 400.4535

Source: 1983 AACS.

R 400.4538

Source: 1983 AACS.

R 400.4540

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Source: 1983 AACS.

R 400.4543

Source: 1983 AACS.

R 400.4545

Source: 1983 AACS.

R 400.4546

Source: 1983 AACS.

R 400.4548

Source: 1983 AACS.

R 400.4550

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R 400.4552

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R 400.4554

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R 400.4555

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R 400.4557

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R 400.4559

Source: 1983 AACS.

R 400.4560

Source: 1983 AACS.

R 400.4562

Source: 1983 AACS.

R 400.4563

Source: 1983 AACS.

R 400.4564

Source: 1983 AACS.

R 400.4566

Source: 1983 AACS.

R 400.4568

Source: 1983 AACS.

PART 6. FIRE SAFETY FOR RESIDENTIAL GROUP HOME FACILITIES

R 400.4601

Source: 1983 AACS.

R 400.4602

Source: 1983 AACS.

R 400.4606

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Source: 1983 AACS.

R 400.4608

Source: 1983 AACS.

R 400.4612

Source: 1983 AACS.

R 400.4613

Source: 1983 AACS.

R 400.4615

Source: 1983 AACS.

R 400.4617

Source: 1983 AACS.

R 400.4618

Source: 1983 AACS.

R 400.4620

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R 400.4623

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R 400.4632

Source: 1983 AACS.

R 400.4635

Source: 1983 AACS.

R 400.4638

Source: 1983 AACS.

R 400.4639

Source: 1983 AACS.

R 400.4640

Source: 1983 AACS.

R 400.4643

Source: 1983 AACS.

R 400.4652

Source: 1983 AACS.

R 400.4657

Source: 1983 AACS.

R 400.4660

Source: 1983 AACS.

R 400.4666

Source: 1983 AACS.

FAMILY SERVICES ADMINISTRATION

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CHILD DAY-CARE PROGRAM

R 400.5001
Source: 1997 AACS.

R 400.5002
Source: 1997 AACS.

R 400.5003
Source: 1997 AACS.

R 400.5004
Source: 1997 AACS.

R 400.5005
Source: 1997 AACS.

R 400.5006
Source: 1997 AACS.

R 400.5007
Source: 1997 AACS.

R 400.5008
Source: 1997 AACS.

R 400.5009
Source: 1997 AACS.

R 400.5010
Source: 1997 AACS.

R 400.5011
Source: 1997 AACS.

R 400.5012
Source: 1997 AACS.

R 400.5013
Source: 1997 AACS.

R 400.5014
Source: 1997 AACS.

R 400.5015
Source: 1997 AACS.

DIVISION OF CHILD CARE CENTER LICENSING

CHILD CARE CENTERS

**PART 1. GENERAL PROVISIONS, INCLUDING PROVISIONS FOR CARE
OF CHILDREN 2 1/2 YEARS TO 5 YEARS OF AGE**

R 400.5101
Source: 1998-2000 AACS.

R 400.5102

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Source: 1998-2000 AACS.

R 400.5103

Source: 2001 AACS.

R 400.5104

Source: 1998-2000 AACS.

R 400.5104a

Source: 1998-2000 AACS.

R 400.5104b

Source: 1998-2000 AACS.

R 400.5105

Source: 1998-2000 AACS.

R 400.5105a

Source: 1998-2000 AACS.

R 400.5105b

Source: 1998-2000 AACS.

R 400.5106

Source: 2003 AACS.

R 400.5107

Source: 1998-2000 AACS.

R 400.5108

Source: 1998-2000 AACS.

R 400.5109

Source: 1998-2000 AACS.

R 400.5110

Source: 1998-2000 AACS.

R 400.5111

Source: 1998-2000 AACS.

R 400.5112

Source: 1998-2000 AACS.

R 400.5113

Source: 1998-2000 AACS.

R 400.5113a

Source: 1998-2000 AACS.

R 400.5114

Source: 1980 AACS.

R 400.5115

Source: 1998-2000 AACS.

R 400.5116

Source: 1998-2000 AACS.

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R 400.5117
Source: 1998-2000 AACS.

R 400.5118
Source: 1980 AACS.

**PART 2. ADDITIONAL PROVISIONS FOR CARE OF CHILDREN
BETWEEN AGES OF 2 WEEKS AND 2 1/2 YEARS**

R 400.5201
Source: 1998-2000 AACS.

R 400.5202
Source: 1998-2000 AACS.

R 400.5203
Source: 1998-2000 AACS.

R 400.5204
Source: 1998-2000 AACS.

R 400.5205
Source: 1984 AACS.

R 400.5206
Source: 1980 AACS.

R 400.5207
Source: 1980 AACS.

R 400.5208
Source: 1998-2000 AACS.

R 400.5209
Source: 1998-2000 AACS.

R 400.5210
Source: 1998-2000 AACS.

PART 3. ADDITIONAL PROVISIONS FOR CARE OF CHILDREN 6 YEARS OF AGE AND OLDER

R 400.5301
Source: 1980 AACS.

R 400.5302
Source: 1998-2000 AACS.

R 400.5303
Source: 1998-2000 AACS.

R 400.5304
Source: 1998-2000 AACS.

PART 4. ADDITIONAL PROVISIONS FOR DROP-IN CENTERS

R 400.5401
Source: 1980 AACS.

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R 400.5402
Source: 1984 AACS.

R 400.5403
Source: 1980 AACS.

R 400.5404
Source: 1980 AACS.

R 400.5105
Source: 1980 AACS.

PART 5. ADDITIONAL PROVISIONS FOR SPECIFIC PROGRAM COMPONENTS

R 400.5501
Source: 1980 AACS.

R 400.5502
Source: 1980 AACS.

R 400.5503
Source: 1980 AACS.

PART 6. TRANSPORTATION PROVISIONS

R 400.5601
Source: 1998-2000 AACS.

R 400.5602
Source: 1998-2000 AACS.

R 400.5603
Source: 1998-2000 AACS.

R 400.5604
Source: 1998-2000 AACS.

R 400.5605
Source: 1998-2000 AACS.

R 400.5606
Source: 1998-2000 AACS.

R 400.5607
Source: 1998-2000 AACS.

R 400.5608
Source: 1997 AACS.

R 400.5609
Source: 1998-2000 AACS.

R 400.5610
Source: 1998-2000 AACS.

R 400.5611
Source: 1980 AACS.

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R 400.5612
Source: 1980 AACS.

R 400.5613
Source: 1980 AACS.

R 400.5614
Source: 1998-2000 AACS.

PART 7. FIELD TRIP TRANSPORTATION PROVISIONS

R 400.5701
Source: 1980 AACS.

R 400.5702
Source: 1980 AACS.

R 400.5703
Source: 1998-2000 AACS.

R 400.5704
Source: 1998-2000 AACS.

R 400.5705
Source: 1980 AACS.

R 400.5706
Source: 1998-2000 AACS.

R 400.5707
Source: 1997 AACS.

R 400.5708
Source: 1998-2000 AACS.

R 400.5709
Source: 1998-2000 AACS.

R 400.5710
Source: 1980 AACS.

R 400.5711
Source: 1980 AACS.

R 400.5712
Source: 1980 AACS.

PART 8. FIRE SAFETY PROVISIONS

R 400.5801
Source: 1998-2000 AACS.

R 400.5805
Source: 1998-2000 AACS.

R 400.5810
Source: 1998-2000 AACS.

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R 400.5815
Source: 1998-2000 AACS.

R 400.5820
Source: 1998-2000 AACS.

R 400.5825
Source: 1998-2000 AACS.

R 400.5830
Source: 1998-2000 AACS.

R 400.5835
Source: 1998-2000 AACS.

R 400.5840
Source: 1998-2000 AACS.

R 400.5841
Source: 1998-2000 AACS.

R 400.5845
Source: 1998-2000 AACS.

R 400.5850
Source: 1998-2000 AACS.

R 400.5855
Source: 1998-2000 AACS.

R 400.5856
Source: 1998-2000 AACS.

R 400.5860
Source: 1998-2000 AACS.

R 400.5865
Source: 1998-2000 AACS.

R 400.5870
Source: 1998-2000 AACS.

PART 9. SANITATION PROVISIONS

R 400.5901
Source: 1998-2000 AACS.

R 400.5902
Source: 1998-2000 AACS.

R 400.5903
Source: 1998-2000 AACS.

R 400.5905
Source: 1998-2000 AACS.

R 400.5910
Source: 1984 AACS.

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R 400.5915
Source: 1998-2000 AACS.

R 400.5920
Source: 1998-2000 AACS.

R 400.5925
Source: 1998-2000 AACS.

R 400.5930
Source: 1984 AACS.

R 400.5935
Source: 1998-2000 AACS.

R 400.5940
Source: 1980 AACS.

DIVISION OF CHILD WELFARE LICENSING

CHILD PLACING AGENCIES

PART 1. GENERAL PROVISIONS

R 400.6101
Source: 1998-2000 AACS.

R 400.6102
Source: 1998-2000 AACS.

R 400.6108
Source: 1998-2000 AACS.

R 400.6110
Source: 1998-2000 AACS.

R 400.6112
Source: 1998-2000 AACS.

R 400.6114
Source: 1998-2000 AACS.

R 400.6117
Source: 1998-2000 AACS.

R 400.6119
Source: 1998-2000 AACS.

R 400.6122
Source: 1998-2000 AACS.

R 400.6123
Source: 1998-2000 AACS.

R 400.6124
Source: 1998-2000 AACS.

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R 400.6126
Source: 1998-2000 AACS.

R 400.6128
Source: 1998-2000 AACS.

R 400.6129
Source: 1998-2000 AACS.

R 400.6131
Source: 1998-2000 AACS.

R 400.6132
Source: 1998-2000 AACS.

R 400.6133
Source: 1998-2000 AACS.

R 400.6135
Source: 1998-2000 AACS.

R 400.6136
Source: 1998-2000 AACS.

R 400.6137
Source: 1998-2000 AACS.

R 400.6139
Source: 1998-2000 AACS.

R 400.6142
Source: 1998-2000 AACS.

R 400.6143
Source: 1998-2000 AACS.

R 400.6145
Source: 1998-2000 AACS.

R 400.6148
Source: 1998-2000 AACS.

R 400.6151
Source: 1998-2000 AACS.

R 400.6152
Source: 1998-2000 AACS.

PART 2. FOSTER HOME CARE

R 400.6201
Source: 1998-2000 AACS.

R 400.6202
Source: 1998-2000 AACS.

R 400.6204
Source: 1998-2000 AACS.

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R 400.6207
Source: 1998-2000 AACS.

R 400.6209
Source: 1998-2000 AACS.

R 400.6211
Source: 1998-2000 AACS.

R 400.6215
Source: 1998-2000 AACS.

R 400.6216
Source: 1998-2000 AACS.

R 400.6218
Source: 1998-2000 AACS.

R 400.6219
Source: 1998-2000 AACS.

R 400.6221
Source: 1998-2000 AACS.

R 400.6222
Source: 1998-2000 AACS.

R 400.6223
Source: 1998-2000 AACS.

R 400.6225
Source: 1998-2000 AACS.

R 400.6226
Source: 1998-2000 AACS.

R 400.6227
Source: 1998-2000 AACS.

R 400.6228
Source: 1998-2000 AACS.

R 400.6229
Source: 1998-2000 AACS.

R 400.6230
Source: 1998-2000 AACS.

R 400.6231
Source: 1998-2000 AACS.

R 400.6232
Source: 1998-2000 AACS.

R 400.6234
Source: 1998-2000 AACS.

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- R 400.6238**
Source: 1998-2000 AACS.
- R 400.6240**
Source: 1998-2000 AACS.
- R 400.6245**
Source: 1998-2000 AACS.
- R 400.6250**
Source: 1998-2000 AACS.
- R 400.6252**
Source: 1998-2000 AACS.
- R 400.6254**
Source: 1998-2000 AACS.
- R 400.6260**
Source: 1998-2000 AACS.
- R 400.6261**
Source: 1998-2000 AACS.
- R 400.6262**
Source: 1998-2000 AACS.
- R 400.6263**
Source: 1998-2000 AACS.
- R 400.6265**
Source: 1998-2000 AACS.
- R 400.6267**
Source: 1998-2000 AACS.
- R 400.6271**
Source: 1998-2000 AACS.
- R 400.6274**
Source: 1998-2000 AACS.
- R 400.6277**
Source: 1998-2000 AACS.
- R 400.6279**
Source: 1998-2000 AACS.
- R 400.6280**
Source: 1998-2000 AACS.
- R 400.6281**
Source: 1998-2000 AACS.
- R 400.6282**
Source: 1998-2000 AACS.

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PART 3. FOSTER HOME CERTIFICATION

R 400.6301
Source: 1998-2000 AACS.

R 400.6302
Source: 1998-2000 AACS.

R 400.6303
Source: 1998-2000 AACS.

R 400.6305
Source: 1998-2000 AACS.

R 400.6306
Source: 1998-2000 AACS.

R 400.6308
Source: 1998-2000 AACS.

R 400.6309
Source: 1998-2000 AACS.

R 400.6311
Source: 1998-2000 AACS.

R 400.6314
Source: 1998-2000 AACS.

R 400.6319
Source: 1998-2000 AACS.

R 400.6320
Source: 1998-2000 AACS.

R 400.6322
Source: 1998-2000 AACS.

R 400.6323
Source: 1998-2000 AACS.

R 400.6324
Source: 1998-2000 AACS.

PART 4. INDEPENDENT LIVING

R 400.6401
Source: 1998-2000 AACS.

R 400.6402
Source: 1998-2000 AACS.

R 400.6405
Source: 1998-2000 AACS.

R 400.6407
Source: 1998-2000 AACS.

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R 400.6411
Source: 1998-2000 AACS.

R 400.6416
Source: 1998-2000 AACS.

PART 5. ADOPTION

R 400.6501
Source: 1998-2000 AACS.

R 400.6502
Source: 1998-2000 AACS.

R 400.6505
Source: 1998-2000 AACS.

R 400.6508
Source: 1998-2000 AACS.

R 400.6509
Source: 1998-2000 AACS.

R 400.6511
Source: 1998-2000 AACS.

R 400.6513
Source: 1998-2000 AACS.

R 400.6515
Source: 1998-2000 AACS.

R 400.6518
Source: 1998-2000 AACS.

R 400.6520
Source: 1998-2000 AACS.

R 400.6522
Source: 1998-2000 AACS.

**FAMILY SERVICES ADMINISTRATION
STATE EMERGENCY RELIEF PROGRAM**

R 400.7001
Source: 1993 AACS.

R 400.7002
Source: 1993 AACS.

R 400.7003
Source: 1993 AACS.

R 400.7004
Source: 1993 AACS.

R 400.7005

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Source: 1993 AACS.

R 400.7006

Source: 1993 AACS.

R 400.7007

Source: 1993 AACS.

R 400.7008

Source: 1993 AACS.

R 400.7009

Source: 1993 AACS.

R 400.7010

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R 400.7011

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R 400.7012

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R 400.7016

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R 400.7019

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R 400.7020

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R 400.7021

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R 400.7023

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R 400.7024

Source: 1993 AACS.

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R 400.7025
Source: 1993 AACS.

R 400.7026
Source: 1993 AACS.

R 400.7027
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R 400.7028
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R 400.7031
Source: 1993 AACS.

R 400.7032
Source: 1993 AACS.

R 400.7033
Source: 1993 AACS.

R 400.7034
Source: 1993 AACS.

R 400.7049
Source: 1993 AACS.

MEDICAL SERVICES ADMINISTRATION

GENERAL ASSISTANCE MEDICAL PROGRAM AUTHORIZATION

R 400.7101
Source: 1997 AACS.

R 400.7102
Source: 1997 AACS.

R 400.7103
Source: 1997 AACS.

R 400.7104
Source: 1997 AACS.

R 400.7105
Source: 1997 AACS.

R 400.7106
Source: 1997 AACS.

R 400.7107
Source: 1997 AACS.

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R 400.7108
Source: 1997 AACS.

R 400.7109
Source: 1997 AACS.

**PROHIBITION OF DISCRIMINATION IN THE MEDICAL ASSISTANCE PROGRAM
AND THE GENERAL ASSISTANCE MEDICAL PROGRAM**

R 400.7171
Source: 1980 AACS.

R 400.7172
Source: 1980 AACS.

R 400.7173
Source: 1980 AACS.

**MONITORING AND CONTROLLING RECIPIENT USE OF
MEDICAL ASSISTANCE PROGRAM SERVICES**

R 400.7391
Source: 1981 AACS.

R 400.7392
Source: 1981 AACS.

R 400.7393
Source: 1981 AACS.

R 400.7394
Source: 1981 AACS.

R 400.7395
Source: 1981 AACS.

R 400.7396
Source: 1981 AACS.

R 400.7397
Source: 1981 AACS.

STERILIZATION AND HYSTERECTOMY CONSENT PROCEDURES

R 400.7701
Source: 1980 AACS.

R 400.7702
Source: 1980 AACS.

R 400.7703
Source: 1980 AACS.

R 400.7704
Source: 1980 AACS.

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R 400.7705
Source: 1980 AACS.

R 400.7706
Source: 1980 AACS.

DEPARTMENT OF CONSUMER AND INDUSTRY SERVICES

DIVISION OF CHILD WELFARE LICENSING

FOSTER FAMILY HOMES AND FOSTER FAMILY GROUP HOMES

PART 1. GENERAL PROVISIONS

R 400.9101
Source: 1998-2000 AACS.

R 400.9102
Source: 1998-2000 AACS.

R 400.9199
Source: 1998-2000 AACS.

PART 2. APPLICATION AND LICENSING

R 400.9201
Source: 1998-2000 AACS.

R 400.9202
Source: 1998-2000 AACS.

R 400.9203
Source: 1998-2000 AACS.

R 400.9204
Source: 1998-2000 AACS.

R 400.9205
Source: 1998-2000 AACS.

R 400.9206
Source: 1998-2000 AACS.

R 400.9207
Source: 1998-2000 AACS.

PART 3. THE FOSTER HOME

R 400.9301
Source: 1998-2000 AACS.

R 400.9302
Source: 1998-2000 AACS.

R 400.9303
Source: 1998-2000 AACS.

R 400.9304

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Source: 1998-2000 AACS.

R 400.9305

Source: 1998-2000 AACS.

R 400.9306

Source: 1998-2000 AACS.

R 400.9307

Source: 1998-2000 AACS.

R 400.9308

Source: 1998-2000 AACS.

R 400.9309

Source: 1998-2000 AACS.

PART 4. FOSTER CARE

R 400.9401

Source: 1998-2000 AACS.

R 400.9402

Source: 1998-2000 AACS.

R 400.9403

Source: 1998-2000 AACS.

R 400.9404

Source: 1998-2000 AACS.

R 400.9405

Source: 1998-2000 AACS.

R 400.9406

Source: 1998-2000 AACS.

R 400.9407

Source: 1998-2000 AACS.

R 400.9408

Source: 1998-2000 AACS.

R 400.9409

Source: 1998-2000 AACS.

R 400.9410

Source: 1998-2000 AACS.

Rule 400.9411

Source: 1998-2000 AACS.

R 400.9412

Source: 1998-2000 AACS.

R 400.9413

Source: 1998-2000 AACS.

R 400.9414

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Source: 1998-2000 AACS.

R 400.9415

Source: 1998-2000 AACS.

R 400.9416

Source: 1998-2000 AACS.

R 400.9417

Source: 1998-2000 AACS.

R 400.9418

Source: 1998-2000 AACS.

R 400.9419

Source: 1998-2000 AACS.

PART 5. REPORTING AND RECORDKEEPING

R 400.9501

Source: 1998-2000 AACS.

R 400.9502

Source: 1998-2000 AACS.

R 400.9503

Source: 1998-2000 AACS.

R 400.9504

Source: 1998-2000 AACS.

R 400.9505

Source: 1998-2000 AACS.

R 400.9506

Source: 1998-2000 AACS.

**DIVISION OF CHILD WELFARE LICENSING
JUVENILE FACILITIES**

R 400.10101

Source: 1992 AACS.

R 400.10103

Source: 1992 AACS.

R 400.10105

Source: 1992 AACS.

R 400.10106

Source: 1992 AACS.

R 400.10107

Source: 1992 AACS.

R 400.10109

Source: 1992 AACS.

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R 400.10111
Source: 1992 AACs.

R 400.10113
Source: 1992 AACs.

R 400.10115
Source: 1992 AACs.

R 400.10117
Source: 1992 AACs.

R 400.10119
Source: 1992 AACs.

R 400.10121
Source: 1992 AACs.

R 400.10123
Source: 1992 AACs.

R 400.10125
Source: 1992 AACs.

R 400.10127
Source: 1992 AACs.

R 400.10129
Source: 1992 AACs.

R 400.10131
Source: 1992 AACs.

R 400.10133
Source: 1992 AACs.

R 400.10135
Source: 1992 AACs.

R 400.10137
Source: 1992 AACs.

R 400.10139
Source: 1992 AACs.

R 400.10141
Source: 1992 AACs.

R 400.10143
Source: 1992 AACs.

R 400.10145
Source: 1992 AACs.

R 400.10147
Source: 1992 AACs.

R 400.10149
Source: 1992 AACs.

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R 400.10151
Source: 1992 AACS.

R 400.10153
Source: 1992 AACS.

R 400.10155
Source: 1992 AACS.

R 400.10157
Source: 1992 AACS.

R 400.10159
Source: 1992 AACS.

R 400.10161
Source: 1992 AACS.

R 400.10163
Source: 1992 AACS.

R 400.10165
Source: 1992 AACS.

R 400.10167
Source: 1992 AACS.

R 400.10169
Source: 1992 AACS.

R 400.10171
Source: 1992 AACS.

R 400.10173
Source: 1992 AACS.

R 400.10175
Source: 1992 AACS.

R 400.10176
Source: 1992 AACS.

R 400.10177
Source: 1992 AACS.

R 400.10179
Source: 1992 AACS.

R 400.10181
Source: 1992 AACS.

R 400.10183
Source: 1992 AACS.

R 400.10185
Source: 1992 AACS.

R 400.10187
Source: 1992 AACS.

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R 400.10189
Source: 1992 AACS.

R 400.10199
Source: 1992 AACS.

PART 2. DETENTION AND SHELTER CARE FACILITIES

R 400.10201
Source: 1992 AACS.

R 400.10205
Source: 1992 AACS.

R 400.10207
Source: 1992 AACS.

R 400.10208
Source: 1992 AACS.

R 400.10209
Source: 1992 AACS.

R 400.10211
Source: 1992 AACS.

PART 3. RESIDENTIAL TREATMENT FACILITIES

R 400.10301
Source: 1992 AACS.

R 400.10303
Source: 1992 AACS.

R 400.10305
Source: 1992 AACS.

R 400.10307
Source: 1992 AACS.

R 400.10309
Source: 1992 AACS.

R 400.10311
Source: 1992 AACS.

R 400.10313
Source: 1992 AACS.

R 400.10315
Source: 1992 AACS.

R 400.10317
Source: 1992 AACS.

R 400.10319
Source: 1992 AACS.

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PART 4. ENVIRONMENTAL HEALTH AND SAFETY

R 400.10401
Source: 1992 AACS.

R 400.10403
Source: 1992 AACS.

R 400.10405
Source: 1992 AACS.

R 400.10407
Source: 1992 AACS.

R 400.10409
Source: 1992 AACS.

R 400.10411
Source: 1992 AACS.

R 400.10413
Source: 1992 AACS.

R 400.10415
Source: 1992 AACS.

R 400.10417
Source: 1992 AACS.

R 400.10419
Source: 1992 AACS.

R 400.10421
Source: 1997 AACS.

PART 5. FIRE SAFETY FOR SMALL, LARGE, AND SECURE FACILITIES

R 400.10501
Source: 1992 AACS.

R 400.10503
Source: 1992 AACS.

R 400.10505
Source: 1992 AACS.

R 400.10507
Source: 1992 AACS.

R 400.10509
Source: 1992 AACS.

R 400.10511
Source: 1992 AACS.

R 400.10513
Source: 1992 AACS.

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R 400.10515
Source: 1992 AACS.

R 400.10517
Source: 1992 AACS.

R 400.10519
Source: 1992 AACS.

R 400.10521
Source: 1992 AACS.

R 400.10523
Source: 1992 AACS.

R 400.10525
Source: 1992 AACS.

R 400.10527
Source: 1992 AACS.

R 400.10529
Source: 1992 AACS.

R 400.10531
Source: 1992 AACS.

R 400.10533
Source: 1992 AACS.

R 400.10535
Source: 1992 AACS.

R 400.10537
Source: 1992 AACS.

R 400.10539
Source: 1992 AACS.

R 400.10541
Source: 1992 AACS.

R 400.10543
Source: 1992 AACS.

R 400.10545
Source: 1992 AACS.

R 400.10547
Source: 1992 AACS.

R 400.10549
Source: 1992 AACS.

R 400.10551
Source: 1992 AACS.

R 400.10553
Source: 1992 AACS.

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R 400.10555
Source: 1992 AACS.

R 400.10557
Source: 1992 AACS.

R 400.10559
Source: 1992 AACS.

R 400.10561
Source: 1992 AACS.

R 400.10563
Source: 1992 AACS.

R 400.10565
Source: 1992 AACS.

PART 6. FIRE SAFETY FOR RESIDENTIAL GROUP HOME FACILITIES

R 400.10601
Source: 1992 AACS.

R 400.10603
Source: 1992 AACS.

R 400.10604
Source: 1992 AACS.

R 400.10605
Source: 1992 AACS.

R 400.10607
Source: 1992 AACS.

R 400.10609
Source: 1992 AACS.

R 400.10611
Source: 1992 AACS.

R 400.10613
Source: 1992 AACS.

R 400.10614
Source: 1992 AACS.

R 400.10615
Source: 1992 AACS.

R 400.10617
Source: 1992 AACS.

R 400.10619
Source: 1992 AACS.

R 400.10621
Source: 1992 AACS.

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R 400.10623
Source: 1992 AACS.

R 400.10625
Source: 1992 AACS.

R 400.10629
Source: 1992 AACS.

R 400.10631
Source: 1992 AACS.

R 400.10633
Source: 1992 AACS.

R 400.10635
Source: 1992 AACS.

R 400.10637
Source: 1992 AACS.

R 400.10639
Source: 1992 AACS.

CHILDREN'S AND ADULT FOSTER CARE CAMPS

PART 1. GENERAL PROVISIONS

R 400.11101
Source: 1998-2000 AACS.

R 400.11102
Source: 1998-2000 AACS.

R 400.11103
Source: 1998-2000 AACS.

R 400.11105
Source: 1989 AACS.

R 400.11106
Source: 1998-2000 AACS.

R 400.11109
Source: 1998-2000 AACS.

R 400.11111
Source: 1998-2000 AACS.

R 400.11113
Source: 1998-2000 AACS.

R 400.11115
Source: 1998-2000 AACS.

R 400.11117
Source: 1998-2000 AACS.

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R 400.11119
Source: 1998-2000 AACS.

R 400.11121
Source: 1998-2000 AACS.

R 400.11123
Source: 1998-2000 AACS.

R 400.11125
Source: 1998-2000 AACS.

R 400.11127
Source: 1998-2000 AACS.

R 400.11131
Source: 1998-2000 AACS.

R 400.11135
Source: 1998-2000 AACS.

R 400.11137
Source: 1998-2000 AACS.

R 400.11139
Source: 1998-2000 AACS.

R 400.11141
Source: 1998-2000 AACS.

R 400.11143
Source: 1998-2000 AACS.

R 400.11145
Source: 1998-2000 AACS.

R 400.11147
Source: 1998-2000 AACS.

R 400.11149
Source: 1998-2000 AACS.

R 400.11199
Source: 1984 AACS.

PART 2. FIRE SAFETY

R 400.11201
Source: 1989 AACS.

R 400.11203
Source: 1994 AACS.

R 400.11205
Source: 1994 AACS.

R 400.11207
Source: 1994 AACS.

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R 400.11209
Source: 1984 AACS.

R 400.11211
Source: 1994 AACS.

R 400.11213
Source: 1984 AACS.

R 400.11215
Source: 1994 AACS.

R 400.11216
Source: 1994 AACS.

R 400.11217
Source: 1994 AACS.

R 400.11219
Source: 1994 AACS.

R 400.11221
Source: 1994 AACS.

R 400.11223
Source: 1984 AACS.

R 400.11225
Source: 1997 AACS.

R 400.11227
Source: 1984 AACS.

PART 3. ENVIRONMENTAL HEALTH AND SAFETY

R 400.11301
Source: 1984 AACS.

R 400.11303
Source: 1998-2000 AACS.

R 400.11305
Source: 1994 AACS.

R 400.11307
Source: 1984 AACS.

R 400.11309
Source: 1984 AACS.

R 400.11311
Source: 1984 AACS.

R 400.11313
Source: 1984 AACS.

R 400.11315
Source: 1984 AACS.

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R 400.11317
Source: 1998-2000 AACS.

R 400.11319
Source: 1989 AACS.

DEPARTMENT OF CONSUMER AND INDUSTRY SERVICES

DIVISION OF CHILD WELFARE LICENSING

CHILD PLACING AGENCIES

PART 1. GENERAL PROVISIONS

R 400.12101
Source: 1998-2000 AACS.

R 400.12102
Source: 1998-2000 AACS.

R 400.12103
Source: 1998-2000 AACS.

R 400.12104
Source: 1998-2000 AACS.

R 400.12105
Source: 1998-2000 AACS.

PART 2. AGENCY SERVICES

R 400.12201
Source: 1998-2000 AACS.

R 400.12202
Source: 1998-2000 AACS.

R 400.12203
Source: 1998-2000 AACS.

R 400.12204
Source: 1998-2000 AACS.

R 400.12205
Source: 1998-2000 AACS.

R 400.12206
Source: 1998-2000 AACS.

R 400.12207
Source: 1998-2000 AACS.

R 400.12208
Source: 1998-2000 AACS.

R 400.12209

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Source: 1998-2000 AACS.

R 400.12210

Source: 1998-2000 AACS.

R 400.12211

Source: 1998-2000 AACS.

R 400.12212

Source: 1998-2000 AACS.

R 400.12213

Source: 1998-2000 AACS.

PART 3. FOSTER HOME CERTIFICATION

R 400.12301

Source: 1998-2000 AACS.

R 400.12302

Source: 1998-2000 AACS.

R 400.12303.

Source: 1998-2000 AACS.

R 400.12304.

Source: 1998-2000 AACS.

R 400.12305.

Source: 1998-2000 AACS.

R 400.12306

Source: 1998-2000 AACS.

R 400.12307

Source: 1998-2000 AACS.

R 400.12308

Source: 1998-2000 AACS.

R 400.12309

Source: 1998-2000 AACS.

R 400.12310

Source: 1998-2000 AACS.

R 400.12311

Source: 1998-2000 AACS.

R 400.12312

Source: 1998-2000 AACS.

R 400.12313

Source: 1998-2000 AACS.

R 400.12314

Source: 1998-2000 AACS.

R 400.12315

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Source: 1998-2000 AACS.

R 400.12316

Source: 1998-2000 AACS.

R 400.12317

Source: 1998-2000 AACS.

PART 4. FOSTER CARE SERVICES

R 400.12401

Source: 1998-2000 AACS.

R 400.12402

Source: 1998-2000 AACS.

R 400.12403.

Source: 1998-2000 AACS.

R 400.12404

Source: 1998-2000 AACS.

R 400.12405

Source: 1998-2000 AACS.

R 400.12406

Source: 1998-2000 AACS.

R 400.12407

Source: 1998-2000 AACS.

R 400.12408

Source: 1998-2000 AACS.

R 400.12409

Source: 1998-2000 AACS.

R 400.12410

Source: 1998-2000 AACS.

R 400.12411

Source: 1998-2000 AACS.

R 400.12412

Source: 1998-2000 AACS.

R 400.12413

Source: 1998-2000 AACS.

R 400.12414

Source: 1998-2000 AACS.

R 400.12415

Source: 1998-2000 AACS.

R 400.12416

Source: 1998-2000 AACS.

R 400.12417

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Source: 1998-2000 AACS.

R 400.12418

Source: 1998-2000 AACS.

R 400.12419

Source: 1998-2000 AACS.

R 400.12420

Source: 1998-2000 AACS.

PART 5. INDEPENDENT LIVING SERVICES

R 400.12501

Source: 1998-2000 AACS.

R 400.12502

Source: 1998-2000 AACS.

R 400.12503

Source: 1998-2000 AACS.

R 400.12504

Source: 1998-2000 AACS.

R 400.12505

Source: 1998-2000 AACS.

R 400.12506

Source: 1998-2000 AACS.

R 400.12507

Source: 1998-2000 AACS.

R 400.12508

Source: 1998-2000 AACS.

R 400.12509

Source: 1998-2000 AACS.

PART 6. ADOPTION EVALUATION SERVICES

R 400.12601

Source: 1998-2000 AACS.

R 400.12602

Source: 1998-2000 AACS.

R 400.12603

Source: 1998-2000 AACS.

R 400.12604

Source: 1998-2000 AACS.

R 400.12605

Source: 1998-2000 AACS.

R 400.12606

Source: 1998-2000 AACS.

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R 400.12607
Source: 1998-2000 AACS.

R 400.12608
Source: 1998-2000 AACS.

PART 7. ADOPTION PLACEMENT SERVICES

R 400.12701
Source: 1998-2000 AACS.

R 400.12702
Source: 1998-2000 AACS.

R 400.12703
Source: 1998-2000 AACS.

R 400.12704
Source: 1998-2000 AACS.

R 400.12705
Source: 1998-2000 AACS.

R 400.12706
Source: 1998-2000 AACS.

R 400.12707
Source: 1998-2000 AACS.

R 400.12708
Source: 1998-2000 AACS.

R 400.12709
Source: 1998-2000 AACS.

R 400.12710
Source: 1998-2000 AACS.

R 400.12711
Source: 1998-2000 AACS.

R 400.12712
Source: 1998-2000 AACS.

R 400.12713
Source: 1998-2000 AACS.

**DIVISION OF ADULT FOSTER CARE LICENSING
ADULT FOSTER CARE SMALL GROUP HOMES**

PART 1. GENERAL PROVISIONS

R 400.14101
Source: 1994 AACS.

R 400.14102

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Source: 1994 AACS.

R 400.14103

Source: 1994 AACS.

R 400.14104

Source: 1994 AACS.

R 400.14105

Source: 1994 AACS.

R 400.14106

Source: 1994 AACS.

R 400.14199

Source: 1994 AACS.

PART 2. PROGRAM REQUIREMENTS

R 400.14201

Source: 1994 AACS.

R 400.14202

Source: 1994 AACS.

R 400.14203

Source: 1994 AACS.

R 400.14204

Source: 1994 AACS.

R 400.14205

Source: 1994 AACS.

R 400.14206

Source: 1994 AACS.

R 400.14207

Source: 1994 AACS.

R 400.14208

Source: 1994 AACS.

R 400.14209

Source: 1994 AACS.

R 400.14210

Source: 1994 AACS.

PART 3. RESIDENT CARE, SERVICES, AND RECORDS

R 400.14301

Source: 1994 AACS.

R 400.14302

Source: 1994 AACS.

R 400.14303

Source: 1994 AACS.

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R 400.14304
Source: 1994 AACS.

R 400.14305
Source: 1994 AACS.

R 400.14306
Source: 1994 AACS.

R 400.14307
Source: 1994 AACS.

R 400.14308
Source: 1994 AACS.

R 400.14309
Source: 1994 AACS.

R 400.14310
Source: 1994 AACS.

R 400.14311
Source: 1994 AACS.

R 400.14312
Source: 1994 AACS.

R 400.14313
Source: 1994 AACS.

R 400.14314
Source: 1994 AACS.

R 400.14315
Source: 1994 AACS.

R 400.14316
Source: 1994 AACS.

R 400.14317
Source: 1994 AACS.

R 400.14318
Source: 1994 AACS.

R 400.14319
Source: 1994 AACS.

PART 4. ENVIRONMENTAL CONDITIONS

R 400.14401
Source: 1994 AACS.

R 400.14402
Source: 1994 AACS.

R 400.14403
Source: 1994 AACS.

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R 400.14404
Source: 1994 AACS.

R 400.14405
Source: 1994 AACS.

R 400.14406
Source: 1994 AACS.

R 400.14407
Source: 1994 AACS.

R 400.14408
Source: 1994 AACS.

R 400.14409
Source: 1994 AACS.

R 400.14410
Source: 1994 AACS.

R 400.14411
Source: 1994 AACS.

**PART 5. FIRE SAFETY; HOMES LICENSED OR PROPOSED TO BE LICENSED
AFTER MARCH 27, 1980**

R 400.14501
Source: 1994 AACS.

R 400.14502
Source: 1994 AACS.

R 400.14503
Source: 1994 AACS.

R 400.14504
Source: 1994 AACS.

R 400.14505
Source: 1994 AACS.

R 400.14506
Source: 1994 AACS.

R 400.14507
Source: 1994 AACS.

R 400.14508
Source: 1994 AACS.

R 400.14509
Source: 1994 AACS.

R 400.14510
Source: 1994 AACS.

R 400.14511
Source: 1994 AACS.

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R 400.14512
Source: 1994 AACS.

PART 6. FIRE SAFETY; HOMES LICENSED ON OR BEFORE MARCH 27, 1980

R 400.14601
Source: 1994 AACS.

ADULT FOSTER CARE LARGE GROUP HOMES

PART 1. GENERAL PROVISIONS

R 400.15101
Source: 1994 AACS.

R 400.15102
Source: 1994 AACS.

R 400.15103
Source: 1994 AACS.

R 400.15104
Source: 1994 AACS.

R 400.15105
Source: 1994 AACS.

R 400.15106
Source: 1994 AACS.

PART 2. PROGRAM REQUIREMENTS

R 400.15201
Source: 1994 AACS.

R 400.15202
Source: 1994 AACS.

R 400.15203
Source: 1994 AACS.

R 400.15204
Source: 1994 AACS.

R 400.15205
Source: 1994 AACS.

R 400.15206
Source: 1994 AACS.

R 400.15207
Source: 1994 AACS.

R 400.15208
Source: 1994 AACS.

R 400.15209
Source: 1994 AACS.

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R 400.15210
Source: 1994 AACS.

PART 3. RESIDENT CARE, SERVICES, AND RECORDS

R 400.15301
Source: 1994 AACS.

R 400.15302
Source: 1994 AACS.

R 400.15303
Source: 1994 AACS.

R 400.15304
Source: 1994 AACS.

R 400.15305
Source: 1994 AACS.

R 400.15306
Source: 1994 AACS.

R 400.15307
Source: 1994 AACS.

R 400.15308
Source: 1994 AACS.

R 400.15309
Source: 1994 AACS.

R 400.15310
Source: 1994 AACS.

R 400.15311
Source: 1994 AACS.

R 400.15312
Source: 1994 AACS.

R 400.15313
Source: 1994 AACS.

R 400.15314
Source: 1994 AACS.

R 400.15315
Source: 1994 AACS.

R 400.15316
Source: 1994 AACS.

R 400.15317
Source: 1994 AACS.

R 400.15318
Source: 1994 AACS.

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R 400.15319
Source: 1994 AACS.

PART 4. ENVIRONMENTAL CONDITIONS

R 400.15401
Source: 1994 AACS.

R 400.15402
Source: 1994 AACS.

R 400.15403
Source: 1994 AACS.

R 400.15404
Source: 1994 AACS.

R 400.15405
Source: 1994 AACS.

R 400.15406
Source: 1994 AACS.

R 400.15407
Source: 1994 AACS.

R 400.15408
Source: 1994 AACS.

R 400.15409
Source: 1994 AACS.

R 400.15410
Source: 1994 AACS.

R 400.15411
Source: 1994 AACS.

DEPARTMENT OF CONSUMER AND INDUSTRY SERVICES

BUREAU OF REGULATORY SERVICES

ADULT FOSTER CARE FACILITY LICENSING AND CHILD CARE

ORGANIZATION

CONTESTED CASE HEARINGS

R 400.16001
Source: 1998-2000 AACS.

DEPARTMENT OF STATE POLICE

STATE FIRE SAFETY BOARD

ADULT FOSTER CARE FACILITIES

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PART 1. GENERAL PROVISIONS

R 400.18101
Source: 1994 AACS.

R 400.18102
Source: 1994 AACS.

R 400.18103
Source: 1994 AACS.

R 400.18104
Source: 1994 AACS.

R 400.18105
Source: 1994 AACS.

R 400.18106
Source: 1994 AACS.

R 400.18107
Source: 1994 AACS.

R 400.18108
Source: 1994 AACS.

R 400.18109
Source: 1994 AACS.

R 400.18110
Source: 1994 AACS.

R 400.18111
Source: 1994 AACS.

PART 2. NEW SMALL AND LARGE ADULT FOSTER CARE FACILITIES

R 400.18201
Source: 1994 AACS.

R 400.18202
Source: 1994 AACS.

R 400.18203
Source: 1994 AACS.

R 400.18204
Source: 1994 AACS.

R 400.18205
Source: 1994 AACS.

R 400.18206
Source: 1994 AACS.

R 400.18207
Source: 1994 AACS.

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R 400.18208
Source: 1994 AACS.

R 400.18209
Source: 1994 AACS.

R 400.18210
Source: 1994 AACS.

R 400.18211
Source: 1994 AACS.

R 400.18212
Source: 1994 AACS.

R 400.18213
Source: 1994 AACS.

R 400.18214
Source: 1994 AACS.

R 400.18215
Source: 1994 AACS.

R 400.18216
Source: 1994 AACS.

R 400.18217
Source: 1994 AACS.

R 400.18218
Source: 1994 AACS.

R 400.18219
Source: 1994 AACS.

R 400.18220
Source: 1994 AACS.

R 400.18221
Source: 1994 AACS.

R 400.18222
Source: 1994 AACS.

R 400.18223
Source: 1994 AACS.

R 400.18224
Source: 1994 AACS.

R 400.18225
Source: 1994 AACS.

R 400.18226
Source: 1994 AACS.

PART 3. EXISTING SMALL AND LARGE ADULT FOSTER CARE FACILITIES LICENSED ON OR BEFORE

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**MARCH 27, 1980; EXISTING SMALL AND LARGE ADULT FOSTER CARE FACILITIES LICENSED ON OR
BEFORE MARCH 27, 1980, AND RELICENSED BEFORE JULY 2, 1991**

R 400.18301
Source: 1994 AACS.

R 400.18302
Source: 1994 AACS.

R 400.18303
Source: 1994 AACS.

R 400.18304
Source: 1994 AACS.

R 400.18305
Source: 1994 AACS.

R 400.18306
Source: 1994 AACS.

R 400.18307
Source: 1994 AACS.

R 400.18308
Source: 1994 AACS.

R 400.18309
Source: 1994 AACS.

R 400.18310
Source: 1994 AACS.

R 400.18311
Source: 1994 AACS.

R 400.18312
Source: 1994 AACS.

R 400.18313
Source: 1994 AACS.

R 400.18314
Source: 1997 AACS.

**PART 4. EXISTING SMALL AND LARGE ADULT FOSTER CARE FACILITIES LICENSED AFTER MARCH
27, 1980**

R 400.18401
Source: 1994 AACS.

R 400.18402
Source: 1994 AACS.

R 400.18403
Source: 1994 AACS.

R 400.18404

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Source: 1994 AACS.

R 400.18405

Source: 1994 AACS.

R 400.18406

Source: 1994 AACS.

R 400.18407

Source: 1994 AACS.

R 400.18408

Source: 1994 AACS.

R 400.18409

Source: 1994 AACS.

R 400.18410

Source: 1994 AACS.

R 400.18411

Source: 1994 AACS.

R 400.18412

Source: 1994 AACS.

R 400.18413

Source: 1994 AACS.

R 400.18414

Source: 1994 AACS.

R 400.18415

Source: 1994 AACS.

R 400.18416

Source: 1994 AACS.

R 400.18417

Source: 1994 AACS.

R 400.18418

Source: 1994 AACS.

R 400.18419

Source: 1994 AACS.

R 400.18420

Source: 1994 AACS.

R 400.18421

Source: 1994 AACS.

R 400.18422

Source: 1994 AACS.

R 400.18423

Source: 1994 AACS.

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R 400.18424
Source: 1994 AACS.

R 400.18425
Source: 1994 AACS.

PART 5. NEW ADULT FOSTER CARE CONGREGATE FACILITIES

R 400.18501
Source: 1994 AACS.

R 400.18502
Source: 1994 AACS.

PART 6. EXISTING ADULT FOSTER CARE CONGREGATE FACILITIES

R 400.18601
Source: 1994 AACS.

R 400.18602
Source: 1994 AACS.

R 400.18603
Source: 1994 AACS.

R 400.18604
Source: 1994 AACS.

R 400.18605
Source: 1994 AACS.

R 400.18606
Source: 1994 AACS.

R 400.18607
Source: 1994 AACS.

R 400.18608
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R 400.18609
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R 400.18610
Source: 1994 AACS.

R 400.18611
Source: 1994 AACS.

R 400.18612
Source: 1994 AACS.

R 400.18613
Source: 1994 AACS.

R 400.18614
Source: 1994 AACS.

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R 400.18615
Source: 1994 AACS.

R 400.18616
Source: 1994 AACS.

R 400.18617
Source: 1994 AACS.

R 400.18618
Source: 1994 AACS.

R 400.18619
Source: 1994 AACS.

R 400.18620
Source: 1994 AACS.

R 400.18621
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R 400.18622
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R 400.18623
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R 400.18624
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R 400.18625
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R 400.18626
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R 400.18627
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R 400.18632
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R 400.18633
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R 400.18634
Source: 1994 AACS.

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R 400.18635
Source: 1994 AACS.

R 400.18636
Source: 1994 AACS.

R 400.18637
Source: 1994 AACS.

R 400.18638
Source: 1994 AACS.

R 400.18639
Source: 1994 AACS.

R 400.18640
Source: 1994 AACS.

R 400.18641
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R 400.18642
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R 400.18643
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R 400.18644
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R 400.18645
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R 400.18646
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R 400.18647
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R 400.18648
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R 400.18649
Source: 1994 AACS.

R 400.18650
Source: 1994 AACS.

R 400.18651
Source: 1994 AACS.

R 400.18652
Source: 1994 AACS.

R 400.18653
Source: 1994 AACS.

R 400.18654
Source: 1994 AACS.

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R 400.18655
Source: 1994 AACS.

R 400.18656
Source: 1994 AACS.

R 400.18657
Source: 1994 AACS.

R 400.18658
Source: 1994 AACS.

R 400.18659
Source: 1994 AACS.

**PART 7. AMENDMENTS TO THE STANDARD FOR THE INSTALLATION, MAINTENANCE,
AND USE OF HOUSEHOLD FIRE WARNING EQUIPMENT (NFPA 74, 1989 EDITION,
NATIONAL FIRE PROTECTION ASSOCIATION)**

R 400.18701
Source: 1994 AACS.

R 400.18702
Source: 1994 AACS.

**DEPARTMENT OF CONSUMER AND INDUSTRY SERVICES
BUREAU OF COMMUNITY SERVICES
COMMUNITY ACTION PROGRAMS**

PART 1. GENERAL PROVISIONS

R 400.19101
Source: 1990 AACS.

R 408.19002
Source: 1998-2000 AACS.

R 400.19103
Source: 1990 AACS.

R 400.19104
Source: 1990 AACS.

R 400.19105
Source: 1990 AACS.

R 400.19106
Source: 1990 AACS.

PART 2. BUREAU OF COMMUNITY SERVICES

R 400.19201
Source: 1990 AACS.

R 400.19202
Source: 1990 AACS.

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R 400.19203
Source: 1990 AACS.

R 400.19204
Source: 1990 AACS.

R 400.19205
Source: 1990 AACS.

R 400.19206
Source: 1990 AACS.

R 400.19207
Source: 1990 AACS.

R 400.19208
Source: 1990 AACS.

R 400.19209
Source: 1990 AACS.

PART 3. COMMISSION OF ECONOMIC AND SOCIAL OPPORTUNITY

R 400.19301
Source: 1990 AACS.

PART 4. COMMUNITY ACTION AGENCIES

R 400.19401
Source: 1990 AACS.

R 400.19402
Source: 1990 AACS.

R 400.19403
Source: 1990 AACS.

R 400.19404
Source: 1990 AACS.

R 400.19405
Source: 1990 AACS.

R 400.19406
Source: 1990 AACS.

R 400.19407
Source: 1990 AACS.

R 400.19408
Source: 1990 AACS.

R 400.19409
Source: 1990 AACS.

R 400.19410
Source: 1990 AACS.

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R 400.19411
Source: 1990 AACS.

R 400.19412
Source: 1990 AACS.

R 400.19413
Source: 1990 AACS.

R 400.19414
Source: 1990 AACS.

R 400.19415
Source: 1990 AACS.

PART 5. FINANCIAL REQUIREMENTS

R 400.19501
Source: 1990 AACS.

R 400.19502
Source: 1990 AACS.

R 400.19503
Source: 1990 AACS.

R 400.19504
Source: 1990 AACS.

R 400.19505
Source: 1990 AACS.

R 400.19506
Source: 1990 AACS.

R 400.19507
Source: 1990 AACS.

R 400.19508
Source: 1990 AACS.

R 400.19509
Source: 1990 AACS.

R 400.19510
Source: 1990 AACS.

R 400.19511
Source: 1990 AACS.

R 400.19512
Source: 1990 AACS.

R 400.19513
Source: 1990 AACS.

R 400.19514
Source: 1990 AACS.

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R 400.19515
Source: 1990 AACS.

PART 6. GRANTEE APPEALS AND APPEALS HEARINGS

R 400.19601
Source: 1990 AACS.

R 400.19602
Source: 1990 AACS.

R 400.19603
Source: 1990 AACS.

R 400.19604
Source: 1990 AACS.

R 400.19605
Source: 1990 AACS.

R 400.19606
Source: 1990 AACS.

**DEPARTMENT OF MANAGEMENT AND BUDGET
OFFICE OF SERVICES TO THE AGING
STATE AND LOCAL PROGRAMS ON AGING**

PART 1. GENERAL PROVISIONS

R 400.20101
Source: 1983 AACS.

R 400.20102
Source: 1983 AACS.

R 400.20103
Source: 1983 AACS.

R 400.20104
Source: 1983 AACS.

R 400.20105
Source: 1983 AACS.

R 400.20106
Source: 1983 AACS.

R 400.20107
Source: 1983 AACS.

R 400.20108
Source: 1983 AACS.

R 400.20109
Source: 1983 AACS.

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PART 2. COMMISSION ON SERVICES TO THE AGING

R 400.20201
Source: 1983 AACS.

R 400.20202
Source: 1983 AACS.

R 400.20203
Source: 1983 AACS.

R 400.20204
Source: 1983 AACS.

R 400.20205
Source: 1983 AACS.

R 400.20206
Source: 1983 AACS.

R 400.20207
Source: 1983 AACS.

PART 3. OFFICE ON SERVICES TO THE AGING

R 400.20301
Source: 1983 AACS.

R 400.20302
Source: 1983 AACS.

R 400.20303
Source: 1983 AACS.

R 400.20304
Source: 1983 AACS.

R 400.20305
Source: 1983 AACS.

R 400.20306
Source: 1983 AACS.

R 400.20307
Source: 1983 AACS.

R 400.20308
Source: 1983 AACS.

R 400.20309
Source: 1983 AACS.

PART 4. AREA AGENCIES ON AGING

R 400.20401
Source: 1983 AACS.

R 400.20402

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Source: 1983 AACS.

R 400.20403

Source: 1983 AACS.

R 400.20404

Source: 1983 AACS.

R 400.20405

Source: 1983 AACS.

R 400.20406

Source: 1983 AACS.

R 400.20407

Source: 1983 AACS.

PART 5. FINANCIAL REQUIREMENTS

R 400.20501

Source: 1983 AACS.

R 400.20502

Source: 1983 AACS.

R 400.20503

Source: 1983 AACS.

R 400.20504

Source: 1983 AACS.

R 400.20505

Source: 1983 AACS.

R 400.20506

Source: 1983 AACS.

R 400.20507

Source: 1983 AACS.

R 400.20508

Source: 1983 AACS.

R 400.20509

Source: 1983 AACS.

R 400.20510

Source: 1983 AACS.

R 400.20511

Source: 1983 AACS.

R 400.20512

Source: 1983 AACS.

R 400.20513

Source: 1983 AACS.

PART 6. APPEALS AND APPEALS HEARINGS

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R 400.20601
Source: 1983 AACS.

R 400.20602
Source: 1983 AACS.

R 400.20603
Source: 1983 AACS.

R 400.20604
Source: 1983 AACS.

R 400.20605
Source: 1983 AACS.

R 400.20606
Source: 1983 AACS.

R 400.20607
Source: 1983 AACS.